

ADOPTION OF AGENDA

#2016-MAY-16 REGULAR MEETING OF TOWN COUNCIL – MONDAY, MAY 25, 2016

Councillor Kozakiewicz moved adoption of the Agenda as amended.

Carried unanimously.

ADOPTION OF MINUTES

#2016-MAY-17 REGULAR MEETING OF TOWN COUNCIL – MONDAY, MAY 9, 2016

Councillor Brodziak moved that the Minutes of the Regular Meeting of Town Council held on Monday, May 9, 2016 be received and filed.

Carried unanimously.

#2016-MAY-18 SPECIAL MEETING OF TOWN COUNCIL – TUESDAY, MAY 17, 2016

Councillor Berry moved that the Minutes of the Special Meeting of Town Council held on Tuesday, May 17, 2016 be received and filed.

Carried unanimously.

CORRESPONDENCE

#2016-MAY-19 ALBERTA SENIORS AND HOUSING – GRANTS IN PLACE OF TAXES PROGRAM

Correspondence dated May 5, 2016 from Lori Sigurdson, Minister of Seniors and Housing, stating:

Thank you for your March 30, 2016 letter regarding the Grants in Place of Taxes program, and the impact on the Town of Vegreville. As Minister of Seniors and Housing, I appreciate the opportunity to respond.

With current limited resources, our government must make tough choices that are fiscally responsible, while balancing the need to maintain sufficient programs and services for Albertans. The previous government made the decision to eliminate Grants in Place of Taxes in their proposed budget, and we were unable to reverse every proposed cut the previous government made. We understand that municipalities are affected by this reduction in revenue, and this impact is greater on some municipalities than others. While it is a difficult choice, our decision was to maintain the elimination of grants rather than reduce funding in areas like tenant supports and property maintenance. This will ensure that our Housing Management Bodies are able to keep tenants in units. At this time, the government is not looking at amending Section 27 of the Alberta Housing Act.

Municipalities are also facing similar budgetary restraints and the need to make difficult choices given today's fiscal reality. I extend my appreciation for your continued understanding as we all work to ensure front-line services and programs are protected for those vulnerable Albertans most in need. Through our collaborative efforts with our partners, such as the Town of Vegreville, I am confident we will continue to meet Alberta's housing requirements.

Thank you again for writing.

Councillor Kozakiewicz moved that the correspondence dated May 5, 2016 from Lori Sigurdson, Minister of Seniors and Housing, be received and filed.

Carried unanimously.

#2016-MAY-20 ROTARY PEACE PARK SOCIETY FLAG

Correspondence received May 25, 2016 from Renee Senko, Secretary, Rotary Peace Park Society, stating:

The Rotary Peace Park Society would like to request a new Town of Vegreville flag for our Peace Park. Our Society maintains this park and we are a not for profit organization. Therefore, we kindly request that the Town donate this flag to our park to display with pride. We do currently have a flag; however, a new one is required.

We thank you for your time and consideration.

Councillor Brodziak moved that the Town donate a new flag at no cost to the Rotary Peace Park Society.

Carried unanimously.

MEMORANDA

#2016-MAY-21 EMPLOYEE POLICY MANUAL

A Request for Council Decision dated May 18, 2016 from Cliff Craig, Corporate Services Director & Interim CAO, stating:

The present Town of Vegreville Employee Policy Manual was approved in March 2002. This policy is outdated and does not comply with the current Provincial legislation or requirements of the present day work force.

The Town of Vegreville Strategic Plan that was approved by Town Council in October 2014, included Objective 3.01 – Complete a review of HR policies and practices.

For the past two years, the Management Letter from the year-end financial audit from Wilde and Company addressed the lack of a sick time policy. In June 2015, Two Fold Consulting was engaged to develop the Employee Policy Manual for the Town. Two Fold worked with the Senior Management Team, who in turn consulted with the Department Managers. Input into the Policy Manual was requested from the employees via their respective Department representatives on the Employee Representation Committee. The sick time issue has been accommodated in this new policy.

A draft version of the Employee Policy Manual was discussed with Town Council on January 6, 2016 at the Legislative Committee Meeting.

Councillor Simpson moved that Town Council approve the Employee Policy Manual Policy Number 2016-09, effective June 1, 2016.

Carried unanimously.

#2016-MAY-22 CORE SERVICES REVIEW RECOMMENDATIONS

A Memorandum dated May 19, 2016 from Cliff Craig, Corporate Services Director & Interim CAO, stating:

At the May 9, 2016 Council Meeting, Town Council passed motion #2016-MAY-09, stating:

Recommendation is being made that Town Council defer the adoption of the following Core Services Review Recommendations to the Regular Town Council meetings as set out below:

16 on May 25, 2016

34 on June 27, 2016

49 on June 27, 2016

52 on June 27, 2016

Deferred consideration of recommendation#16 be extended to the Regular Town Council Meeting on June 27, 2016.

Councillor Berry moved that Town Council defer recommendation#16 to the Regular Town Council meeting on June 27, 2016.

In Favour: Mayor Hayduk, Councillors Berry, Kozakiewicz, Rudyk and Simpson

Opposed: Councillors Brodziak and MacPhee

Carried.

BYLAW

#2016-MAY-23 AMENDING LAND USE BYLAW 02-2013 – SECOND AND THIRD READING

Bylaw No. 03-2016 was presented to Council to amend Land Use Bylaw 02-2013 by changing the designated lands:

Lots 1 & 2, Block 80, Plan 162-1368; and

Lots 1-9, Block 66, Plan 162-1368

from DC – Direct Control District to R1 – Single Detached Residential District; and

Lots 27-33, Block 65, Plan 162-1368

from P – Community District to R1 – Single Detached Residential District

Councillor Kozakiewicz moved that Bylaw No. 03-2016 be read for the second time this 25th day of May, 2016 A.D.

Carried unanimously.

Councillor Simpson moved that Bylaw No. 03-2016 be read for the third time this 25th day of May, 2016 AD.

Carried unanimously.

#2016-MAY-24 BYLAW 05-2016 – 75 STREET AREA STRUCTURE PLAN BYLAW

Bylaw No. 05-2016 was presented to Council to adopt the 75th Street Area Structure Plan Bylaw.

Councillor Kozakiewicz moved that Bylaw No. 05-2016 be read for the first time this 25th day of May, 2016 A.D.

Carried unanimously.

SUPPLEMENTAL

#2015-MAY-25 MONYHLY CASH STATEMENT – APRIL 30, 2016

Councillor Brodziak moved that the Town of Vegreville Monthly Cash Statement for the month ended April 30, 2016 be received and filed.

Carried unanimously.

Councillor Brodziak left the meeting at 7:24 p.m.

#2015-MAY-26 DISCHARGE OF UTILITY RIGHT OF WAY – NW13-52-15-W4

A Request for Council Decision dated May 24, 2016, from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

- December 28, 1989 Her Majesty the Queen represented by the Minister of Forestry, Lands and Wildlife together with the Town of Vegreville signed a Utility Right of Way document that encompassed what was the CP Railway Right of Way which had been decommissioned as a railway.
- In 1990 the owner of the north half of NW13-52-15-W4 purchased the lands that encompass the decommissioned rail line therefore became the Grantor of the easement and the Town remains the Grantee.
- On May 16, 2016 the potential purchaser of the lands:
N^{1/2} NW13-52-15-W4
Requested that the Utility Right of Way be discharged. The current owner has penned a letter requesting the same.
- Planning & Development inquired as to why a Right of Way was created on the lands and did not conclude anything.

Councillor Kozakiewicz moved that Town Council approve the request to discharge the Utility Right of Way instrument No. 902097679.

Carried.

Councillor Brodziak returned to the meeting at 7:26 p.m.

#2015-MAY-27 2016 CAPITAL BUDGET AMENDMENT

A Request for Council Decision dated May 25, 2016, from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

At the November 25, 2015 presentation of the 2016 Capital Budget, Council requested that the Infrastructure, Planning & Development Department go to tender on the proposed 2016 Capital Works Project to obtain a price. The project is a complete reconstruction of 52 Avenue from 50 Street to 51 Street which includes new water, sanitary sewer and storm sewer mains, paving and concrete work.

The tender for the 2016 Capital Works Project closed on May 18, 2016. On May 24, 2016, MPE Siemens made the recommendation to accept the tender submitted by WRD Borger Constriction Ltd. in the amount of \$818,043.80.

The breakdown of the tender costs is as follows:

Cost Description	Amount
Project Cost (includes \$85,000 contingency)	\$818,043.80
Cement Stabilization Option	\$65,400.00
Engineering & Testing	\$80,000.00
Total 2016 Capital Works Project Cost (excl. GST)	\$963,443.80

The proposed funding model is as follows:

<i>Funding Description</i>	<i>Amount</i>
<i>Municipal Sustainability Initiative (MSI) Capital</i>	<i>\$656,533.00</i>
<i>Basic Municipal Transportation Grant (BMTG)</i>	<i>\$221,480.00</i>
<i>Gas Tax Funding (GTF)</i>	<i><u>\$85,431.00</u></i>
<i>Total Funding</i>	<i><u>\$963,444.00</u></i>

Councillor Simpson moved that Town Council approve amending the 2016 Capital Budget to include the cost of the 2016 Capital Works Project in the amount of \$963,443.80 for the complete reconstruction of 52 Avenue from 50 Street to 51 Street; and

Further that, the project be funded by MSI in the amount of \$656,533, BMTG in the amount of \$221,480 and GTF in the amount of \$85,431.

In Favour: Mayor Hayduk, Councillors Berry, Brodziak, Kozakiewicz, Rudyk and Simpson.

Opposed: Councillor MacPhee

Carried

COUNCIL REPORTS

MAYOR HAYDUK

Mayor Hayduk reported and/or attended on the following:

- St. Mary's Scavenger Hunt – May 17, 2016
- Special Meeting of Council – May 17, 2016
- Legislative Committee Meeting – May 17, 2016
- St. Mary's Catholic School Modernization Celebration – May 19, 2016
- Elk Island Public School Joint Meeting – May 24, 2016
- Land Use Committee Meeting – May 24, 2016
- Regular Town Council Meeting – May 25, 2016

COUNCILLOR BERRY

Councillor Berry reported and/or attended on the following:

- Museum Landscape Subcommittee – May 11, 2016
- Special Meeting of Council – May 17, 2016
- Legislative Committee Meeting – May 17, 2016
- Library Board Meeting – May 18, 2016
- Land Use Committee Meeting – May 24, 2016
- Public Hearing – Bylaw 03-2016 – May 25, 2016
- Regular Town Council Meeting – May 25, 2016

COUNCILLOR BRODZIAK

Councillor Brodziak reported and/or attended on the following:

- Edmonton Waste Management Practices Seminar for Councillors – May 10, 2016
- Communities in Bloom – Vegreville Park Weeding Committee – May 10, 2016
- Special Meeting of Council – May 17, 2016
- Legislative Committee Meeting – May 17, 2016
- Library Board Meeting – May 18, 2016
- Safety Meeting – May 19, 2016
- Age Friendly Advisory Board Meeting – May 19, 2016
- St. Mary's Catholic School Modernization Celebration – May 19, 2016
- Elk Island Public School Joint Meeting – May 24, 2016
- Public Hearing Bylaw 03-2016 – May 25, 2016
- Regular Town Council Meeting – May 25, 2016

COUNCILLOR KOZAKIEWICZ

Councillor Kozakiewicz reported and/or attended on the following:

- Vegreville Economic Development Board Meeting – May 10, 2016
- Special Meeting of Council – May 17, 2016
- Legislative Committee Meeting – May 17, 2016
- Public Hearing – Bylaw 03-2016 – May 25, 2016
- Regular Town Council Meeting – May 25, 2016

COUNCILLOR MACPHEE

Councillor MacPhee reported and/or attended on the following:

- Special Meeting of Council – May 17, 2016
- Legislative Committee Meeting – May 17, 2016
- Flying Club Meeting – May 19, 2016
- Safety Meeting – May 19, 2016
- St. Mary's Catholic School Modernization Celebration – May 19, 2016
- Elk Island Public School Joint Meeting – May 24, 2016
- Public Hearing Bylaw 03-2016 – May 25, 2016
- Regular Town Council Meeting – May 25, 2016

COUNCILLOR RUDYK

Councillor Rudyk reported and/or attended on the following:

- Edmonton Waste Management Practices Seminar for Councillors – May 10, 2016
- Economic Development Board Meeting – May 10, 2016
- Hospital Board Meeting – May 16, 2016
- Special Meeting of Council – May 17, 2016
- Legislative Committee Meeting – May 17, 2016
- Yellowhead East Health Advisory Council – May 18, 2016
- Safety Meeting – May 19, 2016
- Elk Island Public School Joint Meeting – May 24, 2016
- Public Hearing – Bylaw 03-2016 – May 25, 2016
- Regular Town Council Meeting – May 25, 2016

COUNCILLOR SIMPSON

Councillor Simpson reported and/or attended on the following:

- TransCanada Yellowhead Highway Association Directors Meeting – May 13, 2016
- Special Meeting of Council – May 17, 2016
- Legislative Committee Meeting – May 17, 2016
- Land Use Committee Meeting – May 24, 2016
- Elk Island Public School Joint Meeting – May 24, 2016
- vEGGfest Meeting – May 25, 2016
- Public Hearing – Bylaw 03-2016 – May 25, 2016
- Regular Town Council Meeting – May 25, 2016

#2016-MAY-27

Councillor Kozakiewicz moved that Town Council go in-camera at 7:50 p.m.

Carried unanimously.

#2016-MAY-28

Councillor Simpson moved that Town Council come out of camera at 8:27 p.m.

Carried unanimously.

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 8:27 p.m.

MYRON HAYDUK
Mayor

CLIFF CRAIG
Interim CAO