

## ADOPTION OF AGENDA

### #27721 REGULAR MEETING OF TOWN COUNCIL – MONDAY, DECEMBER 22, 2014

Councillor Kozakiewicz moved adoption of the Agenda as amended.

Carried unanimously.

## ADOPTION OF MINUTES

### #27722 REGULAR MEETING OF TOWN COUNCIL – MONDAY, DECEMBER 8, 2014

Councillor Berry moved that the Minutes of the Regular Meeting of Town Council held on Monday, December 8, 2014 be received and filed.

Carried unanimously.

## CORRESPONDENCE

### #27723 WILDE AND COMPANY – 2014 INTERIM AUDIT

Correspondence dated December 12, 2014 from Kyle A. Bodnarchuk, CA, stating:

*We have recently completed our interim audit and wish to provide you with our comments at this time. The objective of an audit is to obtain reasonable assurance that the financial statements are free of material misstatement. An audit is not specifically designed to identify matters that may be of interest to management or council in discharging their responsibilities. Accordingly an audit would not usually identify all such matters.*

*Some of the items we tested during the course of the interim audit included controls and procedures for:*

- Payroll
- Cash receipts
- Cash disbursements
- Credit card use
- Property tax revenue
- Utility revenue
- Other revenue
- Journal entries
- Financial reporting
- Entity level controls

*During the course of the interim audit, we did not discover any weaknesses or breakdowns of internal controls. We commend you for your excellent practices and administration of the internal control systems.*

#### ***Completion of year end audit***

*We have tentatively scheduled the yearend audit for February 17<sup>th</sup> to the 19<sup>th</sup>, 2015.*

*We would like to thank Jody, Cliff, Renae and the accounting personnel for the assistance we received in conducting our interim audit.*

*This communication is prepared solely for the information of management and council and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.*

Councillor Brodziak moved that the correspondence dated December 12, 2014 from Kyle A. Bodnarkchuk, CA, be received and filed.

Carried unanimously.

### #27724 LEON BENOIT, MP – REQUEST FOR VOLUNTEER NOMINATIONS

Correspondence received December 16, 2014 from Leon Benoit, MP, stating:

*I am writing to seek your assistance in identifying members of your community who give of themselves, but may not receive the recognition they deserve. Many in our communities are always available when help is needed, and I believe that a great number have been identified over the past few decades. However, I would like the opportunity to also honour those who may generally remain 'behind the scenes'. For that, I need your help.*

*If there are individuals who come to mind who have made a difference in your city or town, please let me know. Maybe they help deliver meals, work at crosswalks to keep our children safe, volunteer with sports teams, provide rides to medical appointments for those who have no other means or transportation... whatever it might be, I welcome your feedback.*

Please provide a short summary of why they are being nominated, along with their contact information (address and phone number, and email if available), to me via any of the following:

Fax: (780) 763-6132  
 Email: [leon.benoit@parl.gc.ca](mailto:leon.benoit@parl.gc.ca)  
 Mail (postage-free): Leon Benoit, MP  
 613 Justice Bldg  
 House of Commons  
 Ottawa, ON K1A 0A6

Please don't forget to include your own contact information as well.

I look forward to hearing from you.

Councillor MacPhee moved that the correspondence received December 16, 2014 from Leon E. Benoit, MP, be received and further that this item be forwarded to FCSS.

Carried unanimously.

## FINANCIAL

### #27725 TOWN OF VEGREVILLE MONTHLY CASH STATEMENT FOR MONTH ENDED NOVEMBER 30, 2014

Councillor Kozakiewicz moved that the Town of Vegreville Monthly Cash Statement for the month ended November 30, 2014 be received and filed.

## MEMORANDA

### #27726 EMERGENCY MEDICAL SERVICES – ALBERTA HEALTH SERVICES

A Memorandum dated December 19, 2014 from Jerrold Lemko, Emergency Services Manager, stating:

*Responsibility for ground ambulance services in Alberta was transferred to Alberta Health Services (AHS) on April 1, 2009 as part of their five year plan for consolidating Emergency Medical Services (EMS) in the Province.*

On November 27, 2012, the Town of Vegreville signed a contract with Alberta Health Services to provide:

- One (1) primary Advanced Life Support (ALS) ambulance, twenty four (24) hours per day, seven (7) days per week;
- One (1) primary Basic Life Support (BLS) ambulance, twenty four (24) hours per day, seven (7) days per week;
- One (1) primary BLS ambulance, nine (9) hours per day, five (5) days per week.

*This contract is for five (5) years commencing on the effective date (November 1, 2012), with AHS having the option for up to two (2) additional two (2) year periods where such options are exercisable by AHS separately or together at one time (each an extension term) upon delivery of a written notice to the operator no later than one hundred and eight (180) calendar days prior to the expiry of the initial term.*

Councillor Simpson moved that the Town of Vegreville maintain the contact, ending October 31, 2017 with Alberta Health Services to provide Emergency Medical Services and to work towards being granted the extensions (2 – 2 year terms to 2021) as documented within the current signed contract.

Carried unanimously.

### #27727 2015 CAPITAL BUDGET

A Request for Council Decision dated December 17, 2014 from Cliff Craig, Corporate Services Director, stating:

*After presentation by the Directors and Managers to Town Council regarding their respective proposed 2015 Capital requirements, Council and Administration held Capital Budget meetings to discuss and deliberate these proposed projects.*

The 2015 Capital Budget is comprised of the following funding components:

Capital and Community Grants	\$1,841,000.00
Reserve Funds	\$ 7,500.00
Debenture Financing	\$3,040,000.00
Operations	<u>\$ 999,500.00</u>
Capital Budget	<u>\$5,888,000.00</u>

Councillor MacPhee moved that Town Council approve the Town of Vegreville 2015 Capital Budget of \$5,888,000.00 as presented.

Carried unanimously.

## BYLAW

### #27728 BYLAW 12-2014 – DEBENTURE FOR INSTALLATION OF WATER, SANITARY SEWER, STORM SEWER SERVICES AND ROAD CONSTRUCTION – FIRST READING

Bylaw No. 12-2014 was presented to Council to incur indebtedness in the sum of \$940,000.00 by the issuance of debentures to the Alberta Capital Finance Authority for financing the installation of water, sanitary sewer, storm sewer services and road construction on 50 Street from 42 Avenue to 45 Avenue.

Councillor Berry moved that Bylaw No. 12-2014 be read for the first time this 22<sup>nd</sup> day of December, 2014 A.D.

Carried unanimously.

### #27729 BYLAW 13-2014 – DEBENTURE FOR CONSTRUCTION OF THE NORTH PARKWAY DRAINAGE PROJECT – FIRST READING

Bylaw No. 13-2014 was presented to Council to incur indebtedness in the sum of \$1,500,000.00 by the issuance of debentures to the Alberta Capital Finance Authority for financing construction of the North Parkway Drainage Project – Phase One.

Councillor Kozakiewicz moved that Bylaw No. 13-2014 be read for the first time this 22<sup>nd</sup> day of December, 2014 A.D.

Carried unanimously.

## SUPPLEMENTAL

### #27730 TOWN OF TWO HILLS – BYLAW ENFORCEMENT SERVICES

Correspondence dated December 17, 2014 from Elsie Howanyk, CAO, stating:

*Due to financial constraints the Town of Two Hills has been forced to make some difficult decisions for the 2015 Budget year. This letter is to advise the Town of Vegreville that the Two Hills Town Council resolved:*

*to not continue the contract for bylaw services from the Town of Vegreville for one year (2015) and reevaluate the service at the end of 2015.*

*We will be evaluating our decision of the next year and may look at possibly reinstating the bylaw services.*

*We sincerely thank you for your providing bylaw services to the Town of Two Hills.*

Councillor Simpson moved that correspondence dated December 17, 2014 from Elsie Howanyk, CAO, be received and filed.

Carried unanimously.

## ARENA DRESSING ROOMS – TENDER OPENING UPDATE

Laurie Evans advised Town Council that the tender opening for the Arena addition design and build occurred on December 19, 2014. The results of the tender opening were as follows:

1.	Castle Rock Contracting	\$944,321.00
2.	Vantage Builders	\$606,976.00
3.	Greenough Construction	\$829,272.00

Administration is in the process of reviewing and compiling the tenders and this item will be placed on an agenda of a future meeting of Town Council.

## COUNCIL REPORTS

### MAYOR HAYDUK

Mayor Hayduk reported and/or attended on the following:

- Vegreville Lions Club Christmas Dinner – December 9, 2014
- Christmas Greetings to Seniors – December 10, 2014
- Vegreville Regional Museum Christmas Lunch – December 10, 2014
- Christmas Greetings to Seniors – December 11, 2014
- Meeting with Rick Fraser, Legislature Secretary for Ambulance – December 12, 2014
- Vegreville & District Chamber of Commerce Christmas Party – December 12, 2014
- Sunshine Club Christmas Dinner – December 13, 2014
- A. L. Horton Grade 6 Social Class – December 15, 2014
- CAO Evaluation Interviews – December 15, 2014
- 2015 Capital Budget Presentation – December 16, 2014
- Legislative Committee Meeting – December 16, 2014
- CAO Evaluation Meeting – December 18, 2014
- Regular Town Council Meeting – December 22, 2014

### COUNCILLOR BERRY

Councillor Berry reported and/or attended on the following:

- Vegreville Regional Museum Christmas Lunch – December 10, 2014
- M.D. Minburn Foundation Committee Meeting – December 11, 2014
- Vegreville & District Chamber of Commerce Christmas Party – December 12, 2014
- Vegreville Homestead Lodge Christmas Party – December 14, 2014
- A. L. Horton Grade 6 Social Class – December 15, 2014
- 2015 Capital Budget Presentation – December 16, 2014
- Legislative Committee Meeting – December 16, 2014
- Regular Town Council Meeting – December 22, 2014

### COUNCILLOR BRODZIAK

Councillor Brodziaik reported and/or attended on the following:

- Christmas Greetings to Seniors – December 11, 2014
- M.D. Minburn Foundation Committee Meeting – December 11, 2014
- Vegreville & District Chamber of Commerce Christmas Party – December 12, 2014
- Vegreville Homestead Lodge Christmas Party – December 14, 2014
- A. L. Horton Grade 6 Social Class – December 15, 2014
- 2015 Capital Budget Presentation – December 16, 2014
- Legislative Committee Meeting – December 16, 2014
- Subdivision Authority Board Meeting – December 17, 2014
- Regular Town Council Meeting – December 22, 2014

### COUNCILLOR KOZAKIEWICZ

Councillor Kozakiewicz reported and/or attended on the following:

- Vegreville Economic Development & Tourism Board Meeting – December 9, 2014
- Vegreville & District Chamber of Commerce Christmas Party – December 12, 2014
- 2015 Capital Budget Presentation – December 16, 2014
- Legislative Committee Meeting – December 16, 2014
- Regular Town Council Meeting – December 22, 2014

### COUNCILLOR MACPHEE

Councillor MacPhee reported and/or attended on the following:

- Vegreville & District Chamber of Commerce Christmas Party – December 12, 2014
- A. L. Horton Grade 6 Social Class – December 15, 2014
- 2015 Capital Budget Presentation – December 16, 2014
- Legislative Committee Meeting – December 16, 2014
- Subdivision Authority Board Meeting – December 17, 2014
- Regular Town Council Meeting – December 22, 2014

**COUNCILLOR RUDYK**

Councillor Rudyk reported and/or attended on the following:

- Vegreville & District Chamber of Commerce Christmas Party – December 12, 2014
- A. L. Horton Grade 6 Social Class – December 15, 2014
- CAO Evaluation Interviews – December 15, 2014
- Vegreville Economic Development & Tourism Board Sub-Committee Meeting – December 15, 2014
- 2015 Capital Budget Presentation – December 16, 2014
- Legislative Committee Meeting – December 16, 2014
- CAO Evaluation Meeting – December 18, 2014
- Vegreville Region Physician & Health Professionals Attraction & Retention Committee Meeting – December 18, 2014
- Regular Town Council Meeting – December 22, 2014

**COUNCILLOR SIMPSON**

Councillor Simpson reported and/or attended on the following:

- Christmas Greetings to Seniors – December 11, 2014
- Vegreville & District Chamber of Commerce Christmas Party – December 12, 2014
- A. L. Horton Grade 6 Social Class – December 15, 2014
- CAO Evaluation Interviews – December 15, 2014
- 2015 Capital Budget Presentation – December 16, 2014
- Legislative Committee Meeting – December 16, 2014
- Subdivision Authority Board Meeting – December 17, 2014
- CAO Evaluation Meeting – December 18, 2014
- Vegreville & District Chamber of Commerce Sub-Committee Meeting – December 18, 2014
- MLA Jacquie Fenske Open House – December 19, 2014
- Regular Town Council Meeting – December 22, 2014
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**#27731**

Councillor Simpson moved that Town Council go in-camera at 7:40 p.m.

Carried unanimously.

**#27732**

Councillor Simpson moved that Town Council come out of camera at 8:00 p.m.

Carried unanimously.

**#27733 LANDREX INC.**

A Request for Council Decision dated December 22, 2014 from Jody Quickstad, Town Manager, stating:

*The Town of Vegreville has been in discussions with Landrex Inc. regarding the possibility of developing an existing undeveloped residential subdivision in the NW corner of the Town of Vegreville. This approximate 40 acre parcel has been commonly known as Brosseau Subdivision (map attached) and the Town acquired this property by way of tax forfeiture in 1996 and 2000.*

*Negotiations between Landrex Inc. and the Town of Vegreville have been completed and as a result the Sale & Construction Agreement for Phase 1 and the Option to Purchase Agreements for Phases 2, 3, 4, 5 and 6 have been executed by Landrex Inc.*

Councillor Kozakiewicz moved that Town of Vegreville enter into a conditional Sale & Construction Agreement with Landrex Inc. for Phase 1, identified as the following lands:

- Lot 26MR, Block 65, Plan 7823427
- Lot 20, Block 65, Plan 7823427
- Lot A, Block 66, Descriptive Plan 9223798
- Lot 54, Block 52, Plan 7823427
- Lot 56, Block 52, Plan 7823427
- Lot 25, Block 65, Plan 7823427
- Lot 52, Block 52, Plan 7823427
- Lot 24, Block 65, Plan 7823427

- Lot 22, Block 65, Plan 7823427
- Lot 53, Block 52, Plan 7823427
- Lot 51, Block 52, Plan 7823427
- Lot 23, Block 65, Plan 7823427
- Lot 55, Block 52, Plan 7823427
- Lot 21, Block 65, Plan 7823427
- Lot E, Block 80, Descriptive Plan 9223800; and

Further that Town of Vegreville enter into conditional Option to Purchase Agreements with Landrex Inc. for Phases 2, 3, 4, 5 and 6, identified as the following lands:

Phase 2

- Lot B, Block 66, Descriptive Plan 9223798
- Lot E, Block 80, Descriptive Plan 9223800
- Lot C, Block 79, Descriptive Plan 9223803
- Lot D, Block 80, Descriptive Plan 9223803

Phase 3

- Lot D, Block 80, Descriptive Plan 9223803
- Lot C, Block 79, Descriptive Plan 9223803
- Lot E, Block 80, Descriptive Plan 9223800

Phase 4

- Lot F, Block 80, Descriptive Plan 9223800
- Lot G, Block 81, Descriptive Plan 9223816
- Lot D, Block 80, Descriptive Plan 9223803
- Lot H, Block 82, Descriptive Plan 9223816

Phase 5

- Lot F, Block 80, Descriptive Plan 9223800
- Lot G, Block 81, Descriptive Plan 9223816
- Lot H, Block 82, Descriptive Plan 9223816

Phase 6

- Lot 59, Block 80, Plan 7823427
- Lot 1, Block 80, Descriptive Plan 9223797
- Lot 56, Block 80, Plan 7823427
- Lot 55, Block 80, Plan 7823427
- Lot 60, Block 80, Plan 7823427
- Lot 58, Block 80, Plan 7823427
- Lot 57, Block 80, Plan 7823427
- Lot 54, Block 80, Plan 7823427
- Lot G, Block 81, Descriptive Plan 9223816

on the terms and conditions as discussed in camera.

Carried unanimously.

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 8:01 p.m.

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MYRON HAYDUK  
Mayor

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JODY QUICKSTAD  
Town Manager