

## ADOPTION OF AGENDA

### #2015-JUN-01 REGULAR MEETING OF TOWN COUNCIL – MONDAY, JUNE 8, 2015

Councillor MacPhee moved adoption of the Agenda as presented.

Carried unanimously.

## ADOPTION OF MINUTES

### #2015-JUN-02 REGULAR MEETING OF TOWN COUNCIL – MONDAY, MAY 25, 2015

Councillor Berry moved that the Minutes of the Regular Meeting of Town Council held on Monday, May 25, 2015 be received and filed.

Carried unanimously.

## DELEGATION

### NORTH SASKATCHEWAN WATERSHED ALLIANCE – DAVID TREW

David Trew, Executive Director of North Saskatchewan Watershed Alliance attended the meeting as a delegation to discuss with Town Council the formation of Vermilion River Watershed Alliance as a non-profit society.

The delegation answered questions and inquiries from Council.

Mayor and Council thanked the delegation for his presentation.

David Trew left at 7:24 p.m.

## UNFINISHED BUSINESS

### #2015-JUN-03 VERMILION RIVER WATERSHED ALLIANCE – FORMATION OF A NON-PROFIT SOCIETY

Correspondence dated April 22, 2015 from Pat Gordeyko, Chair, stating:

*The Vermilion River Watershed Management Project Implementation Team was inaugurated on April 30, 2014, at a meeting in Two Hills, Alberta. Membership includes representatives from municipalities, provincial government departments, the federal government, industry, conservation groups, academia and a member-at-large. The Implementation Team currently functions as a sub-watershed committee of the North Saskatchewan Watershed Alliance (NSWA) and is working to implement the Vermilion River Watershed Management Plan which was released in 2012 (available at [www.nswa.ab.ca](http://www.nswa.ab.ca)).*

*The Implementation Team has matured as a group and a new strategic goal is to form an independent non-profit society, to be named the Vermilion River Watershed Alliance (VRWA) to facilitate fundraising efforts in support of local watershed management projects. The VRWA will maintain a partnership with the NSWA, which is currently providing administrative, project management, and communications support, as well as financial contributions to deliver project work in the Vermilion River Watershed.*

*The VRWA will apply for society status under the Societies Act as administered by Service Alberta (<http://www.servicealberta.ca/716.cfm>). The application requires five signatures. The Counties of Two Hills and Vermilion River have recently passed resolutions confirming their official participation and support of the CRWA. Their representatives (Councillor Pat Gordeyko and Deputy Reeve Ed Parke) have signed the application; these municipal representatives to the VRWA serve as the Chair and Vice-Chair, respectively.*

*In order to complete the process, the application requires three more signatories. We therefore request your council to review the matter and, if resolved, authorize your representative to the VRWA to sign the application. If you require a briefing to support discussion on this topic please contact Mr. David Trew, Executive Director, NSWA ([David.trew@edmonton.ca](mailto:David.trew@edmonton.ca)) who would be pleased to attend your Council.*

*We are happy to announce that the NSWA and VRWA are one of the twelve recipients of a grant from the GOA's Watershed Resiliency and Restoration Program (WRRP). We have been approved for a grant of \$1.445 Million to support the restoration of degraded wetlands and riparian areas in the Vermilion River watershed; the work will occur during the April 2015 to March 2018 period. We look forward to your Council's support of this new initiative.*

*Please send your reply to David Trew by May 29, 2015.*

Councillor Kozakiewicz moved that Town Council authorize entering into the application under the Societies Act for Vermilion River Watershed Alliance to become a non-profit society; and Further that Councillor Berry be authorized to sign the Vermilion River Watershed Alliance Societies Act application.

Carried unanimously.

## CORRESPONDENCE

### #2015-JUN-04 VEGREVILLE CENTENNIAL LIBRARY

Correspondence dated May 28, 2015 from Darren Pasay, Vice Chair, stating:

*The Town of Vegreville Library Board members have approved Corina Lecours to serve on the Board. We recommend that Town Council appoint her for a three-year term.*

*We request a letter of appointment be forwarded to Corina and the Library Board upon your approval.*

*Please contact me if you have any questions.*

Councillor MacPhee moved that the correspondence dated May 28, 2015 from Darren Pasay, Vice Chair, be received and

Further that Town Council accept Corina Lecours as a board member on the Vegreville Library Board for a 3 year term.

Carried unanimously.

### #2015-JUN-05 ALBERTA GOVERNMENT – RECREATION AND PHYSICAL ACTIVITY DIVISION

Correspondence dated May 28, 2015 from Roger Kramers, Executive Director, stating:

*The Government of Alberta and the Alberta Recreation and Parks Association (ARPA), are jointly sponsoring the 2015 Energize Workshop.*

*The Energize Workshop will be hosted in conjunction with the ARPA Annual Conference, October 22-24, 2015 at the Fairmont Chateau Lake Louise in Lake Louise, Alberta. The annual workshop provides a forum for learning and networking for council members, recreation board members, administrators and other Albertans interested in recreation. Watch for the program brochure coming in late June!*

*The Recreation Volunteer Recognition Awards have been a part of Energize since 1977 and, to date, 209 outstanding Albertans have been recognized. You have the opportunity to nominate an individual (or individuals) from your community who has made significant contributions to recreation development.*

*The nomination package (nomination form, award criteria, completion tips and how to submit electronically), as well as a list of previous award recipients, is available on our website at [www.active.alberta.ca](http://www.active.alberta.ca). If you would like a package mailed to you, call our office at (780) 427-6549 (toll-free at 310-0000). Please review the information carefully to ensure your nominee is given full credit for volunteer work contributed. The deadline for submissions is Tuesday, June 30, 2015. Mail, email or fax completed nomination forms to:*

Mr. Brad Babiak, Director, Strategy and Policy  
Recreation and Physical Activity Division  
Alberta Culture and Tourism  
901, 10405 Jasper Avenue  
Edmonton, Alberta T5J 4R7  
Email: [brad.babiak@gov.ab.ca](mailto:brad.babiak@gov.ab.ca) Fax: (780) 427-5140

*If you require additional information regarding the Energize Workshop or the Recreation Volunteer Recognition Awards, please contact Mr. Babiak in Edmonton at (780) 643-0665 (toll-free at 310-0000).*

Councillor Brodziak moved that the correspondence dated May 28, 2015 from Roger Kramers, Executive Director, be received and

Further that the correspondence be forwarded to the Volunteer Coordinator at FCSS.

Carried unanimously.

#### **#2015-JUN-06 CANADA DAY COMMITTEE**

Correspondence received May 25, 2015 from Len Babyn, Canada Day Chairman, stating:

*Please be advised we are again facilitating the Canada Day Celebrations in Vegreville for 2015. We are asking for the use of the Social Centre for the event on July 1, 2015. The program will be much like previous years. Due to a tight budget we ask that the facility rental fee be forgiven.*

*We thank you for the 2014 Grant of \$2000. (correction: The Town provided a donation of \$1,000.00 in 2014) It means a great deal to Canada Day Contributions Funding. Our 2015 Budget is approximately \$15,000. The Canada Day Committee is asking for the same level of funding as previous, in order to keep breakfast admission the same, and same level of entertainment.*

*Thank you for your consideration in this matter. Please advise.*

Councillor Kozakiewicz declared that he is a member of the Knights of Columbus. Town Council had no objection for Councillor Kozakiewicz to participate in discussion and voting.

Councillor Berry moved that correspondence received May 25, 2015 from Len Babyn, Canada Day Chairman, be received; and

Further that the Town of Vegreville waive the Social Centre rental fee for July 1, 2015.

Carried unanimously.

Councillor Simpson moved that the Town of Vegreville donate the sum of \$1,000.00 towards the Canada Day events for 2015.

Carried unanimously.

#### **#2015-JUN-07 MINISTER OF PUBLIC SAFETY**

Correspondence dated May 28, 2015 from Steven Blaney, P.C., M.P., Minister of Public Safety and Emergency Preparedness, stating:

*Thank you for your correspondence of March 27, 2015, concerning an increase of one regular member to the Municipal Police Service Agreement for the Royal Canadian Mounted Police (RCMP) establishment in the Town of Vegreville, Alberta.*

*Your request for one regular member was included in the Annual Contract Policing Incremental Funding Request for 2015-2016, which was submitted to Treasury Board.*

*As stipulated by the Agreement, the RCMP has up to one year to meet the request from the time of formal notification. Once the position has been filled, the Commanding Officer of the RCMP in Alberta will advise you accordingly.*

*Thank you again for taking the time to write.*

Councillor Kozakiewicz moved that correspondence dated May 28, 2015 from Steven Blaney, P.C., M.P., Minister of Public Safety and Emergency Preparedness, be received and filed.

Carried unanimously.

## **FINANCIAL**

#### **#2015-JUN-08 TOWN OF VEGREVILLE MONTHLY CASH STATEMENT FOR MONTH ENDED APRIL 30, 2015**

Councillor Kozakiewicz moved that the Town of Vegreville Monthly Cash Statement for the month ended April 30, 2015 be received and filed.

Carried unanimously.

## MEMORANDA

### #2015-JUN-09 BYLAW NO. 04-2013 – AMEND SCHEDULE “A” LABOUR, EQUIPMENT AND VEHICLE RATES

A Memorandum dated June 1, 2015 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

To amend Schedule “A” of Bylaw No. 04-2013, effective July 1, 2015.

The Alberta Road-Builders and Heavy Construction Association (ARHCA) produces an equipment charge out rate book annually. The Town uses the rates published in this book to charge out equipment and vehicles for contracted services, etc. In 2015, the ARHCA’s changes only affect the following Town owned units:

<u>Unit Description</u>	<u>2014 Rate</u>	<u>2015 Rate</u>
Backhoe with Operator	\$146.28/hour	\$150.42/hour
Backhoe with Breaker with Operator	\$175.54/hour	\$180.51/hour
Backhoe with Hydraulic Tamper with Operator	\$160.91/hour	\$165.46/hour

It is being proposed that the rates charged out for staff (i.e. operators, labourers, etc.) be increased by 2%. This represents the same wage adjustment approved by Council for Town staff. The proposed increases will be as follows:

<u>Description</u>	<u>2014 Rate</u>	<u>2015</u>
<u>Proposed Rate</u>		
Utilities Operator/Supervisor without vehicle	\$57.33/hour	\$58.48/hour
Operator without vehicle	\$49.93/hour	\$50.93/hour
Labourer without vehicle	\$46.78/hour	\$47.72/hour

As a result of the purchase and sale of Town assets, the following changes need to be made to Schedule “A”:

<u>Purchased</u>	<u>2015 Proposed Rate</u>
Unit #500, 953D Cat Loader with Operator	\$198.00/hour
Unit #500, 953D Cat Loader with Ripper with Operator	\$227.70/hour

#### Sold

Unit #298, FMC Sewer Cleaner  
Unit #432, Cat Crawler/Loader

The proposed rate increases will primarily affect our contracted services for ACE, Andrew, County of Minburn (Lavoy), Innisfree, Mundare, Two Hills, and Willingdon.

Upon Council approval, correspondence will be forwarded to those affected advising of the amendment to the bylaw and a copy of the new Schedule “A” will be provided.

Councillor Kozakiewicz inquired if he is in conflict regarding Bylaw 04-2013, amendments to Schedule “A” as he is the CAO for Village of Willingdon. Cliff Craig advised Councillor Kozakiewicz that he is not in conflict of interest regarding this matter.

Councillor Simpson moved that Town Council approve amending Bylaw No. 04-2013, Schedule “A” effective July 1, 2015, as follows:

<u>Description</u>	<u>2015 Proposed Rate</u>
Utilities Operator/Supervisor without vehicle	\$58.48/hour
Operator without vehicle	\$50.93/hour
Labourer without vehicle	\$47.72/hour
Unit #455, Backhoe w/Operator	\$150.42/hour
Unit #455, Backhoe c/w Breaker w/Operator	\$180.51/hour
Unit #455, Backhoe c/w Hydraulic Tamper w/Operator	\$165.46/hour
Unit #500, 953D Cat Loader w/Operator	\$198.00/hour
Unit #500, 953D Cat Loader c/w Ripper w/Operator	\$227.70/hour

#### Delete

Unit #298, FMC Sewer Cleaner  
Unit #432, Cat Crawler/Loader

Carried unanimously.

### **#2015-JUN-10 SALE OF PLAN 1425405, BLOCK 2, LOT 2 TO ATCO ELECTRIC LTD. – AMENDMENT AGREEMENT**

A Memorandum dated June 5, 2015 from Jody Quickstad, Town Manager, stating:

*To enter into an Amendment Agreement with ATCO Electric Ltd. regarding the sale of Plan 1425405, Block 2, Lot 2 (6620 Highway 16A West)*

*At the Regular Town Council Meeting on May 25, 2015, Town Council passed a motion to enter into a Condition Sale and Purchase Agreement with ATCO Electric Ltd. regarding the sale of Plan 1425405, Block 2, Lot 2.*

#### ATCO Electric Ltd. Condition Dates

*ATCO Electric Ltd. has requested a time extension to the conditions that were set in the original agreement as follows:*

1. *Timing of First Deposit Payment – originally, the first \$190,000.00 deposit was due within 2 business days of acceptance of the offer (May 22). ATCO is now requesting that the first deposit be payable on July 10, 2015. The Agreement indicates that if the First Deposit is not paid by July 10, 2015, then the offer is null & void;*
2. *Condition Period – Currently, the First Condition Date (for due diligence) is June 19, 2015, with the Second Condition Date (for senior management approval) is July 19, 2015. ATCO is requesting that these dates be amended as follows:*
  - a. *First Condition Date – 30 days after payment of First Deposit which would be August 10, 2015;*
  - b. *Second Condition Date – 30 days following the First Condition Date, which would be September 10, 2015.*

#### Town of Vegreville Condition Dates

*The Town's condition date for due diligence on the Exchange Lands is August 13, 2015. I would recommend to Town Council that the condition date for due diligence on the Exchange Lands be October 8, 2015. By changing this date, the Town is not committed to incur additional costs or staff time until ATCO has met their condition dates.*

*This matter was discussed by Town Council and Senior Administration in camera at the June 3, 2015 Legislative Committee Meeting.*

*Councillor MacPhee moved that Town of Vegreville enter into an Amendment to Offer to Purchase and Interim Agreement with ATCO Electric Ltd. regarding the sale of Plan 1425405, Block 2, Lot 2.*

*Carried unanimously.*

### **#2015-JUN-11 CIVIC HOLIDAY – AUGUST 3, 2015**

A Memorandum dated June 5, 2015 from Jody Quickstad, Town Manager, stating:

*Section 56 of the Municipal Government Act allows a council to declare up to 2 days in a year as civic holidays. The minimum length of a civic holiday is a half day.*

*Councillor Kozakiewicz moved that Mayor Myron Hayduk declares Monday, August 3, 2015 a Civic Holiday in the Town of Vegreville.*

*Carried unanimously.*

### **#2015-JUN-12 VEGREVILLE EMERGENCY SERVICES 2015-2017 STRATEGIC PLAN**

A Memorandum dated June 4, 2015 from Jerrold Lemko, Emergency Services Manager, stating:

*Management of Vegreville Emergency Services met with Town and community stakeholders on March 20, 2015 to develop a series of Goals and Strategies to address our Service's desire to create an updated Strategic Plan for 2015-2017. The bulk of this plan comprises the expressed desire of the Service's officials and stakeholders and it provides citizens, business, Town Administration, Alberta Health Services and other stakeholders with an indication of the planned future of the Service.*

*This plan is also a requirement in our AHS contract to achieve the goal of obtaining Qmetum Accredited status through Accreditation Canada.*

*There are no financial implications to this approval. The basis of the plan is to create relationships with external as well as internal stakeholders to the benefit of Vegreville Emergency Services, the Town of Vegreville, the citizens they serve and the neighbouring area.*

Councillor Berry moved that Town Council approve the Vegreville Emergency Services 2015 – 2017 Strategic Plan as presented at the Legislative Committee Meeting on June 3, 2015.

Carried unanimously.

## **COUNCIL REPORTS**

### **MAYOR HAYDUK**

Mayor Hayduk reported and/or attended on the following:

- CUPE Negotiations – May 27, 2015
- Safety Meeting – May 28, 2015
- Regular Town Council Meeting – June 8, 2015

### **COUNCILLOR BERRY**

Councillor Berry reported and/or attended on the following:

- Vegreville Library Board Meeting – May 27, 2015
- Safety Meeting – May 28, 2015
- Vermilion River Watershed Alliance Meeting – May 29, 2015
- Seniors Walk with A.L. Horton Grade 5 Students – June 1, 2015
- Seniors Walk with St. Martin's Grade 5 Students – June 2, 2015
- Seniors Week Luncheon - June 3, 2015
- Legislative Committee Meeting – June 3, 2015
- FCM Conference – Edmonton – June 4-7, 2015
- Regular Town Council Meeting – May 25, 2015

### **COUNCILLOR BRODZIAK**

Councillor Brodziak reported and/or attended on the following:

- Safety Meeting – May 29, 2015
- FCSS Advisory Board Meeting – June 2, 2015
- Tim Horton's Camp Day – June 3, 2015
- Legislative Committee Meeting – June 3, 2015
- Special Meeting of Town Council – June 5, 2015
- FCM Conference – Edmonton – June 5-7, 2015
- Regular Town Council Meeting – June 8, 2015

### **COUNCILLOR KOZAKIEWICZ**

Councillor Kozakiewicz reported and/or attended on the following:

- FCSS Advisory Board Meeting – June 2, 2015
- Legislative Committee Meeting Via Skype- June 3, 2015
- Regular Town Council Meeting – June 8, 2015

### **COUNCILLOR MACPHEE**

Councillor MacPhee reported and/or attended on the following:

- CUPE Negotiations – May 27, 2015
- Vegreville Library Board Meeting – May 27, 2015
- Tim Horton's Camp Day – June 3, 2015
- Legislative Committee Meeting – June 3, 2015
- Special Meeting of Town Council – June 5, 2015
- Regular Town Council Meeting – June 8, 2015

### **COUNCILLOR RUDYK**

Councillor Rudyk reported and/or attended on the following:

- Covenant Health Teleconference – May 27, 2015
- Safety Meeting – May 28, 2015
- St. Martin's School Entrepreneurial Lunch – May 28, 2015
- Impact Vegreville Committee Meeting – June 2, 2015
- Tim Horton's Camp Day – June 3, 2015
- Seniors Week Luncheon – June 3, 2015

- Legislative Committee Meeting – June 3, 2015
- Lion’s Diabetes Cavalcade – June 6, 2015
- Regular Town Council Meeting – June 8, 2015

#### **COUNCILLOR SIMPSON**

Councillor Simpson reported and/or attended on the following:

- Chamber Ceremony Committee Meeting - May 26 2015
- St. Martin’s School Entrepreneurial Lunch – May 28, 2015
- Vegreville & District Chamber of Commerce Board Meeting – June 2, 2015
- Special Meeting of Town Council – June 5, 2015
- FCM Conference – Edmonton – June 5 – 7, 2015
- Regular Town Council Meeting – June 8, 2015

#### **#2015-JUN-13**

Councillor Kozakiewicz moved that Town Council go in-camera at 7:57 p.m.

Carried unanimously.

Shauna Rutherford left at 7:57 p.m.

#### **#2015-JUN-14**

Councillor Simpson moved that Town Council come out of camera at 8:42 p.m.

Carried unanimously.

#### **#2015-JUN-15 STRATEGIC PLAN OBJECTIVE 4.09 – CORE SERVICES REVIEW**

Town Council discussed the Town of Vegreville Strategic Plan Objective 4.09, Core Services Review.

Councillor Kozakiewicz moved that Town Council approve the list of Objectives and Options; and

Further that the following be invited to submit a proposal for Core Services Review:

- Russell Farmer & Associates Consulting Ltd.
- Pommen Group
- Civic Solutions Inc.
- KPMG LLP
- Unstoppable Conversations
- Gord McIntosh
- Transitional Solutions Inc.
- Lois Byers

In Favour: Mayor Hayduk, Councillors Berry, Brodziak, Kozakiewicz, Rudyk and Simpson

Opposed: Councillor MacPhee

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 8:44 p.m.

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MYRON HAYDUK  
Mayor

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JODY QUICKSTAD  
Town Manager