

ADOPTION OF AGENDA

#2015-NOV-14 REGULAR MEETING OF TOWN COUNCIL – TUESDAY, NOVEMBER 24, 2015

Councillor Kozakiewicz moved adoption of the Agenda as presented.

Carried unanimously.

ADOPTION OF MINUTES

#2015-NOV-15 PUBLIC HEARING OF TOWN COUNCIL – MONDAY, NOVEMBER 9, 2015

Councillor Berry moved that the Minutes of the Public Hearing of Town Council held on Monday, November 9, 2015 be received and filed.

Carried unanimously.

#2015-NOV-16 REGULAR MEETING OF TOWN COUNCIL – MONDAY, NOVEMBER 9, 2015

Councillor Kozakiewicz moved that the Minutes of the Regular Meeting of Town Council held on Monday, November 9, 2015 be received and filed.

Carried unanimously.

UNFINISHED BUSINESS

#2015-NOV-17 RCMP DETACHMENT – STEPHENS KOZAK ACI ARCHITECTS & PLANNERS - PROPOSAL

Correspondence dated November 19, 2015 from Ron Nemeth, Architect, stating:

We understand that the Town is looking to explore adaptive re-use of the east side of the Nova/Trans-Canada building for RCMP occupancy, with a comparison of costs to the previous solution as well as to construction of a new building. The Town is looking for an 'apples-to-apples' comparison that will assist in making a final decision.

We will not require the full extent of sub-consultant participation as provided previously because they have already seen the building. We will allow for the input of a dedicated quantity surveyor (cost consultant) who will be working with current data from a number of recent project awards.

A final report c/w cost analysis will be produced for Council's consideration.

TASKS

1. Prepare sketches showing how the Nova Building could be repurposed to accommodate an RCMP Detachment with the balance of the space occupied by Public Works. The planning will be based on the Space Analysis prepared by RCMP in August 2012, updated to current FTE.
2. Review of M & E systems to determine how they could service both departments without conflict.
3. Present alternate floor plans electronically for the renovation to key stakeholders as an interim milestone before selecting a preferred floor plan.
4. Perform a structural evaluation of floor capacity to carry concrete block cell construction.
5. Develop site planning to ensure two means of egress for police vehicles without conflicting with Public Works.
6. Produce a Class C cost estimate to a +/- 25% degree of accuracy.

FEES

Our fee for this package of services – including contributions by architects, mechanical, structural and electrical engineers, along with a certified quantity surveyor is \$18,800.00 (eighteen thousand eight hundred dollars). Applicable taxes and standard reimbursable expenses (such as but not limited to printing, courier costs, mileage and or car rental + gas) are in addition to this amount.

Travel time will not be charged, nor will there be an administrative mark-up on reimbursable expenses. For travel expenses, we propose a flat rate of \$200/trip for car rental/mileage and gas, and suggest that two (2) trips be carried for a total of \$400.00. All team members will travel together whenever possible.

We anticipate being able to deliver a final report from four weeks of receiving your authorization to proceed. If the report finds that the building is suitable for the intended use, this work will be of value at the subsequent schematic design stage, and current fees will be credited towards future design work.

We look forward to continuing this project with the Town.

Councillor Brodziak moved that the correspondence dated November 19, 2015 from Ron Nemeth, Architect, be received and filed.

In Favour: Mayor Hayduk, Councillors Berry, Brodziak, Kozakiewicz, Rudyk and Simpson

Opposed: Councillor MacPhee

Carried.

Councillor Berry moved that Town of Vegreville enter into agreement with Stephens Kozak ACI for the sum of \$18,800.00 plus applicable taxes and standard reimbursable expenses; and

Further that these expenses be included in the 2016 budget.

In Favour: Mayor Hayduk, Councillors Berry, Kozakiewicz and Simpson

Opposed: Councillors Brodziak, MacPhee and Rudyk

Carried.

CORRESPONDENCE

#2015-NOV-18 VEGREVILLE LIONS CLUB – PLAYGROUND EXPANSION & PARKING LOT

Correspondence dated November 5, 2015 from Frances Sawiak, President, stating:

Further to our meeting on November 3rd, with Paul Suiter and yourself, Vegreville Lions Club would appreciate you putting forward to Council our proposed draft expansion to the Lions Community Playground and the parking lot.

Expansion of Playground Area:

The expansion of the play area would incorporate play area for the Tots and Adult Fitness equipment, with the area having the pour in place rubber surface as the existing play area. Our budget proposal is attached (125,244.60), would be for the equipment and rubber surface.

Excavation and site prep is not included in that price, so we are at this point making a request to Council to help us with the permits and 1st/2nd Call Fees, and also ask for consideration for help on site prep (i.e. equipment and removal of top soil). Lion Percy Stark is our Construction Supervisor. AGLC has approve the use of Casino funds for this project, and we have already started our Community Fundraising. Our proposed construction time frame is spring 2016 so that construction is completed prior to the May 2016 Spray Park opening.

Parking Lot:

Vegreville Lions Club members realize that with the expansion of the play area, that will again increase the vehicle parking within the area, and we also realize that is a concern for safety reasons. The land across the road adjacent to the Sunshine Club has always been an option for extra parking, and we want to pursue this option.

So we ask Council if they can budget funds to have a Geo Tech Engineer Site Report prepared, a detailed estimate of construction/materials to complete this parking lot, and if Council budget will allow any form of funding or help with the completing this endeavour.

Once we have received the written approval and detailed estimate, can then go forward with fund raising.

Our Lions members Peter Kotelko, Geo Tech Engineer and Percy Stark, Construction Supervisor would like to be the contacts for this part of the project.

Vegreville Lions Club would like to get the project completed in full, Playground 2016 and Parking Lot on or before Fall 2017.

2017 is Lions International 100th Anniversary and Vegreville Lions clubs would like to have the Play Area expansion and Parking Lot completed as our Centennial Project.

Should you require any further information, please do not hesitate to contact myself.

Councillor Kozakiewicz moved that the correspondence dated November 5, 2015 from Frances Sawiak, President, be received and filed; and

Further that Administration investigate the costs associated with respect to the parking lot and bring back to a future meeting of Town Council.

Carried unanimously.

Councillor Berry moved that Town of Vegreville approve the expansion of the playground around; and

Further that the Town pay the costs related to permits, 1st and 2nd Call Fees and site preparation.

Carried unanimously.

Councillor MacPhee left at 7:33 p.m.

#2015-NOV-19 VEGREVILLE & DISTRICT CHILD DEVELOPMENT COALITION

Correspondence dated November 3, 2015 from Candice van der Torre, stating:

The Vegreville District Child Development Coalition (VDCDC) is requesting to display signage at five community parks within the Town of Vegreville. These parks would include any five that Parks, Recreation, Culture and Facilities fee are most utilized within the community.

The purpose of this signage is to engage families with activities to assist in meeting developmental milestones. Each sign will highlight activities in the following areas of development: Physical Health & Well-being, Social Competence, Emotional Maturity, Language and Thinking Skills, as well as Communication & General Knowledge. Text on the signs will encourage families to look for items, talk about the surroundings, experience the play structure in a variety of ways in addition to several other “fun” engaging family activities. The four main focus activities when creating this signage incorporated the following onto each:

1. A scavenger hunt (search and find, not necessary to collect items)
2. Imaginary Play Component
3. Problem Solving and/or following directions
4. Use of early language (e.g. prepositions and/or opposites)

The size of the sign will be 4' x 4' plus the size of the stand (approx.. 4 feet high). The approximate cost is \$1700 per sign. The longevity and integrity will not be a concern, as the items used to construct this project could outlast the use.

SIGNsations, Veg Glass and Mirror and Bucky's Welding have all provided quotes for the project. Each 4 x 4 sign will be sandwiched between 2 pieces of lexan, with aluminum (or something similar) type track frame, and hinges to access and change the signage if ever necessary. In addition to an esthetically pleasing welded stand of sorts – final details are still being discussed, and based upon approval.

It is important to note, the funding associated to this project MUST be distributed prior to December 31, 2015. The VDCDC group would ideally like to see these signs in the ground before freeze winter. We wish for council to consider the assistance of the Town of Vegreville for installation and costs associated with the installation. This ensures the placement and position is accurate, along with quality of install.

Please see the attached propped designs of each sign, along with the information to be placed on each sign. Thank you for your review, and the Vegreville & District Child Development Coalition excitedly awaits your feedback with this initiative.

Councillor Kozakiewicz moved that the correspondence dated November 3, 2015 from Candice van der Torre, be received and filed; and

Further that Town Council authorize the installation of these signs in designated parks; and

Further that the Town of Vegreville install the signs and pay for the costs associated with the installation.

In Favour: Mayor Hayduk, Councillors Berry, Brodziak, Kozakiewicz and Rudyk

Opposed: Councillor Simpson

Carried.

Councillor MacPhee returned at 7:33 p.m.

#2015-NOV-20 AUMA

Correspondence dated November 10, 2015 from Lisa Holmes, AUMA President, stating:

On behalf of the AUMA Board, we are pleased to advise you that Councillor Michael Simpson has been appointed to the Sustainability and Environment Committee.

The Sustainability and Environment Committee is responsible for reviewing matters pertaining to water, climate change, clear air, brownfields, solid waste management, land use planning, cumulative effects, and municipal sustainability planning.

We look forward to having representation from your municipality on the Sustainability and Environment Committee.

Councillor Kozakiewicz moved that the correspondence dated November 10, 2015 from Lisa Holmes, AUMA President, be received and filed.

Carried unanimously.

Councillor Kozakiewicz left at 7:42 p.m.

MEMORANDA

#2015-NOV-21 DISPOSAL OF TOWN OWNED ASSET – UNIT 87, 2006 FORD AMBULANCE

A Memorandum dated November 12, 2015 from Tony Tymchyshyn, Parks & Fleet Manager, stating:

The disposal of Unit 87, 2006 Ford Ambulance, will be to offer the unit for sale to the public. Revenues generated by the sale of these assets would be credited back to the respective revenue accounts of the appropriate department. The unit will be advertised for a period of two weeks.

Councillor Berry moved that Town Council approve the disposal of the following asset:

Unit No. 87(1856), Year 2006, Make Ford, Model Ambulance, VIN/Serial No.
1FDWE35P76DA34212

Carried unanimously.

Mayor Hayduk brought forward to Town Council that the Village of Willingdon has expressed interest in purchasing the 2006, Ford Ambulance.

Councillor Brodziak moved that Town of Vegreville sell Unit to the Village of Willingdon for the sum of \$2,500.00 on or before December 31, 2015; and

Further that Town of Vegreville does not advertise the unit for sale.

In Favour: Mayor Hayduk, Councillors Berry, Brodziak and Simpson

Opposed: Councillor MacPhee and Rudyk

Carried.

Councillor Kozakiewicz entered at 7:56 p.m.

#2015-NOV-22 LEGACY GIVING POLICY

A Memorandum dated November 23, 2015 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

Objective 2.08 of the Strategic Plan which was adopted by Council on October 27, 2014 states that Council is to “Adopt a legacy giving policy (in memorials and donations)”. The completion date was scheduled for the fourth quarter of 2015.

Research was conducted and a draft policy was developed based on examples from other municipalities. The draft was presented to Town Council for the first time at the November 16, 2015 Legislative Committee Meeting and was emailed to Administration and Town Council on November 17, 2015 for further review.

The draft policy provides the Town a means to administer a Legacy Giving Program and regulate memorial donations of trees and benches to ensure uniformity and consistency, while allowing residents to have a lasting tribute.

Councillor Rudyk moved that Town Council approve the proposed Legacy Giving Policy 2015-05.

Carried unanimously.

#2015-NOV-23 REZONING APPLICATION FILE NO. R-15-COH-004

A Memorandum dated November 18, 2015 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

To rezone Lot 13, Block 18, Plan LXVI (4802 – 49th Avenue) from C3- Highway Commercial District to C2 – General Commercial District.

This lot is currently a vacant commercial lot. The applicant is proposing to construct a 2600 sq. ft. professional office building. The building would be approximately 40' wide x 65' long which would meet the needs of the applicant.

Currently within Land Use Bylaw 02-2013, the C3 District does not allow for 40' building as the maximum developable width is 30.4'. Within C2 the maximum developable width of a building on this property would be 45'.

Process for Rezoning lands:

- Council approves first reading of a Bylaw
- Advertise for two consecutive weeks
- Public Hearing
- Present to Council the Bylaw for second and third reading.

Councillor Kozakiewicz moved that Town Council review the Rezoning Application File No. R-15-COH-004 from C3 – Highway Commercial District to C2 – General Commercial District; and

Further that Bylaw No. 10-2015 be presented to Town Council for first reading.

Carried unanimously.

BYLAW

#2015-NOV-24 BYLAW 10-2015 – AMENDING LAND USE BYLAW 02-2013

Bylaw No. 10-2015 was presented to Council to amend Land Use Bylaw 02-2013 by rezoning Lot 13, Block 18, Plan LXVI from C3 – Highway Commercial District to C2-General Commercial District.

Councillor MacPhee moved that Bylaw No. 10-2015 be read for the first time this 24th day of November, 2015 A.D.

Carried unanimously.

COUNCIL REPORTS

MAYOR HAYDUK

Mayor Hayduk reported and/or attended on the following:

- Remembrance Day Ceremonies – November 11, 2015
- Firefighters Appreciation BBQ – November 15, 2015
- Strategic Plan Review Meeting – November 16, 2015
- Legislative Committee Meeting – November 16, 2015
- Safety Meeting – November 19, 2015
- Interview with TELUS – November 20, 2015
- Christmas Light Up Parade – November 20, 2015
- Town/County Joint Meeting – November 23, 2015
- Land Use Committee Meeting – November 24, 2015
- Regular Town Council Meeting – November 24, 2015

COUNCILLOR BERRY

Councillor Berry reported and/or attended on the following:

- M. D Minburn Foundation Board Meeting – November 12, 2015
- Strategic Plan Review Meeting – November 16, 2015
- Legislative Committee Meeting – November 16, 2015
- Vegreville Museum Landscape Sponsorship Sub-Committee – November 17, 2015
- Vegreville Library Board Meeting – November 18, 2015
- Safety Meeting – November 19, 2015
- Vegreville Regional Museum Board Meeting – November 19, 2015
- Christmas Light Up Parade – November 20, 2015
- Vermilion River Watershed Alliance Meeting – November 21, 2015
- Town/County Joint Meeting – November 23, 2015
- Land Use Committee Meeting – November 24, 2015
- Regular Town Council Meeting – November 24, 2015

COUNCILLOR BRODZIAK

Councillor Brodziak reported and/or attended on the following:

- Vegreville Communities in Bloom Meeting – November 10, 2015
- Remembrance Day Ceremonies – November 11, 2015
- M. D Minburn Foundation Board Meeting – November 12, 2015
- Christmas Light Up Parade – November 20, 2015
- Town/County Joint Meeting – November 23, 2015
- Regular Town Council Meeting – November 24, 2015

COUNCILLOR KOZAKIEWICZ

Councillor Kozakiewicz reported and/or attended on the following:

- Vegreville Economic Development & Tourism Board Meeting – November 10, 2015
- Firefighters Appreciation BBQ – November 15, 2015
- Steering Committee Core Services Review Meeting – November 16, 2015
- Strategic Plan Review Meeting – November 16, 2015
- Legislative Committee Meeting – November 16, 2015
- St. Joseph's Hospital Board Meeting – November 18, 2015
- ICCI Meeting – November 19, 2015
- Christmas Light Up Parade – November 20, 2015
- Town/County Joint Meeting – November 23, 2015
- Regular Town Council Meeting – November 24, 2015

COUNCILLOR MACPHEE

Councillor MacPhee reported and/or attended on the following:

- FCSS Board Meeting – November 3, 2015
- Legislative Committee Meeting – November 4, 2015
- Steering Committee Core Services Review Meeting – November 16, 2015
- Strategic Plan Review Meeting – November 16, 2015
- Legislative Committee Meeting – November 16, 2015
- Safety Meeting – November 19, 2015
- Town/County Joint Meeting – November 23, 2015
- Regular Town Council Meeting – November 24, 2015

COUNCILLOR RUDYK

Councillor Rudyk reported and/or attended on the following:

- Firefighters Appreciation BBQ – November 15, 2015
- Strategic Plan Review Meeting – November 16, 2015
- Legislative Committee Meeting – November 16, 2015
- Vegreville Region Physician & Health Attraction & Retention Committee Meeting – November 18, 2015
- St. Joseph's Hospital Board Meeting – November 18, 2015
- Safety Meeting – November 19, 2015
- Vegreville Region Physician & Health Attraction & Retention Committee Meeting – November 19, 2015
- ICCI Meeting – November 19, 2015

- Meet with Accreditation Surveyors Canada - EMS Team - November 23, 2015
- Town/County Joint Meeting - November 23, 2015
- Regular Town Council Meeting - November 24, 2015

COUNCILLOR SIMPSON

Councillor Simpson reported and/or attended on the following:

- Remembrance Day Ceremonies - November 11, 2015
- Chamber and County Luncheon - November 13, 2015
- Firefighters Appreciation BBQ - November 15, 2015
- Strategic Plan Review Meeting - November 16, 2015
- Legislative Committee Meeting - November 16, 2015
- Veterans Memorial Highway Association - November 20, 2015
- Christmas Light Up Parade - November 20, 2015
- Town/County Joint Meeting - November 23, 2015
- Land Use Committee Meeting - November 24, 2015
- Regular Town Council Meeting - November 24, 2015

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 7:46 p.m.

MYRON HAYDUK
Mayor

JODY QUICKSTAD
Town Manager