

## ADOPTION OF AGENDA

### #27505 REGULAR MEETING OF TOWN COUNCIL – MONDAY, MARCH 24, 2014

Councillor MacPhee moved adoption of the Agenda as presented.

Carried unanimously.

## ADOPTION OF MINUTES

### #27506 REGULAR MEETING OF TOWN COUNCIL – MONDAY, MARCH 10, 2014

Councillor Kozakiewicz moved that the Minutes of the Regular Meeting of Town Council held on March 10, 2014 be received and filed.

Carried unanimously.

### #27507 SPECIAL MEETING OF TOWN COUNCIL – TUESDAY, MARCH 18, 2014

Councillor Simpson moved that the Minutes of the Special Meeting of Town Council held on March 18, 2014 be received and filed.

Carried unanimously.

## CORRESPONDENCE

### #27508 ALBERTA JUSTICE AND SOLICITOR GENERAL

Correspondence dated March 11, 2014 from Jonathan Denis, QC, Minister of Alberta Justice and Solicitor General, stating:

*Alberta Justice and Solicitor General would like to continue to provide funding under the New Police Officer Grant (NPOG) Program. The objective of the program is to financially support municipalities, which hired 300 police officers over the three-year period of April 1, 2008 to March 31, 2011.*

*The current NPOG funding agreement expires March 31, 2014. In order to continue to provide funding, we need to enter into a new grant agreement effective April 1, 2014. Please note that we need to sign the same agreement with all 49 municipalities eligible for funding.*

*Attached are two copies of the agreement for your signature. We ask that you review the documents and return one copy of the signed agreement by March 31, 2014, to the Manager, Policing Oversight and Funding Programs at:*

*Manager, Policing Oversight and Funding Programs  
Public Security Division  
10<sup>th</sup> Floor, John E. Brownlee Building  
10365 – 97 Street  
Edmonton, AB T5J 3W7  
Fax: 780-427-5916  
Email: [lesley.kelly@gov.ab.ca](mailto:lesley.kelly@gov.ab.ca)*

*The attached agreement has the same funding formula and conditions on use of the grant funds at the current agreement. The changes include the renaming of the grant funding program from the NPOG Program to the Police Officer Grant (POG) Program. The change is being made as this grant has been in place since 2008 and is no longer “new”.*

*If your staff has any questions, they may contact Zoya Kingston, Director Financial Operations, Grants and Contracts, at 780-427-0495.*

Councillor Berry moved that the correspondence dated March 11, 2014 from Jonathan Denis, QC, Minister of Alberta Justice and Solicitor General, be received; and

Further that the Town of Vegreville enter into the Police Officer Grant Program agreement.

Carried unanimously.

**#27509 VEGREVILLE AND DISTRICT CHAMBER OF COMMERCE**

Correspondence dated March 13, 2014 from Elaine Kucher, General Manager, stating:

*On behalf of the Vegreville and District Chamber of Commerce, please accept this letter of request for funding assistance for 2014. In the past, the amount received from the Town of Vegreville has been \$20,000. We are asking that the grant amount remain the same.*

*It is with your assistance that the Chamber of Commerce is able to continue to be the voice for business in our district. We look forward to working closely with the Town of Vegreville, Economic Development & Tourism and County of Minburn to ensure Vegreville and district continues to thrive. Michael Simpson, our Town of Vegreville board representative is an asset to our Board and we are pleased to have his community insight and the opportunity for open communications with the Town of Vegreville.*

Councillor Brodziak moved that the correspondence dated March 13, 2014 from Elaine Kucher, General Manager, be received and filed.

Carried unanimously.

**MEMORANDA****#27510 2014 OPERATING BUDGET**

Councillor Simpson moved that Town Council approve the Town of Vegreville 2014 Operating Budget as follows and as presented:

Revenue	\$18,774,712
Expenses	<u>\$18,770,247</u>
Surplus	<u>\$ 4,465</u>

Carried unanimously.

**#27511 2014 CAPITAL BUDGET**

Councillor Simpson moved that Town Council approve the Town of Vegreville 2014 Capital Budget of \$4,487,200.00 as presented.

Carried unanimously.

**#27512 DEVELOPMENT AUTHORITY OFFICER**

A Request for Council Decision dated March 17, 2014 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

*Dale Lefebvre was appointed as Development Authority Officer when Kerina Andrews went on her one (1) year maternity leave on September 21, 2011. There is now a requirement to re-appoint Kerina Andrews as the Development Authority Officer as per Bylaw No. 9-95 under section 3 for the Town of Vegreville. We recommend that Dale Lefebvre remain appointed as Development Authority officer. With two individuals appointed there will be more flexibility.*

Councillor Kozakiewicz moved that in accordance with the Town of Vegreville Development Authority, Bylaw No. 9-95, that Town Council appoint Kerina Andrews as Development Authority Officer effective March 24, 2014.

Carried unanimously.

**#27513 SUBDIVISION AUTHORITY OFFICER**

A Request for Council Decision dated March 17, 2014 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

*There is a requirement to appoint an Officer as the Subdivision Authority as per Bylaw No. 10-95 (Section 7).*

Councillor Berry moved that in accordance with the Town of Vegreville Subdivision Authority, Bylaw No. 10-95, that Town Council appoint Kerina Andrews as Subdivision Authority Officer effective March 24, 2014.

Carried unanimously.

**#27514 SUBDIVISION AND DEVELOPMENT APPEAL BOARD SECRETARY**

A Request for Council Decision dated March 17, 2014 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

*There is a requirement to appoint a secretary to the Subdivision and Development Appeal Board as per Bylaw No 11-95 (Section 6).*

Councillor Brodziak moved that in accordance with the Town of Vegreville Subdivision Development and Appeal Board, Bylaw No. 11-95, that Town Council appoint Heather Steinwand as Subdivision and Development Appeal Board Secretary effective March 24, 2014.

Carried unanimously.

**#27515 SUBDIVISION APPLICATION FILE NO. 14-158-001**

A Request for Council Decision dated March 17, 2014 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

*On March 17, 2014, the Town received application for subdivision of Units 31, 32 & 33, Plan 092-1923 for the purpose of creating two (2) residential bareland condominium units out of three (3).*

Councillor MacPhee moved that Town Council review the List of Requirements form for Subdivision Application No. 14-158-001 and that approval be given to the Subdivision Authority to proceed with this application.

Carried unanimously.

**#27516 LAND SALE TO UNITED FARMERS OF ALBERTA CO-OPERATIVE LIMITED**

A Request for Council Decision dated March 21, 2014 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

*To approve entering into a Sale, Subdivision, Consolidation and Construction Agreement with United Farmers of Alberta Co-operative Limited for the sale of Lot 13, Block S, Plan 802-0134 and approximately 72.5 metres of the lane directly north of the lands described above for a cost of \$66,000.00 plus GST.*

Councillor Brodziak moved that Town Council approve entering into the Sale, Subdivision, Consolidation & Construction Agreement with United Farmers of Alberta Co-operative Limited for the sale of the following Town owned property:

- approximately 0.34 acres of the land legally described as Lot 13, Block S, Plan 802-0134; and
- approximately 72.5 metres (approximately 0.10 acres) of the lane directly north of the previously described land

totalling 0.44 acres, for a cost of \$66,000.00 plus GST.

Carried unanimously.

**#27517 REAL ESTATE SALES COMMISSIONS – RESCIND MOTION #20952**

A Request for Council Decision dated March 21, 2014 from Jody Quickstad, Town Manager stating:

*At the February 8, 1999 Regular Town Council Meeting, a Request for Council Decision dated February 5, 1999 from Jerry Danyluk, Town Manager recommending that the sale commissions on Town-owned property be paid as follows effective January 1, 1999 was approved, Motion #20952:*

*7% up to a \$50,000 sale  
5% from a \$50,001 to a \$100,000 sale  
3% from a \$100,001 and upwards sale*

Councillor Kozakiewicz moved that motion #20952 approved at the February 8, 1999 Regular Town Council Meeting be rescinded.

Carried unanimously.

**#27518 SALE OF TOWN OWNED PROPERTY**

A Request for Council Decision dated March 21, 2014 from Jody Quickstad, Town Manager, stating:

*At the February 10, 2014 Regular Town Council Meeting, Town Council approved motion #27474, "... that the Town of Vegreville agree in principle to selling the Town owned building and property legally described as Lot B, Plan 762-0322, municipal address 6620 Highway 16A West."*

*Town Council has discussed this topic further and has now decided to advertise the property for sale and to create a standard sales agreement which would be used by all parties interested in purchasing the property.*

Councillor MacPhee moved that Town Council directs administration to:

1. Advertise the following for sale:
  - a) Lot B, Plan 762-0322 (approximately 9.55 acres);
  - b) Pt. SE 24-52-15 W.4thM (approximately 1.06 acres); and
  - c) Pt. NE 24-52-15 W.4thM (approximately 0.50 acres).
2. Prepare a template sales agreement.

Carried unanimously.

**BYLAW****#27519 BYLAW 01-2014 – AMENDING LAND USE BYLAW 02-2013**

Bylaw No. 01-2014 was presented to Council to amend Land Use Bylaw No. 02-2013 by rezoning Lot 10, Block 22, Plan 1743P from R2 – Single Family Compact Residential District to R3 – Medium Density Residential District.

Councillor Brodziak moved that Bylaw No. 01-2014 be read for the second time this 24<sup>th</sup> day of March, 2014 A.D.

Carried unanimously.

Councillor Kozakiewicz moved that Bylaw No. 01-2014 be read for the third time this 24<sup>th</sup> day of March, 2014 A.D.

Carried unanimously.

**#27520 BYLAW 02-2014 – AMENDING LAND USE BYLAW 02-2013**

Bylaw No. 02-2014 was presented to Council to amend Land Use Bylaw No. 02-2013 by rezoning Block B, Plan 762-0322 and a portion of SE 24-52-14 W4 from I- Institutional District to C5 – Service Commercial District.

Councillor Berry moved that Bylaw No. 02-2014 be read for the second time this 24<sup>th</sup> day of March, 2014 A.D.

Carried unanimously.

Councillor MacPhee moved that Bylaw No. 02-2014 be read for the third time this 24<sup>th</sup> day of March, 2014 A.D.

Carried unanimously.

**COUNCIL REPORTS****MAYOR HAYDUK**

Mayor Hayduk reported and/or attended on the following:

- 2014 Budget Meeting – March 11, 2014
- Meeting with Local Business Owner – March 12, 2014
- Meeting with Das Disposals Ltd. – March 12, 2014
- Meeting with Inspections Group – March 13, 2014
- St. Patrick's Day Lunch at Sunshine Club – March 14, 2014
- AAMDC Conference – Edmonton – March 17, 2014
- 2014 Budget Meeting – March 18, 2014

- Meeting with Pastor Darryl Crocker – March 20, 2014
- National Volunteer Week Proclamation – March 20, 2014
- Meeting with Local Business Owner – March 22, 2014
- Public Hearing – Rezoning Lot 10, Block 22, Plan 1743P – March 24, 2014
- Public Hearing – Rezoning Block B, Plan 762-0322 and Pt SE 24-52-14 W4 – March 24, 2014
- Regular Town Council Meeting – March 24, 2014
- A meeting with Fred Horne, Minister of Health and MLA Jacquie Fenske is in the process of being arranged.

### **COUNCILLOR BERRY**

Councillor Berry reported and/or attended on the following:

- 2014 Budget Meeting – March 11, 2014
- Vegreville Minor Soccer Association – AGM – March 12, 2014
- M. D. Minburn Homestead Lodge Foundation Meeting – March 13, 2014
- 2014 Budget Meeting – March 18, 2014
- Community Engagement Committee Meeting – March 20, 2014
- Subdivision & Development Appeal Board Hearing – March 20, 2014
- Vegreville Region Physician Attraction & Retention Committee – March 20, 2014
- Public Hearing – Rezoning Lot 10, Block 22, Plan 1743P – March 24, 2014
- Public Hearing – Rezoning Block B, Plan 762-0322 and Pt SE 24-52-14 W4 – March 24, 2014
- Regular Town Council Meeting – March 24, 2014

### **COUNCILLOR BRODZIAK**

Councillor Brodzia reported and/or attended on the following:

- 2014 Budget Meeting – March 11, 2014
- Community Futures Elk Island Region Board – Development Training – Lac La Biche – March 12 & 13, 2014
- M.D. Minburn Homestead Lodge Foundation Meeting – March 13, 2014
- 2014 Budget Meeting – March 18, 2014
- Community Futures Elk Island Region Board Meeting – March 19, 2014
- FCSS Community Garden Planning Meeting – March 24, 2014
- Public Hearing – Rezoning Lot 10, Block 22, Plan 1743P – March 24, 2014
- Public Hearing – Rezoning Block B, Plan 762-0322 and Pt SE 24-52-14 W4 – March 24, 2014
- Regular Town Council Meeting – March 24, 2014

### **COUNCILLOR KOZAKIEWICZ**

Councillor Kozakiewicz reported and/or attended on the following:

- 2014 Budget Meeting – March 11, 2014
- Vegreville Economic Development & Tourism Board Meeting – March 11, 2014
- Alberta HUB Executive Meeting – Manville – March 14, 2014
- A.L. Horton Speaking in Class – Judging – March 14, 2014
- AAMDC Conference – Edmonton – March 17, 2014
- 2014 Budget Meeting – March 18, 2014
- Meeting with Dave Hancock, Minister of Enterprise & Advanced Education (Alberta HUB) – March 19, 2014
- Eastern Alberta Trade Corridor Executive – March 19, 2014
- Meeting with Eastern Alberta Trade Corridor and Port to Plains – March 19, 2014
- Subdivision & Development Appeal Board Hearing – March 20, 2014
- Vegreville Economic Development & Tourism Board Meeting – March 11, 2014
- Ad Hoc Meeting with Councillors MacPhee and Simpson – Subdivision Policy – March 24, 2014
- FCSS Community Garden Meeting – March 24, 2014
- Public Hearing – Rezoning Lot 10, Block 22, Plan 1743P – March 24, 2014
- Public Hearing – Rezoning Block B, Plan 762-0322 and Pt SE 24-52-14 W4 – March 24, 2014
- Regular Town Council Meeting – March 24, 2014
- Distributed Vacancy Rates Summary from Alberta Government

**COUNCILLOR MACPHEE**

Councillor MacPhee reported and/or attended on the following:

- 2014 Budget Meeting – March 11, 2014
- 2014 Budget Meeting – March 18, 2014
- Vegreville Library Board Meeting – March 19, 2014
- Ad Hoc Meeting with Councillors Kozakiewicz and Simpson – Subdivision Policy – March 24, 2014
- Public Hearing – Rezoning Lot 10, Block 22, Plan 1743P – March 24, 2014
- Public Hearing – Rezoning Block B, Plan 762-0322 and Pt SE 24-52-14 W4 – March 24, 2014
- Regular Town Council Meeting – March 24, 2014

**COUNCILLOR RUDYK**

Councillor Rudyk reported and/or attended on the following:

- 2014 Budget Meeting – March 11, 2014
- Vegreville Economic Development & Tourism Board Meeting – March 11, 2014
- St. Joseph's Hospital Foundation & Community Board Meeting – March 12, 2014
- A.L. Horton Speaking in Class – Judging – March 14, 2014
- 2014 Budget Meeting – March 18, 2014
- Community Engagement Committee Meeting – March 20, 2014
- Public Hearing – Rezoning Lot 10, Block 22, Plan 1743P – March 24, 2014
- Public Hearing – Rezoning Block B, Plan 762-0322 and Pt SE 24-52-14 W4 – March 24, 2014
- Regular Town Council Meeting – March 24, 2014

**COUNCILLOR SIMPSON**

Councillor Simpson reported and/or attended on the following:

- 2014 Budget Meeting – March 11, 2014
- 2014 Budget Meeting – March 18, 2014
- Community Engagement Committee Meeting – March 20, 2014
- Ad Hoc Meeting with Councillors Kozakiewicz and MacPhee – Subdivision Policy – March 24, 2014
- Public Hearing – Rezoning Lot 10, Block 22, Plan 1743P – March 24, 2014
- Public Hearing – Rezoning Block B, Plan 762-0322 and Pt SE 24-52-14 W4 – March 24, 2014
- Regular Town Council Meeting – March 24, 2014

**#27521**

Councillor Kozakiewicz moved that Town Council go in-camera at 7:56 p.m.

Carried unanimously.

Shauna Rutherford and public in attendance left the meeting at 7:56 p.m.

**#27522**

Councillor Brodziak moved that Town Council come out of camera at 9:47 p.m.

Carried unanimously.

Councillor MacPhee left at 9:47 p.m.

**#27523**

Councillor Brodziak moved that Town of Vegreville enter into agreement with Das Disposals Ltd. to purchase Lot 12, Plan 8222262 for the sum of \$875,000.00.

Carried unanimously.

Councillor MacPhee returned at 9:51 p.m.

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 9:51 p.m.

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MYRON HAYDUK  
Mayor

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JODY QUICKSTAD  
Town Manager