

ADOPTION OF AGENDA

#27697 REGULAR MEETING OF TOWN COUNCIL – MONDAY, NOVEMBER 24, 2014

Councillor Kozakiewicz moved adoption of the Agenda as amended.

Carried unanimously.

ADOPTION OF MINUTES

#27698 ORGANIZATIONAL MEETING OF TOWN COUNCIL - MONDAY, OCTOBER 27, 2014

Councillor Berry moved that Minutes of the Organizational Meeting of Town Council held on Monday, October 27, 2014 be received and filed.

Carried unanimously.

#27699 PUBLIC HEARING - MONDAY, OCTOBER 27, 2014

Councillor MacPhee moved that Minutes of the Public Hearing held on Monday, October 27, 2014 be received and filed.

Carried unanimously.

#27700 REGULAR MEETING OF TOWN COUNCIL –MONDAY, OCTOBER 27, 2014

Councillor Brodziak moved that the Minutes of the Regular Meeting of Town Council held on Monday, October 27, 2014 be received and filed.

Carried unanimously.

CORRESPONDENCE

#27701 41 COMBAT ENGINEER REGIMENT

Correspondence dated October 22, 2014 from Bruno St. Amand, Lieutenant-Colonel, Commanding Officer, stating:

41 Combat Engineer Regiment (41 CER) is extremely proud of our longstanding relationship with the Town of Vegreville. The support that we receive in Vegreville on an annual basis shows the wonderful character of your residents and we are truly grateful. We look forward to continuing this tradition on November 11th.

In light of recent attacks on Canadian Forces personnel on home soil we are reminded that the training of our soldiers is paramount and, as reservists, we must use our limited evenings and weekends to training to a high standard. I am writing you today to request the Town's cooperation in holding a military training exercise between March 6th and 8th of 2015. You may recall our last training event in the town between March 23rd and 25th of 2012; it is an exercise that our soldiers speak of regularly as one of the training highlights of the past several years. Our request is ultimately to hold a similar exercise focusing on domestic, urban operations throughout the town of Vegreville. This could include such areas as your fairgrounds, parks, airport, and any private lands which agreements could be sourced to provide further training value.

Our Officer-in-Charge of this training would be Captain Dan Wowryk. He is very familiar with the town as he was also our Officer who led the successful 2012 training event. Should you support this initiative you may speak to myself or reach out to Dan at 780-945-0322, danwowryk@gmail.com. In order to proceed, 41 CER must submit formal paperwork to higher military authorities for approval by late-November which include Land Use Agreements and Environmental Assessments that would be completed in cooperation with the Town. If this initiative receives support, it would be Dan's intent to travel to Vegreville at your convenience to meet and begin detailed discussions in the coming weeks.

We hope this message finds you, your council, administration, and residents well and we look forward to hearing from you.

Councillor Simpson moved that the correspondence dated October 22, 2014 from Bruno St. Amand, Lieutenant-Colonel, Commanding Officer, be received and approve military training exercises in the Town of Vegreville between March 6 and 8, 2015.

Carried unanimously.

Councillor MacPhee suggested that administration contact 41 Combat Engineer Regiment in an effort to show appreciation (such as hosting an event or celebration, etc.) for their commitment and service. Town Council was supportive of Councillor MacPhee.

#27702 ALBERTA MUNICIPAL AFFAIRS – MSI CAPITAL FUNDING

Correspondence dated November 18, 2014 from Diana McQueen, Minister, stating:

Thank you for your project applications under the capital funding component of the Municipal Sustainability Initiative (MSI).

I am pleased to inform you that the following projects have been accepted as qualifying projects under the capital funding guidelines. Your municipality may apply the following amounts of your MSI capital funding allocation to the qualifying costs of these projects:

CAP-5838	Gravel Truck Purchase	\$ 125,000
CAP-5839	Crawler Loader Purchase	\$ 335,000
CAP-5840	Front Deck Mower Purchase	\$ 75,000
CAP-5841	Highway Avenue Rehabilitation	\$1,087,000
CAP-5842	Cemetery Upgrades	\$ 194,000
CAP-5843	Street and Curb Rehabilitation	\$ 581,230

Please ensure that your local MLA is contacted prior to any announcement or milestone you are planning for these projects. I would like to recognize Jacque Fenske, MLA, Fort Saskatchewan-Vegreville for her continued support for this program.

In order to recognize your success through these projects, and to recognize the contribution that the MSI has made in achieving this success, please include them in a published list of MSI-funded projects that is available to the public.

As per the MSI capital guidelines, I may select specific projects that merit enhanced public recognition. If one or more of the above projects are selected, my ministry will contact you to develop a joint communication plan.

I wish you, your council, and the municipality's staff continued success with these projects.

Councillor Brodziak moved that the correspondence dated November 18, 2014 from Diana McQueen, Minister, be received and filed.

Carried unanimously.

FINANCIAL**#27703 TOWN OF VEGREVILLE MONTHLY CASH STATEMENT FOR MONTH ENDED OCTOBER 31, 2014**

Councillor Kozakiewicz moved that the Town of Vegreville Monthly Cash Statement for the month ended October 31, 2014 be received and filed.

Carried unanimously.

MEMORANDA**#27704 SUBDIVISION APPLICATION FILE NO. 14-BUC-006**

A Request for Council Decision dated November 20, 2014 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

On September 18, 2014, the Town received an application for subdivision of the two (2) lots mentioned above for the purpose of adjusting the lot line. The existing house (constructed in 1907) was developed over the property line between Lot 23 & 24. The application is requesting to adjust the lot line to make the existing house (on Lot 23) conforming to the side yard setback requirements and creating a developable vacant lot.

At the Legislative Committee Meeting on November 19, 2014, Town Council reviewed the information from this application and discussed the size of the lots and the width of frontage affecting 49 Street. The current lots are 15.24m (50") wide, the applicant is proposing to subdivide the south lot (#23) at a width of approx., 18.5m (61") while the north lot (#24) is being proposed at a width of approx.. 12m (39"). The Town's Land Use Bylaw #02-2013 specifies a minimum frontage of 15m (49.2') which would make the proposed north lot non-conforming. As well, the north lot would not maintain the character of the existing neighborhood.

Town Council reviewed the maps and the character of the existing neighborhood would change and be non-conforming.

Councillor MacPhee moved that Town Council refuse Subdivision Application No. 14-BUC-006.

Carried unanimously.

#27705 VEGREVILLE ECONOMIC DEVELOPMENT AND TOURISM ADVISORY BOARD – 2014 STRATEGIC PLAN

A Request for Council Decision dated November 21, 2014 from Laurie Evans, Community Services Director, stating:

The Vegreville Economic Development & Tourism Advisory Board (VEDTB) is bringing forward their “2014 Strategic Priorities” for Council approval.

On February 1, 2014 members of the Vegreville Economic Development and Tourism Advisory Board, senior management and staff participated in a full day facilitated strategic economic development goal setting session to create their “2014 Strategic Priorities”.

Councillor Kozakiewicz moved that Town Council approve the Vegreville Economic Development and Tourism Advisory Boards “2014 Strategic Priorities”.

Carried unanimously.

#27706 2014 TAX SALE

A Memorandum dated November 19, 2014 from Cliff Craig, Corporate Services Director, stating:

The 2014 Tax Sale was held on November 19, 2014 in the Council Chambers at the Town Office.

*The tax arrears were paid in full on the following properties before the Tax Sale and were **not** included in the Public Auction process:*

Taxroll	Civic Address	Legal Description			Reserve Bid
		Lot	Block	Plan	
383805	Unit 5 4801 – 61 Street	5		092-1923	\$75,000
383806	Unit 6 4801 – 61 Street	6		092-1923	\$68,000
383807	Unit 7 4801 – 61 Street	7		092-1923	\$67,000
383808	Unit 8 4801 – 61 Street	8		092-1923	\$60,000
383809	Unit 9 4801 – 61 Street	9		092-1923	\$61,000
383810	Unit 10 4801 – 61 Street	10		092-1923	\$65,000
383811	Unit 11 4801 – 61 Street	11		092-1923	\$61,000
383812	Unit 12 4801 – 61 Street	12		092-1923	\$60,000
383813	Unit 13 4801 – 61 Street	13		092-1923	\$60,000
383814	Unit 14 4801 – 61 Street	14		092-1923	\$61,000
383815	Unit 15 4801 – 61 Street	15		092-1923	\$64,000
383816	Unit 16 4801 – 61 Street	16		092-1923	\$60,000
383817	Unit 17 4801 – 61 Street	17		092-1923	\$60,000
383818	Unit 18 4801 – 61 Street	18		092-1923	\$61,000

The Tax Sale included the following properties:

Taxroll	Civic Address	Legal Description			Reserve Bid
		Lot	Block	Plan	
063200	5032 – 50 Avenue	14&15	9	LXVI	\$ 50,000
063201	5034 – 50 Avenue	15	9	LXVI	\$250,000
083000	4414 – 49A Street	13	3	LXVI-A	\$160,000

There were no bids received for these properties. As a result, the Town of Vegreville has submitted the documentation to Land Titles Office for the transfer of titles as Tax Forfeiture.

Councillor Kozakiewicz moved that the memorandum from Cliff Craig, Corporate Services Director, be received and filed.

Carried unanimously.

BYLAW

#27707 BYLAW 10-2014 – FEES AND CHARGES FOR MUNICIPAL ENFORCEMENT SERVICES – FIRST, SECOND AND THIRD READINGS

Bylaw No. 10-2014 was presented to Council to establish fees and charges for the provisions of Municipal Enforcement Services.

Councillor MacPhee moved that Bylaw No. 10-2014 be read for the first time this 24th day of November, 2014 A.D.

Carried unanimously.

Councillor Rudyk moved that Bylaw No. 10-2014 be read for the second time this 24th day of November, 2014 A.D.

Carried unanimously.

Councillor Berry moved that Bylaw No. 10-2014 be given unanimous consent for third and final reading.

Carried unanimously.

Councillor Brodziak moved that Bylaw No. 10-2014 be read a third and final time this 24th day of November, 2014 A.D.

Carried unanimously.

#27708 BYLAW 11-2014 – RECYCLING FEES AND CHARGES

Bylaw No. 11-2014 was presented to Council to establish fees and charged for the provision of recycling services.

Councillor Kozakiewicz moved that Bylaw No. 11-2014 be read for the first time this 24th day of November, 2014 A.D.

Carried unanimously.

SUPPLEMENTAL

#27709 VEGREVILLE & DISTRICT CHAMBER OF COMMERCE – LETTER OF SUPPORT

Correspondence dated November 24, 2014 from Elaine Kucher, General Manager, stating:

2015 will mark the 40th Anniversary of the Pysanka and on August 28 and 29, 2015 the Chamber of Commerce along with numerous organizations will be holding a celebration to mark this milestone. The event is expected to bring thousands of people from near and far. Although we are in the initial planning stage at this point, the Anniversary celebration will take place at the Vegreville Elks/Kinsmen Park, the home of the Pysanka. The event will entail a Friday and Saturday night large outdoor concert, an outdoor pancake breakfast, followed by local entertainment, family activities, and a recognition ceremony. We are currently negotiating with Nitty Gritty Dirt Band for the outdoor concert as an example.

To assist with financial support of this event we are applying for the Community Initiatives Program Project-Based Grant. At this time we are reaching out to active community partners and supports such as the Town of Vegreville to request a letter of support to accompany our grant proposal. In order to meet our deadline for the grant proposal, we are requesting the letter of support by December 5, 2014.

Thank you for reviewing our request. Should you have any questions please call the Chamber of Commerce office at (780) 632-2771.

Councillor Kozakiewicz moved that the correspondence dated November 24, 2014 from Elaine Kucher, Manager be received and further that Town Council provide a letter of support to the Community Initiatives Program for the Vegreville & District Chamber of Commerce.

Carried unanimously.

#27710 COUNTY OF MINBURN RESIDENTIAL DEVELOPMENT – NW 8-52-14 W.4th

Notice of Decision from County of Minburn No. 27 , stating:

Town Council reviewed documents related to a proposed residential development in the County of Minburn located at NW 8-52-14 W.4thM. The County of Minburn No. 27 provided the following documents:

1. *Development Permit Application; and*
2. *Notice of Decision;*

Town Council also reviewed the Town of Vegreville’s Formal Response to County of Minburn No. 27 via an email from Kerina Sorochan dated November 10, 2014.

Councillor Simpson moved that the Notice of Decision with respect to NW 8-52-14 W.4thM be received and further that this item be placed on the agenda of a future joint Inter-Municipal Development Plan Committee Meeting with the County of Minburn.

Carried unanimously.

#27711 NORTHERN LIGHTS LIBRARY SYSTEM

Correspondence dated November 1, 2013 from Arnold Hanson, Chairman and Mircea Panciuk, Executive Director, stating:

At the November 1, 2014 meeting the Northern Lights Library System Board approved the 2015 budget. In order to not have a deficit budget and retain the level of services to the ratepayers of your municipality, the proposed budget includes a \$0.1944 per capita levy increase for Municipalities and their Library Boards and a \$0.3888 per capita levy increase for Board of Record Municipalities.

Currently the levies are as follows:

<i>\$4.8756 per capita</i>	<i>Municipality</i>
<i>\$4.8756 per capita</i>	<i>Municipal Library Board</i>
<i>\$9.8756 per capita</i>	<i>Municipality without Library Board</i>

The proposed increase would be as follows:

<i>\$5.07 per capita</i>	<i>Municipality</i>
<i>\$5.07 per capita</i>	<i>Municipal Library Board</i>
<i>\$10.14 per capita</i>	<i>Municipality without Library Board</i>

This would be an increase of \$1,134.13 above last year paid by the municipality and the library board. The total levy for 2015 would be \$29,578.38 from Town of Vegreville.

For these increases to come into effect, the NLLS agreement must be amended. The amendment formula requires “written notification from 2/3 of the Parties to the Agreement, that they have so authorized such an amendment” (Section 17.1 Northern Lights Library System Agreement).

This letter is notification of the amendment. Each member municipality is asked to respond to the following question:

Are you in favor of the proposed levy increase as outlined above?

We would ask you please place this item on the agenda of your next council meeting in order to respond in writing to the above noted question by December 31, 2014. If the amendment is approved, the levy increase to the municipalities will come into effect as of January 1, 2015.

If you have any questions, you may contact your Northern Lights Library Board member representative. A copy of the budget is available from your Northern Lights Library Board Member representative.

Discussion ensued with regards to the percentage increase over the last three years. Administration provided the following information:

2012-13 – 5% increase
2013-14 – 2% increase
2014-15 – 4% increase

Councillor Berry moved that correspondence dated November 1, 2014 from Arnold Hanson, Chairman and Mircea Panciuk, Executive Director, be received and further that Town Council is in favour of the proposed levy increase of \$0.1944 per capita.

In Favour: Mayor Hayduk, Councillors Berry, Brodziak, Rudyk and Simpson

Opposed: Councillors Kozakiewicz and MacPhee

Carried.

COUNCIL REPORTS

MAYOR HAYDUK

Mayor Hayduk reported and/or attended on the following:

- Land Use Committee Meeting – October 28, 2014
- Rotary Club of Vegreville Luncheon – November 3, 2014
- Strategic Planning Session – November 4, 2014
- Seniors Health & Wellness Day- Sunshine Club – Bring Greetings – November 5, 2014
- Legislative Committee Meeting – November 5, 2014
- Vegreville Regional Solid Waste Management Committee – November 6, 2014
- Safety Meeting – November 6, 2014
- 4H Proclamation – November 6, 2014
- St. Mary's High School Remembrance Day Ceremonies – November 7, 2014
- Vegreville Legion – Veteran's Dinner – November 7, 2014
- Remembrance Day Ceremonies – November 11, 2014
- Drag Racing Windup – November 15, 2014
- A.L. Horton – Alberta Treasury Branches – November 18, 2014
- Legislative Committee Meeting – November 19, 2014
- Stakeholders Planning Meeting Re: RCM School & Community Resource Officer – October 21, 2014
- IDP Committee Meeting – November 20, 2014
- Land Use Committee – November 20, 2014
- Regular Town Council Meeting – November 24, 2014

COUNCILLOR BERRY

Councillor Berry reported and/or attended on the following:

- MD Minburn Foundation Board Meeting – October 30, 2014
- NLLS Board Meeting & AGM – Elk Point – November 1, 2014
- Rotary Club of Vegreville Luncheon – November 3, 2014
- Strategic Planning Session – November 4, 2014
- Seniors Health & Wellness Day- Sunshine Club – November 5, 2014
- Legislative Committee Meeting – November 5, 2014
- Remembrance Day Ceremonies – November 11, 2014
- Vegreville Regional Museum Society Board – November 13, 2014
- Impact Vegreville Committee Meeting – November 19, 2014
- Strategic Planning Session – October 15, 2014
- Legislative Committee Meeting – November 19, 2014
- Vegreville Library Board Meeting – November 19, 2014
- Land Use Committee Meeting – November 20, 2014
- Vermilion River Watershed Management Project – November 21, 2014
- Rotary Club Luncheon – Youth Interact Club – November 24, 2014
- Regular Town Council Meeting – November 24, 2014

COUNCILLOR BRODZIAK

Councillor Brodziak reported and/or attended on the following:

- Subdivision Authority Board Meeting – October 29, 2014
- MD Minburn Foundation Board Meeting – November 1, 2014
- Rotary Club of Vegreville Luncheon – November 3, 2014
- Strategic Planning Session – November 4, 2014
- FCSS Strategic Planning Meeting – November 4, 2014

- Seniors Health & Wellness Day – Sunshine Club – November 5, 2014
- Legislative Committee Meeting – November 5, 2014
- Safety Meeting – November 6, 2014
- Vegreville Regional Solid Waste Committee Meeting – November 6, 2014
- FCSS Community Gardens Meeting – November 6, 2014
- St. Mary’s High School Remembrance Day Ceremonies – November 7, 2014
- Minister of Health Stephen Mandel – Hospital Tour – November 10, 2014
- Remembrance Day Ceremonies – November 11, 2014
- Legislative Committee Meeting – Via Skype – November 19, 2014
- Regular Town Council Meeting – November 24, 2014

COUNCILLOR KOZAKIEWICZ

Councillor Kozakiewicz reported and/or attended on the following:

- Vegreville Economic Development & Tourism Board – October 28, 2014
- Vegreville Rotary Club Luncheon – November 3, 2014
- Strategic Planning Session – November 4, 2014
- FCSS Strategic Planning Meeting – November 4, 2014
- Legislative Committee Meeting – November 5, 2014
- Northeast Alberta Information HUB Executive Meeting – November 5, 2014
- FCSS Community Gardens Meeting – November 6, 2014
- Minister of Health Stephen Mandel – Hospital Tour – November 10, 2014
- Remembrance Day Ceremonies – November 11, 2014
- AAMD&C Conference – Accepted Municipal Minister’s Award of Excellence – November 18, 2014
- Legislative Meeting – November 19, 2014
- Northeast Alberta Information HUB EATC Meeting – November 21, 2014
- Vegreville Economic Development & Tourism Board Special Meeting – November 24, 2014
- Regular Town Council Meeting – November 24, 2014

COUNCILLOR MACPHEE

Councillor MacPhee reported and/or attended on the following:

- Subdivision Authority Board Meeting – October 29, 2014
- Strategic Planning Session – November 4, 2014
- Legislative Committee Meeting – November 5, 2014
- Stakeholders Planning Meeting Re: RCMP School & Community Resource Officer – October 21, 2014
- St. Mary’s High School Remembrance Day Ceremonies – November 7, 2014
- Remembrance Day Ceremonies – November 11, 2014
- Legislative Committee Meeting – November 19, 2014
- Vegreville Library Board Meeting – November 19, 2014
- IDP Meeting – November 20, 2014
- Regular Town Council Meeting – November 24, 2014

COUNCILLOR RUDYK

Councillor Rudyk reported and/or attended on the following:

- BVP – October 28, 2014
- Vegreville Economic Development & Tourism Board Meeting – October 28, 2014
- Strategic Planning Session – November 4, 2014
- Legislative Committee Meeting – November 5, 2014
- Safety Meeting – November 6, 2014
- Vegreville Regional Solid Waste Management Committee – November 6, 2014
- Minister of Health Stephen Mandel – Hospital Tour – November 10, 2014
- Impact Vegreville Committee Meeting – November 19, 2014
- Legislative Committee Meeting – November 19, 2014
- Vegreville Rotary Club Meeting – Youth Interact Club – November 24, 2014
- Vegreville Economic Development & Tourism Board Meeting – November 24, 2014
- Regular Town Council Meeting – November 24, 2014

COUNCILLOR SIMPSON

Councillor Simpson reported and/or attended on the following:

- Subdivision Authority Board Meeting – October 29, 2014
- Vegreville & District Chamber of Commerce Sub-Committee – October 31, 2014
- Vegreville Rotary Club Luncheon – November 3, 2014
- Strategic Planning Session – November 4, 2014
- Vegreville & District Chamber of Commerce meeting – November 4, 2014
- Legislative Committee Meeting – November 5, 2014
- Safety Meeting – November 6, 2014
- Vegreville Regional Solid Waste Management Committee – November 6, 2014
- Vegreville & District Chamber of Commerce Sub-Committee – November 7, 2014
- St. Mary’s High School Remembrance Day Ceremonies – November 7, 2014
- Health Minister Stephen Mandel – Hospital Tour – November 10, 2014
- Remembrance Day Ceremonies – November 11, 2014
- Vegreville & District Chamber of Commerce Sub-Committee – November 14, 2014
- Impact Vegreville Committee Meeting – November 19, 2014
- Legislative Committee Meeting – November 19, 2014
- Land Use Committee Meeting – November 20, 2014
- IDP Meeting – November 20, 2014
- Vegreville & District Chamber of Commerce Sub-Committee – November 20, 2014
- Vegreville & District Chamber of Commerce Sub-Committee – November 21, 2014
- Vegreville Rotary Club – Youth Interact Club – November 24, 2014
- Regular Town Council Meeting – November 24, 2014

#27712

Councillor Kozakiewicz moved that Town Council go in-camera at 8:29 p.m.

Carried unanimously.

Shauna Rutherford left the meeting at 8:29 p.m.

#27713

Councillor Simpson moved that Town Council come out of camera at 9:19 p.m.

Carried unanimously.

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 9:19 p.m.

MYRON HAYDUK
Mayor

JODY QUICKSTAD
Town Manager