

ADOPTION OF AGENDA

#2016-AUG-01 REGULAR MEETING OF TOWN COUNCIL – MONDAY, AUGUST 8, 2016

Councillor MacPhee moved adoption of the Agenda as presented.

Carried unanimously.

ADOPTION OF MINUTES

#2016-AUG-02 REGULAR MEETING OF TOWN COUNCIL – MONDAY, JULY 11, 2016

Councillor Brodziak moved that the Minutes of the Regular Meeting of Town Council held on Monday, July 11, 2016 be received and filed.

Carried unanimously.

#2016-AUG-03 PUBLIC HEARING OF TOWN COUNCIL – MONDAY, JULY 25, 2016

Councillor MacPhee moved that the Minutes of the Regular Meeting of Town Council held on Monday, July 25, 2016 be received and filed.

Carried unanimously.

CORRESPONDENCE

#2016-AUG-04 AUMA/AMSC – REBATE PROGRAM

Correspondence dated June 30, 2016 from David Johnson, Senior Director, Communications & Marketing, stating:

We are pleased to announce a rebate program recognizing the investment that members have made in AMSC Services.

The rebate is being distributed to AUMA members who, as of January 1, 2016, participate in two or more AMSC core services which include: Employee Benefits, General Insurance & Risk Management, and Utilities.

As a member-owned, member driven organization we endeavour to equitable share our profits with qualifying members by returning a portion of reserve funds. Funds from AMSC will be applied to provide client rebates for a three year period beginning in 2016. Accordingly, we have enclosed your rebate cheque with this letter as a token of our thanks for your continued participation and support in our program. It is the revenues from AMSC services that allow AUMA to continue to provide beneficial advocacy services on behalf of members; while keeping membership fees relatively low and stable.

We ask you to ensure that your council is made aware of this initiative, outlining the services that your municipality is currently purchasing from AMSC and the value received through participation.

Note: The rebate cheque amount was \$6,184.27.

Councillor Simpson moved that the correspondence dated June 30, 2016 from David Johnson, Senior Director, Communications & Marketing, be received and filed.

Carried unanimously.

#2016-AUG-05 REGIONAL MUNICIPALITY OF WOOD BUFFALO – FORT McMURRAY FIRE

Correspondence dated June 18, 2016 from Darby Allen, Regional Fire Chief, Regional Emergency Services, Regional Municipality of Wood Buffalo, stating:

During the last week of April 2016, Regional Emergency Services (RES) staff, along with members from Alberta Agriculture and Forestry, were fighting four fires that had the potential to impact our city. We successfully extinguished three. The fourth fire, which became known as Fire #9 or the Horse River Fire, proved to be much more problematic to say the least!

At approximately 1300 hours on May 1st, 2016, we became aware that the Horse River Fire was heading in an easterly direction but was still many kilometers away from our community. Things changed most rapidly and a State of Local Emergency was declared at approximately 1900 hours on that day.

*The following days' events have been well documented across Alberta and this fine nation. What perhaps has not been so well documented is the incredible amount of support we and Fort McMurray received from the province, the public and private sector. Indeed that is true, but I write this letter to specifically say **thank you** for the Fire Department support we received.*

Many of you texted or emailed offering your assistance, I replied to some with “yes please”, and others I didn’t get to. I apologize if I didn’t respond to you.

Whether or not I responded, you came – your valiant, reliable and incredible crews trundled up the highway in whatever rig your department could spare to offer any help you could provide. I met many of the men and woman that attended. Many worked long hours in arduous conditions, it was both mentally and physically challenging work. Often refreshment/food and rest were not available as would be the norm. I didn’t hear anyone speak of a personal need or want – I only heard “what do you need?” ***It was my honor to serve those men and women.***

One of the things I have learned from this event is that there needs to be a larger, more meaningful word for thank you, or appreciation or gratitude, those words simply don’t express enough. However, those are the only words I have.

On behalf on RES and the Fort McMurray Fire Department, I offer you my most sincere appreciation and thanks. Quite simply, we could not have undertaken this fight on or own and there is no doubt in my mind whatsoever that your presence and assistance helped save the vast majority of properties and all critical infrastructure!

It goes without saying, should you ever need a hand, we will trundle down the highway in your direction to help in any way we can.

Councillor Berry moved that the correspondence dated July 18, 2016 from Darby Allen, Regional Fire Chief, Regional Emergency Services, Municipality of Wood Buffalo, be received and filed.

Carried unanimously.

#2016-AUG-06 ALBERTA HUMAN SERVICES – FCSS FORT MCMURRAY FIRE

Correspondence dated July 18, 2016 from Ken Dropko, Executive Director, Family and Community Support Services, Alberta Human Services, stating:

On May 3rd, 2016 we were devastated and in disbelief as we watched the media reports of the wildfires that swept through Fort McMurray destroying 2400 homes and buildings and forcing the largest evacuation in Albertan history. A state of emergency was declared and 80,000 Fort McMurray residents were evacuated as well as neighboring communities.

Throughout the pandemonium and chaos Family and Community Support Services (FCSS) immediately stepped into leadership roles and fully participated in coordinating efforts and collaborating with other organizations to address the evacuees’ immediate needs.

The updates I received and the news media stories about the vast array of roles and responsibilities that FCSS performed have varied in scope, size and nature. Some of your contributions included setting up and manning reception centres, providing information packages and referrals to local resources, coordinating accommodation placement and lodging donations, and distributing debit cards to name just a few.

FCSS worked long hours assisting our fellow Albertans in a time of tragedy and despair. Those who were not directly involved in the relief efforts remained at the office and took on extra work loads to keep business running while their team members were assisting evacuees.

This disaster reinforced and showcased how selfless, vibrant and collectively powerful FCSS is in our communities. You are a group of committed individuals who care about your fellow Albertans, take action and work proactively to support families and individuals in need. I am once again reminded how proud I am to work with partners that share these personal qualities and traits. My team and I thank you for your outstanding efforts and exemplary performance.

It is extremely reassuring to know that FCSS continues to be present in the community and will be there to help the citizens of Fort McMurray rebuild their lives. Thank you for your leadership and willingness to step up and help in tough times.

Councillor Brodziak moved that the correspondence dated July 18, 2016 from Ken Dropko, Executive Director, Family and Community Support Services, be received and filed.

Carried unanimously.

FINANCIAL

#2016-AUG-07 TOWN OF VEGREVILLE MONTHLY CASH STATEMENT FOR MONTH ENDED JUNE 30, 2016

Councillor MacPhee moved that the Town of Vegreville Monthly Cash Statement for the month ended June 30, 2016 be received and filed.

Carried unanimously.

MEMORANDA

#2016-AUG-08 75th STREET SUBDIVISION APPLICATION

A Request for Council Decision dated June 20, 2016 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

Subdivision Application File No. 16-TOW-003, to subdivide a portion of SW24-15-W4 for the purpose of creating six (6) commercial lots.

The above mentioned property, known as Phase 1 of the 75 Street Subdivision, has been partially serviced since 2013 when the deep services were installed and the access road, 58 Avenue, was constructed.

Part of the land was then utilized by Valard Construction as a man camp which has now been vacated.

Councillor Simpson moved that Town Council review the List of Requirements form for Subdivision Application File No. 16-TOW-003, and that approval be given to the Subdivision Authority to proceed with this application.

Carried unanimously.

#2016-AUG-09 ARENA SEATING

A Request for Council Decision dated August 8, 2016 from Laurie Evans, Community Services Director, stating:

The Town of Vereville is engaged in seeking sponsorship to replace the arena seating as part of the approved inventory list under the Sponsorship Policy #201503 (Phase 1). This list of sponsorship opportunities was identified and provided to the Vegreville News Advertiser.

The Vegreville News Advertiser working under the approved Marketing Agreement has been authorized to solicit sponsorships approved under the Phase 1 inventory.

The arena seating sponsorships have been agreed to with businesses for the purchase of seat(s). The ability to provide tax receipts for a personal donation for the purchase of seat(s) further expands the marketing opportunity to engage more individuals. This then enables a quicker replacement of the arena seats.

As per section 5.1 of the Sponsorship Policy these donations are approved by the appropriate Department Manager. As per section 5.0 the donation agreement is in writing with the expectations outlined for both parties. All procedures under section 5.4 have been met.

This will cover the cost of the seat, the marketing to engage the donor and the cost of the label to acknowledge the donor.

Councillor Berry moved that Town Council approve the issuance of tax receipts for donations for Arena seating agreements as per terms of each Sponsorship Agreement.

Carried unanimously.

BYLAW

2016-AUG-10 BYLAW NO. 05-2016 – 75th STREET AREA STRUCTURE PLAN

Bylaw No. 05-2016 was presented to Council for the purpose of adopting the 75th Street Area Structure Plan.

Councillor MacPhee moved that Bylaw No. 05-2016 be read for the second time this 8th day August, 2016 A.D.

Carried unanimously.

Councillor Simpson moved that Bylaw No. 05-2016 be read for the third time this 8th day of August, 2016 A.D.

Carried unanimously.

2016-AUG-11 BYLAW 06-2016 – AMENDING CAMPGROUND BYLAW NO. 08-2013

Bylaw No. 06-2016 was presented to Council for the purpose of amending campground Bylaw No. 08-2013.

Councillor Berry moved that Bylaw No. 06-2016 be read for the first time this 8th day of August, 2016 A.D.

Carried unanimously.

Councillor Brodziak moved that Bylaw No. 06-2016 be read for the second time this 8th day of August, 2016 A.D.

Carried unanimously.

Councillor Berry moved that Bylaw No. 06-2016 be given unanimous consent for third and final reading this 8th day of August, 2016 A.D.

Carried unanimously.

Councillor MacPhee moved that Bylaw No. 06-2016 be read for the third time this 8th day of August, 2016 A.D.

Carried unanimously.

2016-AUG-12 BYLAW 07-2016 – ATCO GAS FRANCHISE AGREEMENT BYLAW

Bylaw No. 07-2016 was presented to Council for the purpose of authorizing the Mayor and Town Manager to execute an agreement with ATCO Gas and Pipelines Ltd. (The Company), to renew an agreement with, and to confer a franchise on the company to deliver natural gas to customers within the municipality.

The Town of Vegreville has had a formal agreement in place with ATCO Gas and Pipelines Ltd. to provide natural gas distribution within the Municipality since 1935. This agreement allows for their company's natural gas distribution system to be placed within Municipal owned roadways, right-of-way's, and other lands controlled by the Municipality. The current agreement was effective on September 27, 2004 for a period of twelve (12) years and is set to expire on September 27, 2016. ATCO Gas and Pipelines Ltd. have requested to renew the agreement for a minimum of ten years. The proposed agreement is a template agreement developed by ATCO Gas and AUMA. The template agreement received Alberta Utilities Commission approval in March 2015. This agreement, similar to prior agreements, has a provision of a franchise fee that is paid to the Town for consideration in allowing the utility system to be in place. The franchise fee percentage for Vegreville is at 33% and has been at this rate since 2004. The maximum allowable fee is 35%. The Town has the option to change the franchise fee annually.

The initial setup in the renewal process requires first reading to a bylaw to be passed by Town Council to enter into the Gas Distribution Franchise Agreement. After first reading of the Bylaw, a certified copy of the Bylaw will be forwarded to the Regulatory Manager at ATCO Gas and Pipelines Ltd. for review. The Town is required to advertise a Notice of Application to the Alberta Utilities Commission in the local newspaper. Any objections or concerns will be submitted with the application and Bylaw to the Alberta Utilities Commission where a decision will be rendered. If the Commission approves the application for the agreement, the Bylaw will come back to Council for consideration of second and third readings.

Section 45 on the Municipal Government Act governs the granting of franchise by a municipality for utility services.

FINANCIAL IMPLICATIONS

The franchise revenue generated by natural gas distribution is a significant source of funding to the Town's annual operating budget. The following is a summary of revenue from the past 5 years.

2011	\$514,453
2012	\$501,316
2013	\$575,020
2014	\$566,242
2015	\$573,303

The proposed agreement includes the same 33% franchise fee rate. Revenue growth is based on the addition of new customers and increases in delivery rates charged by ATCO Gas. The price of natural gas no longer plays a role in the determination of this revenue.

Councillor Simpson moved that Bylaw No. 06-2016 be read for the first time this 8th day of August, 2016 A.D.

Carried unanimously

2016-AUG-13 BYLAW 08-2016 – CAO BYLAW

Bylaw No. 08-2016 was presented to Council for the purpose to establish and define the duties and powers of the chief administrative officer and provide for the appointment of the chief administrative officer as a designated officer.

Councillor Berry moved that Bylaw No. 08-2016 be read for the first time this 8th day of August, 2016 A.D.

Carried unanimously.

Councillor Berry moved that Bylaw No. 08-2016 be read for the second time this 8th day of August, 2016 A.D.

Carried unanimously.

Councillor Simpson moved that Bylaw No. 0682016 be given unanimous consent for third and final reading this 8th day of August, 2016 A.D.

Carried unanimously.

Councillor MacPhee moved that Bylaw No. 08-2016 be read for the third time this 8th day of August, 2016 A.D.

Carried unanimously.

COUNCIL REPORTS

MAYOR HAYDUK

Mayor Hayduk reported and/or attended on the following:

- The Garage Tour – July 21, 2016
- Co-op Gas Bar Grand Opening – July 22, 2016
- Public Hearing – 75th Street Area Structure Plan – July 25, 2016
- Safety Meeting – July 27, 2016
- Patrick Dumelie - Hospital Update – August 3, 2016
- Legislative Committee Meeting – August 3, 2016
- Vegreville Parade – August 4, 2016
- Jessica Littlewood Meeting – August 4, 2016
- Jason Kowal Meeting - August 5, 2016
- Regular Town Council Meeting – August 8, 2016

COUNCILLOR BERRY

Councillor Berry reported and/or attended on the following:

- Regular Town Council Meeting – August 8, 2016

COUNCILLOR BRODZIAK

Councillor Brodziak reported and/or attended on the following:

- Texas 4000 Breakfast – July 21, 2016
- Public Hearing – 75th Street Area Structure Plan – July 25, 2016
- Safety Meeting – July 27, 2016
- Legislative Committee Meeting – August 3, 2016
- Subdivision Authority Board Meeting – August 4, 2016
- Vegreville Parade – August 4, 2016
- Regular Town Council Meeting – August 8, 2016

COUNCILLOR MACPHEE

Councillor MacPhee reported and/or attended on the following:

- Public Hearing – 75th Street Area Structure Plan – July 25, 2016
- Safety Meeting – July 27, 2016
- Legislative Committee Meeting – August 3, 2016
- Subdivision Authority Board Meeting – August 4, 2016
- Vegreville Parade – August 4, 2016
- Regular Town Council Meeting – August 8, 2016

COUNCILLOR SIMPSON

Councillor Simpson reported and/or attended on the following:

- vEGGfest Committee Meeting – July 18, 2016
- Public Hearing – 75th Street Area Structure Plan – July 25, 2016
- Chamber of Commerce Board Meeting – August 2, 2016
- Legislative Committee Meeting – August 3, 2016
- Subdivision Authority Board Meeting – August 4, 2016
- vEGGfest Committee Meeting – August 8, 2016
- Regular Town Council Meeting – August 8, 2016

#2016-AUG-14

Councillor Simpson moved that Town Council go in-camera at 7:34 p.m.

Carried unanimously.

#2016-AUG-15

Councillor Berry moved that Town Council come out of camera at 9:05 p.m.

Carried unanimously.

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 9:05 p.m.

MYRON HAYDUK
Mayor

CLIFF CRAIG
Interim CAO