

## ADOPTION OF AGENDA

### #2016-MAR-20 REGULAR MEETING OF TOWN COUNCIL – WEDNESDAY, MARCH 30, 2016

Councillor Kozakiewicz moved adoption of the Agenda as presented.

Carried unanimously.

## ADOPTION OF MINUTES

### #2016-MAR-21 REGULAR MEETING OF TOWN COUNCIL – MONDAY, MARCH 14, 2016

Councillor MacPhee moved that the Minutes of the Regular Meeting of Town Council held on Monday, March 14, 2016 be received and filed.

Carried unanimously.

### #2016-MAR-22 SPECIAL MEETING OF TOWN COUNCIL – TUESDAY, MARCH 22, 2016

Councillor Berry moved that the Minutes of the Special Meeting of Town Council held on Tuesday, March 22, 2016 be received and filed.

Carried unanimously.

## CORRESPONDENCE

### #2016-MAR-23 COUNTY OF MINBURN – RURAL RESIDENTIAL SUBDIVISION 02-2016

Correspondence dated March 1, 2016 from Davin Gegolick, Planning & Development Officer, stating:

*This application is to create a rural residential parcel from the noted quarter section in the County of Minburn. The details are described in the accompanying application.*

*Please review the attached application and tentative plan, and provide in writing by fax (780-632-6296), email ([dgegolick@minburncounty.ab.ca](mailto:dgegolick@minburncounty.ab.ca)) or by letter any comments or requirements you may have with respect to the proposed subdivision. Please refer to File #02-2016 and respond on or before March 23, 2016. If we have not received your comments by this date, we will assume that you have no objections or your response is not required under the Municipal Government Act (MGA) or Subdivision and Development Regulation.*

*In an effort to keep our contact information current, if there has been a change in the person who this notice should be addressed to, please contact me with the appropriate contact information and our records will be updated accordingly.*

Councillor MacPhee moved that the correspondence dated March 1, 2016 from Davin Gegolick, Planning & Development Officer, be received and filed.

Carried unanimously.

### #2016-MAR-24 COUNTY OF MINBURN – VETERINARY SERVICE SUBDIVISION 07-2016

Correspondence dated March 18, 2016 from Davin Gegolick, Planning & Development Officer, stating:

*This application is to create a veterinary service parcel from the noted quarter section in the County of Minburn. The details are described in the accompanying application.*

*Please review the attached application and tentative plan, and provide in writing by fax (780-632-6296), email ([dgegolick@minburncounty.ab.ca](mailto:dgegolick@minburncounty.ab.ca)) or by letter any comments or requirements you may have with respect to the proposed subdivision. Please refer to File #07-2016 and respond on or before April 8, 2016. If we have not received your comments by this date, we will assume that you have no objections or your response is not required under the Municipal Government Act (MGA) or Subdivision and Development Regulation.*

*In an effort to keep our contact information current, if there has been a change in the person who this notice should be addressed to, please contact me with the appropriate contact information and our records will be updated accordingly.*

Councillor Brodziak moved that the correspondence dated March 18, 2016 from Davin Gegolick, Planning & Development Officer, be received and filed.

Carried unanimously.

**#2016-MAR-25 COUNTY OF MINBURN – RURAL RESIDENTIAL SUBDIVISION 04-2016**

Correspondence dated March 21, 2016 from Davin Gegolick, Planning & Development Officer, stating:

*For your records, the subject subdivision was REFUSED for the following reason:*

1. *The proposed subdivision is inconsistent with the goals and policies of the Municipal Development Plan relating to coordinating land uses and facilitating planned development in the urban fringes of the County.*

Councillor Simpson moved that the correspondence dated March 21, 2016 from Davin Gegolick, Planning & Development Officer, be received and filed.

Carried unanimously.

**#2016-MAR-26 KNIGHTS OF COLUMBUS COUNCIL 4249 – CANADA DAY**

Correspondence dated March 7, 2016 from Barry Kuly, Canada Day Committee Member, stating:

*Our Lady of the Highway Knights of Columbus Council 4249 of Vegreville is once again acting as the official facilitator for our local annual Canada Day Celebrations in 2016. This basically means that we will coordinate all Canada Day activities on behalf of participating Service Clubs and Business within Vegreville and the adjacent County of Minburn. The program of activities for the day will be similar to previous years including; Pancake Breakfast, Flag raising, Canada Day Cake, Official program at the Elks Park, and Fireworks in the evening (Elks Park).*

*Previously, the cost of fireworks have been underwritten by participating local clubs and groups. The Canada Day Committee is seeking financial support from town council to ensure the continued success of our Canada Day celebrations.*

*We realize that the recent economic downturn will make fundraising challenging. Some of the businesses we relied on in previous years will probably not be contributing at the same level.*

*For this reason we would like to request funding from Town Council to the amount of \$3000.00. Of course any level of funding Town Council deems appropriate will be appreciated.*

*All contributions will be acknowledged in the form of; Canada Day Ads appearing in local papers, Radio spots (our new local station), and a Town Centre Billboard.*

*We will be forwarding an invitation to participate in the Canada Day Program once details have been finalized.*

*The Canada Day Committee needs the support of Town Council in this venture and we look forward to discussing this proposal with you at a future scheduled meeting date.*

Councillor Kozakiewicz moved that Town Council donate \$3,000.00 to Knights of Columbus for the Canada Day fireworks as part of the 2016 Budget.

Councillor Brodziak moved that an amendment be made to Councillor Kozakiewicz's original motion to amend the amount of \$3,000.00 to be \$2,500.00. Councillor Kozakiewicz did not accept the amendment.

Mayor Hayduk called for a vote on Councillor Brodziak's motion to amend.

In Favour: Councillors Berry, Brodziak, Rudyk and MacPhee

Opposed: Mayor Hayduk, Councillors Kozakiewicz and Simpson

Carried.

As a result of Councillor Brodziak's motion being carried, Mayor Hayduk called for a vote on Councillor Kozakiewicz's original motion with the amended amount of \$2,500.00.

In Favour: Councillors Berry, Brodziak, Kozakiewicz, MacPhee, Rudyk and Simpson

Opposed: Mayor Hayduk

Carried.

**#2016-MAR-27 RURAL PHYSICIAN ACTION PLAN - LETTER OF SUPPORT**

Correspondence dated February 16, 2016 from David Kay, Executive Director, stating:

*The purpose of this letter is to respectfully request your input as to the valuable contribution RPAP has made and will hopefully continue to make in your community. Without your immediate input, decision makers on the fate of RPAP will not have a clear understanding of the impact of RPAP programs to rural Albertans and the valuable services we provide in your community. Please help your MLA and the Minutes of Health Hon. Sarah Hoffman recognize RPAP's contributions to attracting and retaining your local health labour force.*

*Alberta Health has communicated that they will be conducting a review of RPAP's programs and services and it is expected that recommendations on the fate of RPAP will be provided to the Deputy Minister by 31 March, 2016. As RPAP's current grant funding ends on 31 March, 2016, Alberta Health has indicated that in the interim they will provide 6 months funding to 30 September 2016.*

*The purpose of the review as stated in a letter from the Deputy Minister Carl Amrhein is "To ensure there is an alignment with Alberta's rural health system needs and outcomes, the strategic scope and parameters of the RPAP Review are as follows:*

- *A review of Alberta Health's investment based on RPAP's mandate;*
- *An assessment of potential redundancies in funding; and*
- *An assessment of where the best operational efficiencies can be gained for provincial programs."*

*Assistant Deputy Minister (ADM) of the Professional Services and Health Benefits Division Miin Alikhan will be conducting the review. Also of note is that the two faculties of medicine at the University of Alberta and the University of Calgary have indicated in a letter to Alberta Health, that RPAP's role in rural medical education is both redundant and potentially jeopardizes their accreditation. Regarding redundancy, your input as to the services RPAP provides directly to your community will be invaluable in presenting a true picture of the value RPAP brings to rural Alberta. Regarding the accreditation of the faculties, we believe this matter is baseless and that there is no jeopardy to accreditation.*

*Earlier in December 2015, RPAP completed an external summative evaluation of its functioning by outside, independent researchers. This external report, part of the RPAP multi-part evaluation framework, was very positive. Quoting from the report, the external evaluators noted:*

- *"RPAP is making a valuable contribution to the attraction and retention of physicians in rural Alberta. RPAP has a clear vision and mission which are underpinned by a number of objectives and goals. The initiatives within each goal align with both the direction of the goal and with each other."*
- *"Physicians, residents and medical students all reported that RPAP was a positive driver within the rural Alberta health care environment. All three user groups stated that RPAP initiatives provided them with insights into rural practice and rural community living that might otherwise be unknown to them. Medical students felt that they were exposed to the advantages of rural practice through RPAP initiatives, and that the initiatives informed their career choices. Furthermore, medical students and residents reported that RPAP initiatives influence their decision to pursue rural practice. The seven-year retention rate of rural physicians has increased, year on year, as has the number (headcount) of physicians practicing in rural Alberta."*
- *"RPAP initiatives are current seen as the vanguard of Canadian rural physician recruitment and retention practices and are aligned with most best practices."*

*If you value the programs and services provided by RPAP, and wish to have them continue in your community, please immediately contact your MLA and the Minister of Health Hon. Sarah Hoffman to provide your input to the review. Otherwise the support you have come to expect from RPAP might not be there.*

*For your reference, we have attached a Highlight Sheet of RPAP's programs and services. If you have any questions, please do not hesitate to contact me.*

Councillor Rudyk moved that the correspondence dated February 16, 2016 from David Kay, Executive Director, be received; and

Further that a letter of support for RPAP be forwarded to Minister of Health Hon. Sarah Hoffman and Jessica Littlewood, MLA, Fort Saskatchewan-Vegreville.

Carried unanimously.

**#2016-MAR-28 VEGREVILLE LIBRARY BOARD – APPOINTMENT OF BRENDA MACNEIL**

Correspondence dated March 16, 2016 from Darren Pasay, Chair, stating:

*The Town of Vegreville Library Board members have approved Brenda MacNeil to serve on the Board. We recommend that Town Council appoint her for a three-year term.*

*We request a letter of appointment be forwarded to Brenda and the Library Board upon your approval.*

*Please contact me if you have any questions.*

Councillor Berry moved that the correspondence dated March 16, 2016 from Darren Pasay, Chair, be received; and

Further that Town Council accept Brenda MacNeil as a board member on the Vegreville Library Board for a 3 year term.

Carried unanimously.

**FINANCIAL****#2016-MAR-29 TOWN OF VEGREVILLE MONTHLY CASH STATEMENT FOR MONTH ENDED FEBRUARY 29, 2016**

Councillor Brodziak moved that the Town of Vegreville Monthly Cash Statement for the month ended February 29, 2016 be received and filed.

Carried unanimously.

**MEMORANDA****#2016-MAR-30 TRAVEL AND EXPENSES POLICY #2016-06**

A Memorandum dated March 23, 2016 from Councillor Taneen Rudyk, Chair of Council Remuneration Committee, stating:

*On March 7, 2016, the Council Remuneration Committee, consisting of two elected officials and three citizens at large, met and discussed travel expenses for Town Council and staff when travel is required for Town business. The Committee requested that a policy for Travel and Expenses be developed. The draft Travel and Expenses Policy has been distributed and reviewed by the Council Remuneration Committee members.*

*The Travel and Expenses Policy will be circulated to and implemented by the Directors and Department Managers.*

Councillor Kozakiewicz moved that Town Council approve the Travel and Expenses Policy No. 2016-06, effective January 1, 2016.

Carried unanimously.

**#2016-MAR-31 COUNCIL REMUNERATION POLICY #2016-07**

A Memorandum dated March 23, 2016 from Councillor Taneen Rudyk, Chair of Council Remuneration Committee, stating:

*Town Council establishes a Council Remuneration Committee consisting of two elected officials and three citizens at large at the annual Organizational Meeting. The Committee met on March 7, 2016, and discussed the draft Council Remuneration Policy. The Committee also reviewed a summary of elected official honourariums provided by Vegreville, Alberta Urban Municipalities Association, and seven other communities across Alberta.*

*The Honourarium for the Mayor has been in effect since January 1, 2008. The Councillor Honorarium has remained unchanged since January 1, 2010.*

*The Committee did not make any changes to the honourariums or per diems for 2016.*

The proposed changes are as follows:

2017	Mayor	Honourarium	\$3,750.00 per month
2017	Councillor	Honourarium	\$1,200.00 per month
2018	Mayor	Honourarium	\$3,750.00 per month
2018	Councillor	Honourarium	\$1,200.00 per month

There are no recommended changes to the Per Diem Rates.

Councillor Rudyk moved that Town Council approve Council Remuneration Policy No. 2016-07, effective January 1, 2016.

In Favour: Mayor Hayduk, Councillors Berry, Brodziak, Kozakiewicz, MacPhee and Rudyk

Opposed: Councillor Simpson

Carried.

### **#2016-MAR-32 COUNCIL PROFESSIONAL DEVELOPMENT POLICY #2016-08**

A Memorandum dated March 23, 2016 from Councillor Taneen Rudyk, Chair of Council Remuneration Committee, stating:

*In August 2014, the Council Remuneration Committee met to discuss remuneration for the elected officials. Also discussed at that meeting was that the Council should develop a policy for professional development for members of Town Council.*

*In March 2015, Town Council met to discuss professional development for members of Council. Council was provided with various Professional Development Policies for Elected Officials from communities across Alberta.*

*The direction from Council to Administration was to prepare a Professional Development Policy for members of Council with the following criteria:*

- *Allocate separate PD Budget annually for each member of Council*
- *PD costs to include all costs for per diem, registration and travel*
- *Attendance at AUMA and FCM Conferences not included in PD allocation*
- *PD must pertain to governance, function and/or operation of the municipality*
- *PD to include conferences, educational opportunities, workshops and seminars*

*A draft Council Professional Development Policy was discussed and reviewed at the Council Remuneration Committee Meeting on March 7, 2016.*

*The Operating Budget would include \$3,000 for each member of Council for a total of \$21,000 annually designated for Council Professional Development. The full impact to the budget will not be known until after a full year of the Professional Development allocation is expended, as the current practice does not account for each Council member's expenses on an individual basis.*

Councillor Kozakiewicz moved that Town Council approve Council Professional Development Policy No. 2016-08, effective January 1, 2016.

Carried unanimously.

## **COUNCIL REPORTS**

### **MAYOR HAYDUK**

Mayor Hayduk reported and/or attended on the following:

- Meeting with Emergent Waste Solutions – March 16, 2016
- Opening Ceremonies of Atom B Hockey Provincials – March 18, 2016
- Special Meeting of Town Council – March 22, 2016
- Legislative Committee Meeting – March 22, 2016
- Impact Vegreville Committee Meeting – March 23, 2016
- FCM Brownfield Webinar – March 29, 2016
- Public Hearing – March 30, 2016
- Regular Town Council Meeting – March 30, 2016

**COUNCILLOR BERRY**

Councillor Berry reported and/or attended on the following:

- Vegreville Library Board Meeting – March 16, 2016
- Special Meeting of Town Council – March 22, 2016
- Legislative Committee Meeting – March 22, 2016
- Subdivision Development Appeal Board Hearing – March 23, 2016
- Impact Vegreville Committee Meeting – March 23, 2016
- Public Hearing – March 30, 2016
- Regular Town Council Meeting – March 30, 2016

**COUNCILLOR BRODZIAK**

Councillor Brodziaik reported and/or attended on the following:

- Vegreville Library Board Meeting – March 16, 2016
- Age Friendly Communities Meeting – March 17, 2016
- Special Meeting of Town Council – March 22, 2016
- Legislative Committee Meeting – March 22, 2016
- Impact Vegreville Committee Meeting – March 23, 2016
- Public Hearing – March 30, 2016
- Regular Town Council Meeting – March 30, 2016

**COUNCILLOR KOZAKIEWICZ**

Councillor Kozakiewicz reported and/or attended on the following:

- Special Meeting of Town Council (Budget)– March 2, 2016
- Vegreville Economic Development & Tourism Board Meeting – March 2, 2016
- RCMP & Public Works Open House – March 3, 2016
- Special Meeting of Town Council (Budget)– March 8, 2016
- Legislature Building – Speech from the Throne – March 8, 2016
- Meetings at the Legislature with Minister of Transportation, Minister of Health – March 8, 2016
- Mayors Caucus – Edmonton – March 11, 2016
- AAMD&C Conference – March 14-16, 2016
- Special Meeting of Town Council – March 22, 2016
- Legislative Committee Meeting – March 22, 2016
- Alberta HUB Meeting – March 24, 2016
- Public Hearing – March 30, 2016
- Regular Town Council Meeting – March 30, 2016

**COUNCILLOR MACPHEE**

Councillor MacPhee reported and/or attended on the following:

- Special Meeting of Town Council – March 22, 2016
- Legislative Committee Meeting – March 22, 2016
- Public Hearing – March 30, 2016
- Regular Town Council Meeting – March 30, 2016

**COUNCILLOR RUDYK**

Councillor Rudyk reported and/or attended on the following:

- Yellowhead East Health Advisory Council – March 16, 2016
- Vegreville Region Physician & Health Attraction & Retention Committee Meeting – March 17, 2016
- Opening Ceremonies of Atom B Hockey Provincials – March 18, 2016
- Special Meeting of Town Council – March 22, 2016
- Legislative Committee Meeting – March 22, 2016
- Subdivision Development Appeal Board Hearing – March 23, 2016
- Budget Town Hall with Premier & Finance Minister, U of A – March 23, 2016
- Vegreville Region Physician & Health Attraction & Retention Committee Meeting – March 30, 2016
- Public Hearing – March 30, 2016
- Regular Town Council Meeting – March 30, 2016



**COUNCILLOR SIMPSON**

Councillor Simpson reported and/or attended on the following:

- Veterans Memorial Highway Association - March 18, 2016
- Special Meeting of Town Council – March 22, 2016
- Legislative Committee Meeting – March 22, 2016
- Public Hearing – March 30, 2016
- Regular Town Council Meeting – March 30, 2016

**#2016-MAR-33**

Councillor Kozakiewicz moved that Town Council go in-camera at 8:00 p.m.

Carried unanimously.

Shauna Rutherford and public in attendance left at 8:00 p.m.

**#2016-MAR-34**

Councillor MacPhee moved that Town Council come out of camera at 10:27 p.m.

Carried unanimously.

**#2016-MAR-35 CORE SERVICES REVIEW**

Councillor Kozakiewicz moved that Administration be authorized to move forward with the necessary steps to implement the items discussed in camera regarding the Core Services Review completed by Russell Farmer & Associates Consulting Ltd.

Carried unanimously.

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 10:29 p.m.

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MYRON HAYDUK  
Mayor

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CLIFF CRAIG  
Interim CAO