

ADOPTION OF AGENDA

#27619 REGULAR MEETING OF TOWN COUNCIL – MONDAY, AUGUST 11, 2014

Councillor Kozakiewicz moved adoption of the Agenda.

Carried unanimously.

ADOPTION OF MINUTES

#27620 REGULAR MEETING OF TOWN COUNCIL – MONDAY, JULY 14, 2014

Councillor Rudyk moved that the Minutes of the Regular Meeting of Town Council held on July 14, 2014 be received and filed.

Carried unanimously.

#27621 SPECIAL MEETING OF TOWN COUNCIL – TUESDAY, JULY 17, 2014

Councillor Simpson moved that the Minutes of the Special Meeting of Town Council held on July 17, 2014 be received and filed.

Carried unanimously.

CORRESPONDENCE

#27622 ALBERTA EDUCATION – MUNICIPAL PERMITS FOR NEW SCHOOLS AND MODERNIZATIONS

Correspondence dated July 30, 2014 from Jeff Johnson, Minister of Education and Wayne Drysdale, Minister of Infrastructure, stating:

Between April 2013 and February 2014, the Government of Alberta approved 50 new schools and 70 modernizations or replacements of existing schools. We trust that you were pleased to have a project approved for Vegreville. Your MLA, Jacquie Fenske, has been a strong advocate for this project.

In order to meet the needs of Alberta students in a timely manner, there is a collective effort to implement and complete all 120 of these projects as quickly as possible. As you can appreciate, completing this many projects across the province is a significant undertaking – one that will require a co-operative and collaborative approach from all stakeholders.

To that end, we request your assistance in ensuring timely and efficient processing of requests for the necessary municipal permits. The prompt issuance of permits is one of the best ways municipalities can help facilitate the progress of school capital projects for the benefit of their communities.

Thank you in advance for your co-operation. Should you have any questions or require additional information, please contact John Lovell, Director, Learning Facilities North, Infrastructure, at 780-422-7529 (dial 310-0000 first for toll-free access).

Councillor Kozakiewicz moved that the correspondence dated July 30, 2014 from Jeff Johnson, Minister of Education and Wayne Drysdale, Minister of Infrastructure, be received and filed.

Carried unanimously.

#27623 ELK ISLAND PUBLIC SCHOOLS – RCMP SCHOOL RESOURCE OFFICER

Correspondence dated July 15, 2014 from Trina Boymook, Board Chair, stating:

On behalf of the students and staff of Elk Island Public Schools (EIPS) in Vegreville, I am writing this letter to respectfully ask the Town of Vegreville to provide funding for a RCMP school resource officer for the Vegreville School Community.

EIPS provides education services to approximately 750 students in three different schools within Vegreville. We believe the opportunity to have a school resource officer spending time with students and staff in a school is invaluable.

School resource officers have a proven record of involvement with many school jurisdictions across Alberta. Throughout the years, they have assisted school administrations in ensuring a “safe and caring place of learning” for students and staff, while balancing enforcement with prevention within the communities they support. Police and community schools working together in partnership assists in demonstrating that developing well-rounded, law-abiding citizens leads to the creation of safer, healthier, stronger communities and involves the shared responsibility of all stakeholders.

Our schools and students throughout Vegreville would greatly benefit from having a school resource officer for a variety of reasons, including:

- *Being a visible presence in the school and community through counselling, structured class presentations, lectures, continual interaction, mentoring, and distribution of educational resource materials;*

- Working cooperatively with school administrators, staff, students, parents, and the community to proactively identify and address school concerns or problems;
- Providing a positive image of police and law enforcement that will remain with students long after their educational experience;
- Utilizing problem-solving initiatives to address issues in schools; and
- Conducting investigations and enforcing laws/statutes.

Please acknowledge this letter as an official record of our request to have a School Resource Officer available to EIPS schools within the Vegreville community. If you have any questions or would like to discuss this opportunity, please do not hesitate to contact me.

Councillor Simpson moved that the correspondence dated July 15, 2014 from Trina Boymook, Board Chair, be received and filed.

Carried unanimously.

Councillor Kozakiewicz moved that a meeting be scheduled with all stakeholders to discuss the funding of the RCMP School Resource Officer.

Carried unanimously.

MEMORANDA

#27624 TAX PENALTY CANCELLATION ON TAXROLL 382620

A Memorandum dated July 17, 2014 from Cliff Craig, Corporate Services Director, stating:

Mr. Mubasher Saifi purchased Plan 074-0561, Block 2, Lot 12B in May 2008. Since that time, the Town has issued Tax Notices to this rate payer at the address indicated on the Land Titles property registration. At some point since the 2013 Tax Notices were issued, Mr. Saifi has moved from the address indicated on the Land Titles property registration. The 2014 Tax Notice was mailed on May 16, 2014 and was not returned by Canada Post. Mr. Saifi contacted the Town Office on July 4, 2014 informing that they had not received their Tax Notice. A copy of the 2014 Tax Notice was forwarded via email to the owner and a payment of \$2,474.84 was made on July 7, 2014. Mr. Saifi was informed by Town staff that the change of address must be filed with the Land Titles Office.

Mr. Saifi is requesting that the July 2014 tax penalty in the amount of \$370.48 be waived as the Tax Notice was mailed to their old address.

Councillor MacPhee moved that Town Council deny the request for cancellation of the July 2014 tax penalty on Taxroll Account 382620 in the amount of \$370.48, as there were no administrative irregularities.

Carried unanimously.

#27625 DISPOSAL OF TOWN OWNED ASSETS

A Memorandum dated July 31, 2014 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

The proposed method of disposal for Units 50, 32 & 298, 39 and 401 will be to offer the units for sale to the public. Prospective buyers will submit a sealed offer to the Parks & Fleet Department. Units 70, 432 and possibly 50 will be offered for sale to other small communities via direct email as these units are specialized for municipal operations. Revenues generated by the sale of these assets will be credited back to the respective revenue accounts of the appropriate departments.

Councillor Berry moved that Town Council approve the disposal of the following assets:

<u>Unit #</u>	<u>Make & Model</u>	<u>Serial #</u>	<u>Year</u>	<u>Kms</u>	<u>Hrs</u>	<u>Note</u>
50	Dodge Ram Charger	3B4GM17Z7PM140192	1993	75821		Fire Department Command Unit 4X4
32	Ford F700	1FDPF70H8CVA01945	1982	83540		Chassis
298	FMC 6540	A3283661250	1987		3759	Sewer Flusher - Unit # 298 is mounted on # 32
39	Dodge 1 Ton	D31KTAS136042	1978	57499		Has a gravel box & hoist
70	Freightliner Condor	1FVACFK72RK72RK1977 9	2002	170685	16181	Garbage Truck has 21 cubic yard compactor-Pak Mor

401	Athey M9ABD-2	1A9D24DB3GR059035	1986	74298	13578	Street Sweeper
432	953C CAT Crawler Loader	BBXO2264	2005		6231	Landfill Compactor

Carried unanimously.

#27626 ENCROACHMENT AGREEMENT – 5530 – 49 STREET

A Memorandum dated August 7, 2014 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

The Planning & Development Department received the attached correspondence from the lawyer representing the owner of 5530 – 49 Street requesting an Encroachment Agreement. The property was surveyed by Jovan Misic Land Surveyors Ltd. on June 28, 2014 and the Real Property Report provided shows that the fence on the north side of the property is encroaching on the boulevard by over a meter. The total area of the encroachment is 43.2 m².

The Land Use Committee and the Planning & Development Department developed an Encroachment Assessment form assist the decision making process. It was determined that this form would be used to evaluate key concerns with encroachments. Attached is the completed Encroachment Assessment for 5530 – 49 Street.

Upon approval by Council, the Town has public record on the title with an Encroachment Agreement that an encroachment can exist and there is a clause in the agreement that the Town can terminate the agreement without reason at any time, by notification in writing to the owner.

As per the Planning and Development Fees and Charges Bylaw 01-2013, \$250.00 will be charged to the owner. Cheque number 193370 from Witten LLP in the amount of \$250.00 was included with the request. This payment will help offset administration costs and the \$30.00 caveat registration fee.

Councillor Brodziak moved that as agreed by Council at the August 6, 2014 Legislative Committee Meeting, Town Council is making recommendation that the Town of Vegreville enter into an Encroachment Agreement with the owner of 5530 – 49th Street.

Carried unanimously.

#27627 ENCROACHMENT AGREEMENT – 5721 – 43A STREET

A Memorandum dated August 7, 2014 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

On December 23, 1993, the Town of Vegreville sent correspondence to Mr. Ken Evans regarding the property located at 5721 – 43A Street (Lot 10, Block 28, Plan 772 2504) informing him that the residence was being classified as non-conforming because it was encroaching onto the Right-of-Way. He was also advised that an Encroachment Agreement is required.

On July 22, 2014, the Planning & Development Department received a rush request for a compliance certificate from the office of Kuzyk & Bombak for the above mentioned property. Included with the application was a copy of a correspondence dated April 20, 1990 to Ken Evans from Alberta Power Limited advising Mr. Evans to deal with the Town regarding the Right-of-Way.

A Certificate of Non-Conformance was issued and sent to the office of Kuzyk & Bombak on July 23, 2014 identifying the encroachment onto Right-of-Way Plan 772-2505 to the greatest extent of 0.55 metres.

Bill Kuzyk contacted the Planning & Development Department on July 23, 2014 regarding the Certificate and inquiring about entering into an Encroachment Agreement with the Town. He stressed the urgency of entering into the agreement as the closing date for the sale is August 7, 2014. He was informed that the matter would have to go before Council and they would have to formally approve entering into an Encroachment Agreement.

The Planning & Development Department received an application for the Encroachment Agreement and a cheque in the amount of \$250.00 on July 25, 2014.

Upon approval by Council, the Town will have a caveat registered on the title that an encroachment exists. The Agreement will include provisions allowing the Town to terminate the agreement without reason at any time, by notification in writing to the owner.

As per the Planning and Development Fees and Charges Bylaw 01-2013, a fee of \$250.00 for the Encroachment Agreement has already been provided.

Councillor Brodziak moved that as agreed by Council at the August 6, 2014 Legislative Committee Meeting, Town Council is making recommendation that the Town of Vegreville enter into an Encroachment Agreement with the owner of 5530 – 49th Street.

Carried unanimously.

BYLAW

#27628 BYLAW 08-2014 – UFA LANE CLOSURE

Bylaw No. 08-2014 was presented to Council to close to public travel and creating title to all that portion of lane within Plan 6179HW, shown contained within Lot 7A, Block S, Plan 142- _____, by BM Drake, ALS containing 0.042 hectares more or less.

Councillor Kozakiewicz moved that Bylaw No. 08-2014 be read for the first time this 11th day of August, 2014 A.D.

Carried unanimously.

COUNCIL REPORTS

MAYOR HAYDUK

Mayor Hayduk reported and/or attended on the following:

- Meeting with Landrex – July 17, 2014
- Special Meeting of Town Council – July 17, 2014
- Meet and Greet with PC Candidate Jim Prentice – July 22, 2014
- Meeting with Landrex – St. Albert – July 25, 2014
- Meeting with Victor Kozak – August 6, 2014
- Legislative Committee Meeting – August 6, 2014
- Vegreville Fair Parade – August 7, 2014
- Regular Town Council Meeting – August 11, 2014

COUNCILLOR BERRY

Councillor Berry reported and/or attended on the following:

- Vegreville Regional Museum Society Board – July 17, 2014
- Meeting with Landrex – St. Albert – July 25, 2014
- Regular Town Council Meeting – August 11, 2014

COUNCILLOR BRODZIAK

Councillor Brodziak reported and/or attended on the following:

- Meeting with Landrex – July 17, 2014
- Special Meeting of Town Council – July 17, 2014
- Meet and Greet with PC Candidate Jim Prentice – July 22, 2014
- BBQ at MLA Jacquie Fenske's Residence – July 22, 2014
- Meeting with Landrex – St. Albert – July 25, 2014
- Physician Appreciation BBQ – July 25, 2014
- Legislative Committee Meeting – August 6, 2014
- Vegreville Fair Parade – August 7, 2014
- Regular Town Council Meeting – August 11, 2014

COUNCILLOR KOZAKIEWICZ

Councillor Kozakiewicz reported and/or attended on the following:

- Meeting with Landrex – July 17, 2014
- Special Meeting of Town Council – July 17, 2014
- Meet and Greet with PC Candidate Jim Prentice – July 22, 2014
- Meeting with Landrex – St. Albert – July 25, 2014
- Legislative Committee Meeting – August 6, 2014
- RCMP Ride a Long – August 9, 2014
- Regular Town Council Meeting – August 11, 2014

COUNCILLOR MACPHEE

Councillor MacPhee reported and/or attended on the following:

- Meeting with Landrex – July 17, 2014
- Special Meeting of Town Council – July 17, 2014
- Meet and Greet with PC Candidate Jim Prentice – July 22, 2014
- BBQ at MLA Jacquie Fenske’s Residence – July 22, 2014
- Meeting with Landrex – St. Albert – July 25, 2014
- Legislative Committee Meeting – August 6, 2014
- Regular Town Council Meeting – August 11, 2014

COUNCILLOR RUDYK

Councillor Rudyk reported and/or attended on the following:

- Meeting with Landrex – July 17, 2014
- Special Meeting of Town Council – July 17, 2014
- Meeting with Landrex – St. Albert – July 25, 2014
- Meeting with Maureen Easton – July 28, 2014
- Legislative Committee Meeting – August 6, 2014
- Vegreville Fair Parade – August 7, 2014
- Biochar Reception – August 8, 2014
- Regular Town Council Meeting – August 11, 2014

COUNCILLOR SIMPSON

Councillor Simpson reported and/or attended on the following:

- Meeting with Landrex – July 17, 2014
- Special Meeting of Town Council – July 17, 2014
- Meet and Greet with PC Candidate Jim Prentice – July 22, 2014
- Veterans Memorial Highway Association Board Meeting – Minister Drysdale – July 23, 2014
- Meeting with Landrex – St. Albert – July 25, 2014
- Physician Appreciation BBQ – July 25, 2014
- Vegreville & District Chamber of Commerce Meeting – August 5, 2014
- Legislative Committee Meeting – August 6, 2014
- Vegreville Fair Parade – August 7, 2014
- RCMP Ride a Long – August 8, 2014
- Regular Town Council Meeting – August 11, 2014

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 7:42 p.m.

MYRON HAYDUK
Mayor

JODY QUICKSTAD
Town Manager