

## ADOPTION OF AGENDA

### #2016-SEP-21 REGULAR MEETING OF TOWN COUNCIL – MONDAY, SEPTEMBER 26, 2016

Councillor MacPhee moved adoption of the Agenda as presented.

Carried unanimously.

## ADOPTION OF MINUTES

### #2016-SEP-22 REGULAR MEETING OF TOWN COUNCIL – MONDAY, SEPTEMBER 12, 2016

Councillor Kozakiewicz moved that the Minutes of the Regular Meeting of Town Council held on Monday, September 12, 2016 be received and filed.

Carried unanimously.

### #2016-SEP-23 SPECIAL MEETING OF TOWN COUNCIL – TUESDAY, SEPTEMBER 20, 2016

Councillor Berry moved that the Minutes of the Special Meeting of Town Council held on Tuesday, September 20, 2016 be received and filed.

Carried unanimously.

## CORRESPONDENCE

### #2016-SEP-24 FISHER CHIROPRACTIC SIDEWALK REQUEST DENIAL LETTER

Correspondence dated September 14, 2016 from Dale Lefebvre, Infrastructure, Planning & Development Director to Dr. Dan Fisher, Fisher Chiropractic Centre, stating:

*At their September 12, 2016 regular meeting, Town Council denied your request to have the Town of Vegreville pay for the proposed sidewalk on the west side (47A Street) of your clinic. However, if you intend to build this portion of the sidewalk as part of your development, upon approval of the design and construction, the Town will provide any future maintenance required on the portion of the sidewalk that is on Town property.*

*Should you decide to proceed with construction of the sidewalk on your own, I have attached the Town of Vegreville's sidewalk specifications to this correspondence. Details of this or any other additions to your development will require approval from the Planning & Development Department.*

*You will be receiving information from the Economic Development Department about funding programs you may qualify for in regards to your new construction.*

*If you have any further questions or require any additional information, please do not hesitate to contact me at the above information or by emailing me at [dlefebvre@vegreville.com](mailto:dlefebvre@vegreville.com)*

Councillor Simpson moved that the correspondence dated September 14, 2016 from Dale Lefebvre, Infrastructure, Planning & Development Director to Dr. Dan Fisher, Fisher Chiropractic Centre be received and filed.

Carried unanimously.

### #2016-SEP-25 MINISTER OF MUNICIPAL AFFAIRS – MINISTER'S AWARDS FOR EXCELLENCE IN PUBLIC LIBRARY SERVICE

Correspondence dated September 13, 2016 from Hon. Danielle Larivee, Minister of Municipal Affairs, stating:

*I am pleased to announce the call for nominations for the annual Minister's Awards for Excellence in Public Library Service. These awards formally recognize great services at public libraries and promote knowledge-sharing within Alberta's library community.*

*The YOU Libraries Award will continue in 2017. This award is adjudicated by a popular vote open to all Albertans. A jury will select up to four winning submissions that demonstrate excellence and/or innovation in library service to receive the Minister's Award for Excellence in Public Library Service. All nominations that meet the Minister's Award for Excellence in Public Library Service criteria will be automatically eligible for the YOU Libraries Award.*

*The nominations will open on December 1, 2016, and the submission deadline is February 24, 2017. Nomination forms and additional details will be available at [www.albertalibraries.ca](http://www.albertalibraries.ca). Winners will be notified by early April 2017 and announced at the Alberta Library Conference in Jasper from April 27 – 30, 2017.*

*If you have any questions on the awards program, please contact Karen Petch, Branch Information Co-ordinator, Public Library Services Branch, toll-free at 310-0000, then 780-427-9709, or at [libraries@gov.ab.ca](mailto:libraries@gov.ab.ca).*

*I would like to recognize again the 2016 award recipients: the library boards for St. Albert, Camrose, High River and Wood Buffalo for, respectively, Reading Buddies, Book Bike, Family Literacy Kits, Aboriginal Cultural Corner, and the YOU Libraries Award winner, Swan Hills for their L2D (Learn to Drive) Program.*

*Thank you for your work in ensuring public libraries are part of strong communities across Alberta. I look forward to hearing and celebrating your stories.*

Councillor Simpson moved that the correspondence dated September 13, 2016, from Hon. Danielle Larivee, Minister of Municipal Affairs, be received and filed.

Carried unanimously.

#### **#2016-SEP-26 VEGREVILLE & DISTRICT CHILD DEVELOPMENT COALITION – REQUEST FOR COUNCIL BOARD MEMBER**

Correspondence from Karlana Klammer-Eastwood, Vegreville & District Child Development Coalition (VDCDC), stating:

*From birth, children are programmed to understand the world around them through play. The Vegreville & District Child Development Coalition (VDCDC) has been encouraging positive play and early childhood development in our young children for the past four years. The coalition is made up of local organizations and individuals who come together to increase awareness on the importance of the early years and to help families connect with community resources that support early childhood development. While the VDCDC currently has a cross-section of representation from our local elementary schools, business sector and related service partners such as Alberta Health Services and FCSS, we are seeking out increased involvement at the municipal level.*

*Numerous studies have shown that the communities in which children live, along with the services and programs that are available, have a significant impact, both positive and negative, on early development. Early childhood community coalitions across the province are making an invaluable contribution to understanding how community resources affect children's development by gathering information on local resources, interpreting early childhood development provincial results and responding to local needs.*

*While our community offers a wide variety of programs and resources that support positive early childhood development, the coalition feels that more can be done to make families aware of the wide variety of supports in our locally. In addition to publishing a monthly "Find the Fun" newsletter and calendar of events, the coalition piloted a family mentorship project called "In the Nest". The program, which launched in spring 2014, pairs well-connected families with less engaged families or with families new to the community. Matched families are then encouraged to attend community events and programming, such as CALS, the library and Parent Link programs. The primary goal of the mentorship program is to make it less intimidating for families to become involved with the community and to overcome the isolation that many with young children experience. The VDCDC was most grateful to have the town's support for the In the Nest Program in 2015. As well, the coalition has hosted Pre-Kindergarten and Welcome to Kindergarten Fairs, while being a community support at various events.*

*At a time when the provincial government has pledged continued support on a financial and administrative level to early childhood coalitions across Alberta, the VDCDC would like to formally extend an invitation to Town Council requesting representation at our table. By having a councillor sit as a formal member on our board, the Town can help to guide and support the coalition's future endeavors within our community. The Vegreville & District Child Development Coalition has made it their mission to strengthen our community's ability to make positive child development a reality for every child and we invite you to be a vital voice at our table. Together we can work to foster an encouraging environment for early childhood development and set the course for our children's futures.*

Councillor Kozakiewicz moved that the correspondence received from Karlana Klammer-Eastwood, Vegreville & District Child Development Coalition (VDCDC), be received and brought back to a future organization meeting of Town Council for further discussion.

Carried unanimously.

#### **#2016-SEP-27 REVISE 2016 TAX SALE DATE**

A Request for Council Decision dated September 22, 2016 from Cliff Craig, Interim CAO, stating:

*At the September 12, 2016 Regular Council Meeting, Council passed Motion #2016-SEP-17 to set the date, terms, and reserve bids for the 2016 Tax Sale. After an in camera discussion at the September 20, 2016 Legislative Committee Meeting, it was discussed that the 2016 Tax Sale date be changed.*

*The 2016 Tax Sale date and terms will be published in the Alberta Gazette and Vegreville News Advertiser accordingly.*

Councillor Berry moved that the 2016 Tax Sale date be changed from November 23, 2016 to February 22, 2017, all other terms remain as per motion #2016-SEP-17.

Carried unanimously

#### **#2016-SEP-28 AMEND TOWN OF VEGREVILLE SALARY GRID**

A Request for Council Decision dated September 22, 2016 from Cliff Craig, Interim CAO, stating:

*During the CAO Contract negotiations, it was realized that the Chief Administrative Officer position should be removed from the Salary Grid. The salary remuneration for the CAO is negotiated and forms part of the Chief Administrative Officer Employment Contract.*

Councillor Berry moved that the Request for Council Decision from Cliff Craig, interim CAO, be received and brought back to an in-camera session of Town Council for further discussion.

Carried unanimously.

#### **#2016-SEP-29 CAO CONTRACT**

A Request for Council Decision dated September 22, 2016 from Cliff Craig, Interim CAO, stating:

*At the Special Meeting held on July 5, 2016, motion 2016-Jul-01 was passed as follows:*

*“moved that the Town appoint Cliff Craig as the CAO of the Town of Vegreville pending successful contract negotiations.”*

*The CAO Contract Negotiating Committee have met with the Interim CAO and established a Chief Administrative Officer Employment Contract.*

Councillor Berry moved that the Request for Council Decision from Cliff Craig, interim CAO, be received and brought back to an in-camera session of Town Council for further discussion.

Carried unanimously.

## **BYLAW**

#### **#2016-SEP-30 BYLAW NO. 07-2016 ATCO GAS FRANCHISE RENEWAL AGREEMENT – SECOND AND THIRD READING**

Bylaw No. 07-2016 was presented to Council for the purpose of authorizing the Mayor and Town Manager to execute an agreement with ATCO Gas and Pipelines Ltd. (The Company), to renew an agreement with, and to confer a franchise on the company to deliver natural gas to customers within the municipality.

Councillor MacPhee moved that Bylaw No. 07-2016 be read for the second time this 26<sup>th</sup> day of September, 2016 A.D.

Carried unanimously.

Councillor Brodziak moved that Bylaw No. 07-2016 be read for the third time this 26<sup>th</sup> day of September, 2016 A.D.

Carried unanimously.

## **COUNCIL REPORTS**

### **MAYOR HAYDUK**

Mayor Hayduk reported and/or attended on the following:

- University of Alberta Alumni Awards – September 22, 2016
- Cohoe Law Grand Opening – September 23, 2016
- Vegreville Firefighters Appreciation BBQ – September 25, 2016
- Regular Town Council Meeting – September 26, 2016

### **COUNCILLOR BERRY**

Councillor Berry reported and/or attended on the following:

- Northern Lights Library System Board Meeting – September 17, 2016
- Special Meeting of Town Council – September 20, 2016
- Legislative Committee Meeting – September 20, 2016
- CAO Contract Negotiation Committee Meeting – September 21, 2016
- Chamber of Commerce General Meeting – September 21, 2016
- Regular Town Council Meeting – September 26, 2016

**COUNCILLOR BRODZIAK**

Councillor Brodziak reported and/or attended on the following:

- Special Meeting of Town Council – September 20, 2016
- Legislative Committee Meeting – September 20, 2016
- CAO Contract Negotiation Committee Meeting – September 21, 2016
- Chamber of Commerce General Meeting – September 21, 2016
- Vegreville Firefighters Appreciation BBQ – September 25, 2016
- Regular Meeting of Town Council – September 12, 2016

**COUNCILLOR KOZAKIEWICZ**

Councillor Kozakiewicz reported and/or attended on the following:

- Special Meeting of Town Council – September 20, 2016
- Legislative Committee Meeting – September 20, 2016
- Chamber of Commerce General Meeting – September 21, 2016
- St. Joseph’s General Hospital Board Meeting – September 21, 2016
- Alberta HUB Meeting – September 22, 2016
- Vegreville Firefighters Appreciation BBQ – September 25, 2016
- Regular Meeting of Town Council – September 26, 2016

**COUNCILLOR MACPHEE**

Councillor MacPhee reported and/or attended on the following:

- Vegreville Legion 90<sup>th</sup> Anniversary – September 17, 2016
- Special Meeting of Town Council – September 20, 2016
- Legislative Committee Meeting – September 20, 2016
- RCMP New Build Meeting – September 21, 2016
- Chamber of Commerce General Meeting – September 25, 2016
- Vegreville Firefighters Appreciation BBQ – September 25, 2016
- Regular Meeting of Town Council – September 26, 2016

**COUNCILLOR RUDYK**

Councillor Rudyk reported and/or attended on the following:

- Economic Development Committee Meeting – September 13, 2016
- Yellowhead East Health Advisory Council – Viking – September 14, 2016
- Municipal Finance Elected Official Education Program – September 15, 2016
- Municipal Finance Elected Official Education Program – September 16, 2016
- Special Meeting of Town Council – September 20, 2016
- Legislative Committee Meeting – September 20, 2016
- St. Joseph’s Hospital Board Meeting – September 21, 2016
- Chamber of Commerce Meeting & Radiothon Presentation – September 21, 2016
- Vegreville Region Physician & Health Attraction & Retention Committee Meeting – September 22, 2016
- Vegreville Firefighters Appreciation BBQ – September 25, 2016
- Regular Meeting of Town Council – September 26, 2016

**COUNCILLOR SIMPSON**

Councillor Simpson reported and/or attended on the following:

- Special Meeting of Town Council – September 20, 2016
- Legislative Committee Meeting – September 20, 2016
- RCMP New Build Meeting – September 21, 2016
- Chamber of Commerce General Meeting – September 21, 2016
- Regular Meeting of Town Council – September 26, 2016

**#2016-SEPT-31**

Councillor Kozakiewicz moved that Town Council go in-camera at 7:37 p.m.

Carried unanimously.

**#2016-SEPT-32**

Councillor Simpson moved that Town Council come out of camera at 9:19 p.m.

Carried unanimously.

**#2016-SEP-33**

Councillor Kozakiewicz moved that the Chief Administrative Officer position be removed from the Town of Vegreville Salary Grid, effective April 12, 2016

Carried unanimously.

**#2016-SEP-34**

Councillor Berry moved that Town Council enter into a Chief Administrative Officer Employment contract with Clifford J. Craig, effective April 12, 2016, on the terms and conditions discussed in camera.

Carried unanimously.

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 9:20 p.m.

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MYRON HAYDUK  
Mayor

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CLIFF CRAIG  
Interim CAO