

## ADOPTION OF AGENDA

### #2015-AUG-17 REGULAR MEETING OF TOWN COUNCIL – MONDAY, AUGUST 24, 2015

Councillor Kozakiewicz moved adoption of the Agenda as amended.

Carried unanimously.

## ADOPTION OF MINUTES

### #2015-AUG-18 PUBLIC HEARING OF TOWN COUNCIL – MONDAY, AUGUST 10, 2015

Councillor Berry moved that the Minutes of the Public Hearing of Town Council held on Monday, August 10, 2015 be received and filed.

Carried unanimously.

### #2015-AUG-19 REGULAR MEETING OF TOWN COUNCIL – MONDAY, AUGUST 10, 2015

Councillor Brodziak moved that the Minutes of the Regular Meeting of Town Council held on Monday, August 10, 2015 be received and filed.

Carried unanimously.

## UNFINISHED BUSINESS

### #2015-AUG-20 ALBERTA CULTURE AND TOURISM- 2018 ALBERTA SUMMER/WINTER GAMES

Correspondence received July 30, 2015 from David Eggen, Minister, Alberta Culture and Tourism, stating:

*As Minister of Culture and Tourism, responsible for sport in Alberta, I am pleased to invite you to consider submitting a bid for the right to host the 2018 Alberta Summer Games and/or the 2018 Alberta Winter Games in the community. Enclosed for your information, is a brochure with details on how to apply.*

*I encourage you and your community to consider this invitation and the benefits that can result from hosting one of these events. The legacy of experienced volunteers and upgraded facilities associated with hosting Alberta Games, along with the economic benefits, has proven to be tremendous. Each successful host municipality will be given the opportunity to showcase its talents to approximately 2,800 participants from all regions of the province, as well as to attract numerous spectators and special guests. Communities with populations of less than 10,000 are encouraged to join together with neighbouring communities to submit a joint bid.*

*The communities awarded the 2018 Alberta Summer Games and the 2018 Alberta Winter Games will receive base financial support to cover operational, cultural, and legacy aspects of the Games.*

*The Guidelines for Communities Bidding to Host the 2018 Alberta Games is available from the Alberta Sport Connection upon request to assist you in preparing your bid. In addition, Alberta Sport Connection staff are available to provide consultative assistance if required. For additional information, please contact Mr. Dennis Allen, at 403-297-2729, toll-free by first dialing 310-0000 or at [dennis.allen@albertasport.ca](mailto:dennis.allen@albertasport.ca)*

*Thank you for your consideration.*

Council reviewed the Administrative Comments provided by Laurie Evans dated August 21, 2015 with the key component being that the typical cost of hosting the Alberta Summer or Winter Games has been approximately \$1.6 million.

Councillor Brodziak moved that the correspondence received July 30, 2015 from David Eggen, Minister of Alberta Culture and Tourism, be received and filed and no further action be taken.

Carried unanimously.

## CORRESPONDENCE

### #2015-AUG-21 ALBERTA MUNICIPAL AFFAIRS – 2015 GAS TAX FUND ALLOCATION

Correspondence dated August 12, 2015 from Deron Bilous, Minister, Alberta Municipal Affairs, stating:

*Last year, to assist municipalities build and revitalize their local public infrastructure while creating jobs and long-term prosperity, Canada and Alberta entered into a 10-year agreement governing the administration of the Gas Tax Fund (GTF). I am pleased to confirm that in the second year of the program, \$208 million in GTF funding will be provided to Alberta's municipalities.*

*Your 2015 GTF allocation is \$301,851. GTF funding amounts for all municipalities are also posted on the Municipal Affairs GTF website at [municipalaffairs.alberta.ca/federal-gas-tax-fund](http://municipalaffairs.alberta.ca/federal-gas-tax-fund).*

*I look forward to partnering with you and the Government of Canada to make life better for Albertans.*

Councillor Kozakiewicz moved that the correspondence dated August 12, 2015 from Deron Bilous, Minister, be received and filed.

Carried unanimously.

### #2015-AUG-22 COUNTY OF MINBURN NO. 27

Correspondence dated August 14, 2015 from David Marynowich, County Manager, stating:

*The County of Minburn No. 27 Recreation Board at the August 14, 2015 meeting reviewed your 2015 grant application request for recreation funding.*

*The Board approved a 2015 recreation/facility improvement grant in the amount of \$297,796.00 for the Town of Vegreville Recreation, Culture & Facilities.*

*A cheque in the amount of \$297,796.00 for the 2015 recreation/facility improvement grant will be mailed by October 31, 2015.*

*On behalf of the Board, thank you for your continued involvement in recreational activities for the benefit of the residents of the County of Minburn.*

Councillor MacPhee moved that the correspondence dated August 14, 2015 from David Marynowich, County Manager, be received and filed.

Carried unanimously.

### #2015-AUG-23 ALBERTA RECREATION & PARKS ASSOCIATION

Correspondence received August 24, 2015 from Bills Wells, Chief Executive Officer and Lisa McLaughlin, Program Manager, stating:

*Vegreville is currently participating in Communities ChooseWell, a provincial health eating, active living initiative of the Alberta Recreation and Parks Association (ARPA), funded by Alberta Health. This initiative fosters healthy communities through education, community capacity building and partnerships to support healthy eating and active living. Communities ChooseWell is a free initiative which provides your community with access to funding, resources, educational and networking opportunities, recognition, and other supports to help encourage and enable your residents to eat better and move more.*

*More than 200 Alberta communities, including all sizes of municipalities, urban neighbourhoods, schools, organizations, and First Nations and Metis communities, are now taking part in Communities ChooseWell! All communities are registered by an individual or organization who becomes your community's 'ChooseWell Champion' and the main contact for the initiative. The 'ChooseWell Champion' in your community is Jodi Chadney, who works with the Town of Vegreville: Recreation, Culture & Facilities.*

*As an influential leader in your community, your support for your ChooseWell Champion, as well as for health eating and active living programs and initiatives, is critical. Through your demonstrated leadership, on both a personal and a policy level, you can change the wellness of your community for the better. We support you in your continued work to make your community a healthier place to live.*

*We feel very privileged to be on this journey with you and anticipate that Communities ChooseWell will have a positive impact on the vitality of your community and on the quality of life of your citizens.*

For further information, please contact Lisa McLaughlin, Program Manager – Communities ChooseWell, at [lmclaughlin@arpaonline.ca](mailto:lmclaughlin@arpaonline.ca) or 403-479-2453.

Councillor Kozakiewicz moved that correspondence received August 24, 2015 from Bill Wells, Chief Executive Officer and Lisa McLaughlin, Program Manager, be received and filed.

Carried unanimously.

## FINANCIAL

### #2015-AUG-24 TOWN OF VEGREVILLE MONTHLY CASH STATEMENT FOR MONTH ENDED JULY 31, 2015

Councillor Brodziak moved that the Town of Vegreville Monthly Cash Statement for the month ended July 31, 2015 be received and filed.

Carried unanimously.

## MEMORANDA

### #2015-AUG-25 SUBDIVISION APPLICATION FILE NO. 15-GRA-005

A Memorandum dated August 17, 2015 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

*On August 12, 2015 the Town received application for subdivision to adjust the property lines between three (3) lots.*

*A duplex was developed on Lots 24 and 25; the party wall was constructed north of the property line making the centerline setback as well as the north side yard setback of the building non-conforming. The applicant is proposing to adjust the lot lines to bring both setbacks into compliance.*

*These lots were originally created in 2008 under plan number 082-1855 and the frontage was approved as 14.8m (48.5 ft.) when our Land Use Bylaw (LUB) did not have a minimum frontage requirement. On August 26, 2013 the land owner adjusted lots 9-14 (now Lots 23-28) to accommodate two duplex developments and one single family development making the frontage for less than 13.72m (45 ft.) In our current LUB, approved in September of 2013, the minimum frontage requirement is 15.0m (49.2 ft).*

*These lots currently have a non-conforming frontage measurement due to the amendment of the Land Use Bylaw in 2013, but they do exceed the minimum lot size of 450m<sup>2</sup> (4843.8 ft. sq.)*

Councillor Kozakiewicz moved that Town Council review the List of Requirements form for Subdivision Application No. 15-GRA-005 and that approval be given to the Subdivision Authority to proceed with this application.

Carried unanimously.

### #2015-AUG-26 LANDREX INC. – EXTENSION REQUEST – DEVELOPMENT AGREEMENT

Administrative Comments from Jody Quickstad, Town Manager, stating:

*On August 11, 2015, Garry G. Wetsch, Counsel for Landrex Inc. forwarded an email to me requesting the following:*

*“We are requesting another extension as to the Development Agreement. We would appreciate an extension to the end of September. The only issue remains pre sales.”*

*This item is being placed on the Agenda of the August 24, 2015 Regular Town Council Meeting for discussion and direction from Town Council to Administration.*

Correspondence dated August 24, 2015 from Garry G. Wetsch, Q.C., Counsel, stating:

*Further to my correspondence with Mayor Myron Hayduk on Friday, August 21, 2015, we confirm that we are requesting an extension up to and including September 10, 2015 as to the execution of the Development Agreement.*

*The request for the extension is based on the fact that we have been approached by a third party company to partner with Landrex, in such a fashion that we will proceed with the execution of the Development Agreement without meeting our previous minimum requirement for presales.*

We will undertake to provide progress reports as to our discussion with the third party.

Councillor MacPhee moved that the Town Council approve the extension of the execution of Development Agreement as requested by Landrex Inc. up to and including September 10, 2015.

In Favour: Councillors Berry, Brodziak, MacPhee and Rudyk

Opposed: Mayor Hayduk, Councillors Kozakiewicz and Simpson

Carried.

Councillor Simpson left at 7:19 p.m.

#### **#2015-AUG-27 SPONSORSHIP OPPORTUNITIES – ICE RESURFACER (ZAMBONI)**

A Memorandum dated August 24, 2015 from Paul Suiter, Recreation, Culture & Facilities Manager, stating:

*As directed by Town Council, the Town in partnership with the Vegreville News Advertiser offered advertising space on the Arena Ice Resurfacer. The Ice Resurfacer has space for up to three advertisements, front and both sides. This opportunity was advertised in the Vegreville News Advertiser with a closing date of August 21, 2015. There were no inquiries made in response to these advertisements.*

*The Vegreville News Advertiser has been successful in soliciting three different proposals to advertise on the Ice Resurfacer. Three businesses have each agreed to advertise on one of the locations offered on the machine.*

Sponsorship Policy #2015-03 Section 3.0 – Principles (Article 3.7) states the following:

*“Within the first ten opportunities for sponsorship or the first 24 months of this policy being passed, Town administration will bring all sponsorship requests to Council for approval”*

*Furthermore as stated in Section 5.0 – Procedures the screening process is outlined for such proposals. The three proposals have been reviewed based on the following stated parameters:*

- 5.1 *Concept approval for sponsorship projects will be obtained from the appropriate department manager before potential sponsors are approached or agreements are made.*
- 5.2 *Sponsorship proposals should be in writing and outline the marketing benefits that will be exchanged between both parties.*
- 5.3 *Sponsorship agreements that have a purchasing element (i.e. naming rights) or have a value of greater than \$50,000 annually will go through either an Expression of Interest or a Request for Sponsorship Proposal process unless otherwise approved by the appropriate department director.*
- 5.4 *Sponsorship agreements over \$1,000 will adhere to the following procedures:*
  - a) *Be confirmed in writing and a copy of the signed contract to be sent to the appropriate department manager for information*
  - b) *Be signed by an authorized representative of both the Town of Vegreville and the sponsor.*
  - c) *Outline the term of the agreement. Terms for all agreements shall not exceed 5 years unless authorized by the appropriate department manager.*
  - d) *Include details of the exchange of marketing benefits, including both what the Town will receive from the sponsor, and what benefits are to be provided to the sponsor.*
  - e) *Use of templates prepared and approved by the Town Solicitor for sponsorship agreements are recommended to minimize the risks to the Town and to create efficient internal practices for sponsorship. If templates are not used, agreements should be reviewed by the Town Solicitor to ensure compliance to legislation, etc.*

*Key parameters of the proposals for advertising on the Ice Resurfacer are as follows:*

- *Each proposal is for a five (5) year term*
- *Side \$1000 per year plus GST for Vegreville & District Co-op and Vegreville Insurance*
- *Front \$2000.00 per year plus GST for Royal LePage Homewise Realty*
- *Vegreville News Advertiser will receive 20% commission on the total sponsorship value and is responsible for all aspects related to the coordination of the advertising with the interested parties*
- *Town is responsible to pay for the signage costs (estimated at \$250/side and \$250/front) and retains ownership*

Councillor Kozakiewicz moved that Town Council approve entering into agreement with the following three companies regarding advertising on the Ice Resurfacer, as per the above parameters.

- Vegreville & District Co-op
- Vegreville Insurance
- Royal Lepage Homewise Realty

Carried unanimously.

Councillor Simpson returned at 7:24 p.m.

## COUNCIL REPORTS

### MAYOR HAYDUK

Mayor Hayduk reported and/or attended on the following:

Vortex Football – Request for Parking

Mayor Hayduk advised Town Council that he was contacted by the High School Vortex Football Club requesting permission to use Town owned land immediately adjacent to the south of the football field at St. Mary's High School located on Maple Street. The Vortex Football Club requested that they be permitted to trim some trees in order to allow people sitting in their vehicles to watch the football game from this area.

Consensus of Council is that the Town give permission to the Vortex Football Club to use this area for parking. Administration will contact Vortex Football regarding Council's direction.

- Safety Meeting – August 13, 2015
- MLA Jessica Littlewood Grand Opening of Vegreville Office – August 13, 2015
- Vegreville Drag Racing – August 16, 2015
- Legislative Committee Meeting – August 17, 2015
- Core Services Review - Interview with Russell Farmer – August 19, 2015
- Vik Maraj Presentation – August 24, 2015
- Regular Town Council Meeting – August 24, 2015

### COUNCILLOR BERRY

Councillor Berry reported and/or attended on the following:

- Vermilion River Watershed Forum – August 12, 2015
- Vermilion River Watershed Alliance Committee Meeting – August 13, 2015
- MD Minburn Foundation Board Meeting – August 13, 2015
- Legislative Committee Meeting – August 17, 2015
- Core Services Review – Interview with Russell Farmer – August 19, 2015
- Vegreville Regional Museum Society Board Meeting – August 20, 2015
- Vik Maraj Presentation – August 24, 2015
- Regular Town Council Meeting – August 24, 2015

### COUNCILLOR BRODZIAK

Councillor Brodziak reported and/or attended on the following:

- MLA Jessica Littlewood Grand Opening of Vegreville Office – August 13, 2015
- Safety Meeting – August 13, 2015
- MD Minburn Foundation Board Meeting – August 13, 2015
- Legislative Committee Meeting – August 17, 2015
- Town/County Recycling Facilities Tour – August 18, 2015
- Core Services Review Interview with Russell Farmer – August 19, 2015
- Community Futures Elk Island Region Meeting – Two Hills – August 19, 2015
- Vik Maraj Presentation – August 24, 2015
- Regular Town Council Meeting – August 24, 2015

### COUNCILLOR KOZAKIEWICZ

Councillor Kozakiewicz reported and/or attended on the following:

- Vegreville Economic Development & Tourism Board Meeting – August 11, 2015
- Meeting with St. Joseph's Hospital Administrator – August 12, 2015
- Legislative Committee Meeting – August 17, 2015
- Core Services Review Interview with Russell Farmer – August 19, 2015

- Core Services Review Steering Committee Meeting – August 19, 2015
- Vik Maraj Presentation – August 24, 2015
- Regular Town Council Meeting – August 24, 2015

#### COUNCILLOR MACPHEE

Councillor MacPhee reported and/or attended on the following:

- Core Services Review Interview with Russell Farmer – August 13, 2015
- Safety Meeting – August 13, 2015
- Legislative Committee Meeting – August 17, 2015
- Vik Maraj Presentation – August 24, 2015
- Regular Town Council Meeting – August 24, 2015

#### COUNCILLOR RUDYK

Councillor Rudyk reported and/or attended on the following:

- Vegreville Economic Development & Tourism Board Meeting – August 11, 2015
- Legislative Committee Meeting – August 17, 2015
- Town/County Recycling Facilities Tour – August 18, 2015
- Core Services Review Interview with Russell Farmer – August 19, 2015
- Vegreville Region Physician & Health Attraction Retention Committee Meeting – August 20, 2015
- Vik Maraj Presentation – August 24, 2015
- Regular Town Council Meeting – August 24, 2015

#### COUNCILLOR SIMPSON

Councillor Simpson reported and/or attended on the following:

- Vermilion River Watershed Forum – August 12, 2015
- Safety Meeting – August 13, 2015
- MLA Jessica Littlewood Grand Opening of Vegreville Office – August 13, 2015
- Legislative Committee Meeting – August 17, 2015
- Town/County Recycling Facilities Tour – August 18, 2015
- Core Services Review Interview with Russell Farmer – August 19, 2015
- Core Services Review Steering Committee Meeting – August 19, 2015
- vEGGfest Ceremony Committee – August 20, 2015
- ALS Walk at Elks Park – August 22, 2015
- Vik Maraj Presentation – August 24, 2015
- Regular Town Council Meeting – August 24, 2015

#### #2015-AUG-28

Councillor Kozakiewicz moved that Town Council go in-camera at 7:55 p.m.

Carried unanimously.

Shauna Rutherford and Greg Kurulok left at 7:55 p.m.

#### #2015-AUG-29

Councillor Simpson moved that Town Council come out of camera at 8:58 p.m.

Carried unanimously.

#### #2015-AUG-30

Councillor Kozakiewicz moved that Town of Vegreville enter into a lease agreement with TMT Properties located at <> 50<sup>th</sup> Street. The leased premises will be used Vegreville Economic & Tourism Development Board and Vegreville & District Chamber of Commerce.

In Favour: Mayor Hayduk, Councillors Brodziak, Kozakiewicz, MacPhee and Rudyk

Opposed: Councillors Berry and Simpson

Carried.

**#2015-AUG-31**

Councillor MacPhee moved that Town Council go in-camera at 9:06 p.m.

Carried unanimously.

Jody Quickstad, Cliff Craig, Laurie Evans, Dale Lefebvre, Kerina SoroChan left at 9:06 p.m.

Jody Quickstad entered at 10:15 p.m.

**#2015-AUG-32**

Councillor Simpson moved that Town Council come out of camera at 10:34 p.m.

Carried unanimously.

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 10:34 p.m.

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MYRON HAYDUK  
Mayor

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JODY QUICKSTAD  
Town Manager