

ADOPTION OF AGENDA

#2016-JAN-01 REGULAR MEETING OF TOWN COUNCIL – MONDAY, JANUARY 11, 2016

Councillor Simpson moved adoption of the Agenda as amended.

Carried unanimously.

ADOPTION OF MINUTES

#2016-JAN-02 REGULAR MEETING OF TOWN COUNCIL – MONDAY, DECEMBER 14, 2015

Councillor Berry moved that the Minutes of the Regular Meeting of Town Council held on Monday, December 14, 2015 be received and filed.

Carried unanimously.

CORRESPONDENCE

#2016-JAN-03 THE ALBERTA ORDER OF EXCELLENCE - NOMINATIONS

Correspondence dated December 16, 2015 from J. Angus Watt, Chair, stating:

On behalf of the Alberta Order of Excellence Council, I would like to invite you to nominate a deserving Albertan to become a member of the Alberta Order of Excellence.

The Alberta Order of Excellence is the highest honor that can be bestowed on a citizen of this province. I trust that you might know a special citizen who has made significant contributions to the lives of other Albertans and that deserves to be considered for this honour.

This remarkable Albertan must be a Canadian citizen, live in Alberta and have made a significant contribution provincially, nationally and/or internationally. For more information on the Alberta Order of Excellence and a nomination form, please visit our website at www.lieutenantgovernor.ab.ca/aoe. You may submit your nomination package by mail or online.

My term as Chair of the Alberta Order of Excellence Council is coming to an end on December 31, 2015. It is my hope that you know someone that could be considered for the 2016 Alberta Order of Excellence. The nomination deadline is February 15, 2016. If you have any questions please feel free to contact our Executive Director, Gayle Stannard, at 780-449-0517 or gaylest@telus.net.

Councillor MacPhee moved that the correspondence dated December 16, 2015 from J. Angus Watt, Chair, be received and filed.

Carried unanimously.

#2016-JAN-04 ALBERTA MUNICIPAL AFFAIRS – 2015/16 ACP PROGRAM

Correspondence dated December 18, 2015 from Honourable Danielle Larivee, Minister of Municipal Affairs, stating:

The Government of Alberta is committed to supporting municipalities and your efforts to build stronger communities and a stronger province. Like you, we know regional collaboration can have a significant positive impact on delivering local services and creating a high quality of life for all Albertans. The expected enhancements to the Municipal Government Act reinforce a strong regional approach and the Alberta Community Partnership (ACP) grant program assists municipalities in their regional efforts.

I am pleased to announce applications are now being accepted for the 2015/16 ACP program. A program review was completed to ensure that the program remains responsive to the regional needs of municipalities. As a result, we have made some changes to the program to create more opportunity to encourage and support municipal collaboration. Changes include:

- *all municipalities can apply for grants under the Inter-municipal Collaboration (IC) Component;*
- *projects will be reviewed and ranked based on merit criteria; and*
- *the Metropolitan Funding component has been discontinued to accommodate the more inclusive IC component.*

For details on these and other changes, application forms and program guidelines visit the Municipal Affairs website at <http://www.municipalaffairs.alberta.ca/alberta-community-partnership>. Please note that applications under the IC component are due by February 5, 2016. Should you have any questions regarding the ACP, please contact a grant advisor in the Grants and Education Property Tax Branch, toll-free at 310-0000, then 780-427-2225.

I look forward to working with you to create thriving regions and vibrant communities for a better Alberta.

Councillor Brodziak moved that the correspondence dated December 18, 2015 from Honourable Danielle Larivee, Minister of Municipal Affairs, be received and filed.

Carried unanimously.

#2016-JAN-05 VEGREVILLE AND DISTRICT CHAMBER OF COMMERCE - 2016 FUNDING REQUEST

Correspondence dated December 18, 2015 from Elaine Kucher, General Manager, stating:

On behalf of the Vegreville and District Chamber of Commerce, please accept this letter of request for funding assistance for 2016. In the past, the amount received from the Town of Vegreville has been \$18,000. We are asking that the grant amount remain the same.

It is with your assistance that the Chamber of Commerce is able to be the voice for business in our district. We look forward to working closely with the Town of Vegreville, Economic Development & Tourism and County of Minburn to ensure Vegreville and district continues to thrive. Michael Simpson, our Town of Vegreville board representative is an asset to our Board and we are pleased to have his community insight and the opportunity for open communications with the Town of Vegreville.

Councillor Berry moved that the correspondence dated December 18, 2015 from Elaine Kucher, General Manager, be received; and

Further that this matter be referred to 2016 budget discussions for consideration.

Carried unanimously.

#2016-JAN-06 VEGREVILLE AND DISTRICT CHAMBER OF COMMERCE – REQUEST FOR 2016 vEGGFEST SUPPORT

Correspondence dated December 18, 2015 from Elaine Kucher, General Manager, stating:

As we move forward in 2016 with plans to duplicate the tremendous success we enjoyed in 2015 with vEGGFest, the Vegreville and District Chamber of Commerce would once again like to thank the Town of Vegreville for the incredible support we received, both in the form of a grant and with the most excellent additional manpower and resources supplied by town departments.

Without your help, the inaugural vEGGFest would not have enjoyed the level of good fortune that it did.

This year, the vEGGFest committee hopes to secure another lineup of platinum and gold-record artists. As was the case in 2015, this year the Chamber will be leveraging its reserve fund in its entirety to secure the acts that will draw music lovers from miles around.

With the drop in value for the Canadian dollar, the Chamber also recognizes that importing an American artist will have increased substantially from the previous year, and expects to pay a higher amount accordingly. In order to compensate for this, a leaner marketing and promotions budget has been discussed in order to be as efficient as possible.

In 2015, the Town of Vegreville gave a grant of \$20,000 to assist the Chamber in its advertising and, understanding that the Town has financial priorities of its own, the Chamber executive has worked to find ways to reduce what they would feel is necessary from the Town to help bolster the event's success for 2016.

The Chamber kindly asks that you consider a \$10,000 grant to help the Chamber of Commerce fulfill marketing requirements for this event.

As an update on the status of our refurbishment of the Chamber of Commerce's Pysanka, an engineering company has been contracted and has begun planning its approach to assess the structural conditions of the Egg. Thus far, the estimated cost for the first stage of the study is \$16,000.

We will keep you well informed as to the progress of the Pysanka refurbishment project.

Thank you for your consideration.

Councillor Berry moved that the correspondence dated December 18, 2015 from Elaine Kucher, General Manager, be received; and

Further that this matter be referred to 2016 budget discussions for consideration.

Carried unanimously.

FINANCIAL

#2016-JAN-07 TOWN OF VEGREVILLE MONTHLY CASH STATEMENT FOR MONTH ENDED NOVEMBER 30, 2015

Councillor Brodziak moved that the Town of Vegreville Monthly Cash Statement for the month ended October 31, 2015 be received and filed.

Carried unanimously.

MEMORANDA

#2016-JAN-08 ROAD CLOSURE REQUEST – FAMILY DAY, FEBRUARY 15, 2016

A Request for Council Decision dated January 11, 2016 from Julie Gottselig, FCSS Manager, stating:

The Family Day Planning Committee recognizes that the community road hockey game has been a highly successful event in Vegreville over the past 4 years. The committee has seen more youth participation by holding a community road hockey game. This activity demonstrates to young people that Vegreville values youth by organizing a game between young people, adults and the Jr. B team. This facilitates role modeling and mentoring by encouraging participation, good sportsmanship and building relationships. Having the game on the road increases authenticity for the players and visibility to people driving by.

In the past, the game has been held on a one block portion of 49th Avenue, immediately east of 47A Street. This location has proven to work well and the planning committee prefers to use this area once again for 2015.

Councillor Berry moved that Town Council approve the road closure of 49th Avenue, being one block immediately east of 47A Street to 49 Avenue on February 15, 2016 from 10:00 a.m. to 4:00 p.m.

Carried unanimously.

#2016-JAN-09 2016 VEGREVILLE CENTENNIAL LIBRARY BOARD OPERATING GRANT

A Memorandum dated January 7, 2016 from Laurie Evans, Community Services Director, stating:

Representatives from the Vegreville Centennial Library Board presented their 2016 funding request to Town Council at the December 9, 2015 Legislative Committee Meeting. Request for funding from the Library board for 2016 is \$343,000.

Town Council further reviewed the Library Boards request at their January 5, 2016 Legislative Committee Meeting and directed Administration to prepare a Request for Council Decision to allocate \$325,000 to the Library Board for 2016.

The approved Library Board's Operating Grant will be included in the 2016 Town of Vegreville Operating Budget.

Councillor MacPhee moved that Town Council approve \$325,000.00 as the 2016 Operating Grant to the Vegreville Centennial Library Board.

Carried unanimously.

#2016-JAN-10 AMENDMENT TO LAND USE BYLAW 02-2013 – ADD “HEALTH SERVICES” TO C3 – HIGHWAY COMMERCIAL

A Request for Council Decision dated December 30, 2015 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

In the previous Land Use Bylaw 06-03 there was a single commercial district – generalizing all commercial uses into one district throughout the whole Town, except the downtown area, which had extra controls through the Main Street program. Within Bylaw No. 06-03 health services was a permitted use in the C – General Commercial District.

During the re-write of the Land Use Bylaw health services was included as a permitted use in C1 – Central Commercial District, C2 – General Commercial District & C2-R General Commercial – Rail District. However was not included in C3-Highway Commercial, which was an oversight.

Currently there are multiple existing health service developments within the C3 District such as:

- Main Street Chiropractor
- Fisher Chiropractor
- Meridian Acupuncture
- The Family Clinic
- Vegreville Eye Clinic
- Alberta Sports Vision Institute
- Iris Optometrists and Opticians
- Manuel to Health

The process to successfully amend the Land Use Bylaw is as follows:

1. A Council Meeting is held and first (1st) reading occurs.
2. The Town of Vegreville must advertise the proposed changes for two consecutive weeks.
3. A Public Hearing is advertised and held.
4. Following the Public Hearing, second (2nd) and third (3rd) readings are given.
5. The amendment is passed and comes into effect on the date of the third reading.

Councillor Rudyk moved that Town Council amend Land Use Bylaw 02-2013 to include “health service” as a permitted use in the C3-Highway Commercial District; and

Further that amending Bylaw 01-2016 be presented to Town Council for first reading.

Carried unanimously.

#2016-JAN-11 ALBERTA COMMUNITY PARTNERSHIP GRANT APPLICATION – REGIONAL STORMWATER, FLOOD & AREA STRUCTURE PLAN

A Request for Council Decision dated January 11, 2016 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

Upon completion of the Town/County Intermunicipal Development Plan, it was determined that the Town would take a lead role in a Joint Overall Stormwater Management Plan & Flood Hazard Study and Area Structure and Overall Plans for lands in the Joint Planning Area. Since then the Town, in conjunction with MPE Siemens and Eagle River Planning Services, has developed an action plan which has been itemized into areas of focus.

In 2014, Alberta Municipal Affairs made changes to their Regional Collaboration Program (RCP) grant and have introduced the new Alberta Community Partnership (ACP) grant. The new program retains the feature elements of the RCP, but has expanded project eligibility and increased the funding available. The Planning & Development Department is working on completing an application for the Intermunicipal Collaboration (IC) portion the ACP Grant.

The Town was notified in late 2015 that the IC portion of the ACP grant will now fully fund up to \$350,000 in project costs. The Planning & Development Department, in conjunction with MPE Siemens, has determined that the Regional Overall Stormwater, Flood Hazard & Area Structure Plan Project will require a budget of \$240,160 (plus GST) to complete.

This information will be provided to the County of Minburn with a request that they pass a resolution supporting participation in the Regional Overall Stormwater, Flood Hazard & Area Structure Plan Project with the Town of Vegreville as the managing partner.

Councillor Brodziak moved that Town of Vegreville submit an application for the Intermunicipal Collaboration portion of the Alberta Community Partnership grant program to fund \$240,160 for the Regional Overall Stormwater, Flood Hazard & Area Structure Plan Project; and

Further that the Town of Vegreville act as the Managing Partner; and

Further that the Town of Vegreville submit a letter to the County of Minburn requesting that County Council pass a resolution agreeing to participate in the Alberta Community Partnership Grant regarding the Regional Overall Stormwater, Flood Hazard & Area Structure Plan Project.
Councillor Brodziak moved that Town of Vegreville submit

Carried unanimously.

#2016-JAN-12 ALBERTA COMMUNITY PARTNERSHIP GRANT APPLICATION – REGIONAL RECREATION, CULTURE & FACILITIES MASTER PLAN

A Request for Council Decision dated January 11, 2016 from Laurie Evans, Community Services Director, stating:

This proposal correlates to the Town of Vegreville’s 2014 – 2017 Strategic Plan as stated in Objectives 1.07 and 1.12.

The Recreation, Culture and Facilities department has prepared an application for grant funding through Alberta Municipal Affairs Regional – Alberta Community Partnership Grant Program under the Inter-municipal Collaboration (IC) Component. This grant application is being proposed as a joint submission in partnership with the County of Minburn No. 27 and the Town of Mundare. The purpose is to secure funding to proceed with the development of a Regional Recreation, Culture and Facilities Master Plan for the Town of Vegreville, County of Minburn and the Town of Mundare.

At present the County provides financial support to the Town for recreation in the form of a recreation grant application. This is an annual request and has demonstrated a level of understanding that recreation is a shared responsibility for the residents of both municipalities.

Additionally conversations have been had with the Town of Mundare, Administration and Council members on the benefit of planning regionally regarding recreation and cultural activities. The development of a regional master plan together would further this understanding and allow for a planning blueprint for each municipality.

The three municipalities would establish a steering committee and work as partners on the “Request for Proposals” and the subsequent awarding of a consultant contract. This committee would continue throughout the development of the Regional Master Plan. Once completed the expectation would be that this document would be used as a planning blueprint for resources for the future. The Town of Vegreville, County of Minburn and Town of Mundare would acknowledge that recreation is a regional entity.

The development of a Regional Recreation, Culture and Facilities Master Plan typically requires two main phases: 1) research and 2) recommendations.

The first phase is important because it answers questions like:

- *What do regional residents, volunteer groups and students (rural and urban) think about recreation and culture; are they satisfied; what do they want to see in the future; how much are they willing to spend to meet future demands; etc.?*
- *How will changing demographics, growth and the economy impact recreation and culture in the region?*
- *What are the key trends in recreation and culture participation, recreation and culture service delivery and recreation and culture infrastructure?*
- *What does our region have in terms of infrastructure and what investment will be required to sustain it in the future?*
- *How does our region compare to others in terms of recreation and culture infrastructure and funding support?*
- *What are the key recreation and culture issues we will face in the next 10-15 year period?*

The second phase will include recommendations to respond to the issues identified in phase 1. Although the recommendations for each community/region are unique, some potential directions include: capital investment in existing and new facilities; strategies to increase participation in recreation; strategies to support volunteers; how to deliver programs; how to fund recreation and culture activities and events in the future, etc.

The grant application will be made for the amount of \$225,000 (plus GST) which would cover costs associated with the creation of a Request for Proposal, subsequent awarding of a contract, and any miscellaneous costs incurred through the process. These costs may also include expenses related to focus groups, public surveys, facility rentals for meetings etc., and in kind resources made available to the process from the both Towns and County staff as required.

The Town would receive the grant, administer the contract and provide the final reporting to Municipal Affairs as required.

Councillor Berry moved that Town of Vegreville submit an application for the Intermunicipal Collaboration (IC) component portion of the Alberta Community Partnership grant program to fund \$240,160 for the Regional Overall Stormwater, Flood Hazard & Area Structure Plan Project; and

Further that the Town of Vegreville act as the Managing Partner; and

Further that the Town of Vegreville submit a letter to the County of Minburn requesting that County Council pass a resolution agreeing to participate in the Alberta Community Partnership Grant regarding the Regional Overall Stormwater, Flood Hazard & Area Structure Plan Project.

Councillor Brodziak moved that Town of Vegreville submit

Carried unanimously.

#2016-JAN-13 COUNTY OF MINBURN 2016 FCSS PROGRAM FUNDING AGREEMENT

A Request for Council Decision dated January 11, 2016 from Julie Gottselig, FCSS Manager, stating:

County of Minburn Council have reviewed and approved the FCSS Program funding agreement for 2016. This funding agreement is provided in advance of the completion of the provincial 2016 budgetary processes. The province has increased FCSS Program Funding in 2016.

The funding allocation outline and two copies of the 2016 FCSS Program Funding agreement have been forwarded by the County of Minburn for approval by the Town of Vegreville.

The Town of Vegreville will receive the funding as quarterly payments (Jan, Apr, July & Oct) to the total of \$89,790.80 operating funds for 2016. This includes the Provincial FCSS allocation and the County of Minburn municipal share.

Councillor MacPhee moved that Town of Vegreville enter into the County of Minburn 2016 FCSS Program Funding Agreement for the period of January 1 through December 31, 2016.

In Favour: Councillors Berry, Brodziak, MacPhee, Rudyk and Simpson

Opposed: Mayor Hayduk

Carried.

BYLAW

#2016-JAN-14 BYLAW 10-2015 – AMENDING LAND USE BYLAW 02-2013

Bylaw No. 10-2015 was presented to Council to amend Land Use Bylaw 02-2013 by rezoning Lot 13, Block 18, Plan LXVI from C3 – Highway Commercial District to C2-General Commercial District.

Councillor Berry moved that Bylaw No. 10-2015 be read for the second time this 11th day of January, 2016 A.D.

Carried unanimously.

Councillor Rudyk moved that Bylaw No. 10-2015 be read for the third time this 11th day of January, 2016 A.D.

Carried unanimously.

#2016-JAN-15 BYLAW 01-2016 – AMENDING LAND USE BYLAW 02-2013

Bylaw No. 01-2016 was presented to Council to amend Land Use Bylaw 02-2013 by inserting “Health Services” as a permitted use into the C3-Highway Commercial District; being Part Two, Section 5, Subsection 5.10, Paragraph (2), subparagraph (a).

Councillor Brodziak moved that Bylaw No. 01-2016 be read for the first time this 11th day of January, 2016 A.D.

Carried unanimously.

COUNCIL REPORTS

MAYOR HAYDUK

Mayor Hayduk reported and/or attended on the following:

- CAO Evaluation Committee Meeting – December 16, 2015
- Meeting with Jody Quickstad, Dale Lefebvre & Mandy Franke – Outstanding Permits – December 16, 2015
- CUPE Meeting – December 17, 2015
- Presented Certificate to Vegreville Mechanical – December 17, 2015
- Dr. Frank Farewell - December 17, 2015
- Legislative Committee Meeting – December 22, 2015
- CUPE Meeting – December 23, 2015
- Country 106.5 Grand Opening – January 4, 2016
- CUPE Conference Call – January 5, 2016
- IV Committee Meeting – January 5, 2016
- Legislative Committee Meeting – January 6, 2016
- CUPE Meeting – January 7, 2016
- Telephone Call with Nick Thain, AHS – January 11, 2016
- Public Hearing – Bylaw No. 11-2015 – January 11, 2016
- Public Hearing – Bylaw No. 10-2015 – January 11, 2016
- Regular Town Council Meeting – January 11, 2016

COUNCILLOR BERRY

Councillor Berry reported and/or attended on the following:

- CAO Evaluation Committee Meeting – December 16, 2015
- Presented Certificate to Vegreville Mechanical – December 17, 2015
- Dr. Frank Farewell - December 17, 2015
- Legislative Committee Meeting – December 22, 2015
- Country 106.5 Radio Launch – January 4, 2016
- IV Committee Meeting – January 5, 2016
- Legislative Committee Meeting – January 6, 2016
- Public Hearing – Bylaw No. 11-2015 – January 11, 2016
- Public Hearing – Bylaw No. 10-2015 – January 11, 2016
- Regular Town Council Meeting – January 11, 2016

COUNCILLOR BRODZIAK

Councillor Brodziak reported and/or attended on the following:

- CAO Evaluation Committee Meeting – December 16, 2015
- Safety Meeting – December 17, 2015
- Presented Certificate to Vegreville Mechanical – December 17, 2015
- Dr. Frank Farewell - December 17, 2015
- Country 106.5 Radio Launch – January 4, 2016
- Rotary Club Meeting – Bike & Skate Park – January 5, 2016
- IV Committee Meeting – January 5, 2016
- Legislative Committee Meeting – January 6, 2016
- Public Hearing – Bylaw No. 11-2015 – January 11, 2016
- Public Hearing – Bylaw No. 10-2015 – January 11, 2016
- Regular Town Council Meeting – January 11, 2016

COUNCILLOR KOZAKIEWICZ

Councillor Kozakiewicz reported and/or attended on the following:

- Absent

COUNCILLOR MACPHEE

Councillor MacPhee reported and/or attended on the following:

- Community Futures Elk Island Region Meeting – December 16, 2015
- CUPE Meeting – December 17, 2015
- Presented Certificate to Vegreville Mechanical – December 17, 2015
- Dr. Frank Farewell - December 17, 2015
- Core Services Steering Committee Meeting – December 22, 2015
- Legislative Committee Meeting – December 22, 2015
- CUPE Meeting – December 23, 2015
- FCSS Meeting – January 5, 2016
- Core Services Steering Committee Meeting – January 6, 2016
- Legislative Committee Meeting – January 6, 2016
- CUPE Meeting – January 7, 2016
- Public Hearing – Bylaw No. 11-2015 – January 11, 2016
- Public Hearing – Bylaw No. 10-2015 – January 11, 2016
- Regular Town Council Meeting – January 11, 2016

COUNCILLOR RUDYK

Councillor Rudyk reported and/or attended on the following:

- Tour of St. Joseph's Hospital with Covenant Health – December 16, 2015
- Safety Meeting December 17, 2015
- Vegreville Region Physician & Health Attraction & Retention Committee – December 17, 2015
- Dr. Frank Farewell - December 17, 2015
- Legislative Committee Meeting – December 22, 2015
- Country 106.5 Radio Launch – January 4, 2016
- Vegreville Economic Development Downtown Beautification Incentives Subcommittee – January 6, 2016
- Legislative Committee Meeting – January 6, 2016
- Public Hearing – Bylaw No. 11-2015 – January 11, 2016
- Public Hearing – Bylaw No. 10-2015 – January 11, 2016
- Regular Town Council Meeting – January 11, 2016

COUNCILLOR SIMPSON

Councillor Simpson reported and/or attended on the following:

- vEGGfest Preliminary Meeting – December 17, 2015
- Presented Certificate to Vegreville Mechanical – December 17, 2015
- Dr. Frank Farewell - December 17, 2015
- Core Services Steering Committee Meeting – December 22, 2015
- Legislative Committee Meeting – December 22, 2015
- Country 106.5 Radio Launch – January 4, 2016
- Core Services Steering Committee Meeting – January 6, 2016
- Legislative Committee Meeting – January 6, 2016
- Public Hearing – Bylaw No. 11-2015 – January 11, 2016
- Public Hearing – Bylaw No. 10-2015 – January 11, 2016
- Regular Town Council Meeting – January 11, 2016

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 7:55 p.m.

MYRON HAYDUK
Mayor

JODY QUICKSTAD
Town Manager