

TOWN OF VEGREVILLE



BYLAW NO. 07 – 2024 TOWN OF VEGREVILLE

THIS BYLAW NO. 07-2024 OF THE TOWN OF VEGREVILLE, IN THE PROVINCE OF ALBERTA TO ESTABLISH FEES, RATES AND CHARGES FOR SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS the Municipal Government Act, R. S. A. 2000, chapter M-26, as amended from time to time (the 'Act'), authorizes the Council of a municipality to pass bylaws for municipal purposes respecting the following matters:

- (a) services provided by or on behalf of the municipality
- (b) the establishment of fees for licenses, permits and approvals

AND WHEREAS the Act provides for the provision of municipality utility services subject to the terms, costs or charges established by Council; and,

AND WHEREAS the Safety Codes Act, R. S. A. 2000, Chapter S-1, as amended from time to time, authorizes an accredited municipality to make bylaws respecting fees for services provided pursuant to the Safety Codes Act; and,

AND WHEREAS the Freedom of Information and Protection of Privacy Act, R. S. A. 2000, Chapter F-25, as amended from time to time (the 'FOIP Act') authorizes a local public body to by bylaw set any fees the local public body requires to be paid under the FOIP Act, which must not exceed the fees provided for in the regulations;

NOW THEREFORE, be it resolved that the Council of the Town of Vegreville in the province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

- 1.1 This Bylaw may be cited as the **2025 Fees and Charges Bylaw**.

2. DEFINITIONS

2.1 In this Bylaw:

- (a) **Act** means the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, as amended
- (b) **Bylaw** means this Fees and Charges Bylaw established by the municipality
- (c) **Council** means the duly elected Council of the Town of Vegreville
- (d) **Town** is the municipal corporation of the Town of Vegreville.

3. PROVISIONS

- 3.1 The fees and charges contained in the attached Schedules 'A' to 'X' inclusive are hereby established and are subject to the applicable taxes where appropriate.
- 3.2 Where this Bylaw establishes a fee that also exists in another bylaw or policy that predates the effective date of this bylaw, the fee in this Bylaw shall be the applicable fee and other bylaw or policy is hereby effectively amended.

3.3 The rates, fees and charges for municipal services provided by the Town shall be outlined in the following schedules attached to and forming part of this bylaw:

- (i) Schedule A Administrative Fees
- (ii) Schedule B Airport Fees & Charges
- (iii) Schedule C Animal Fees & Charges
- (iv) Schedule D Arena Admission Fees & Charges
- (v) Schedule E Building Permit Fees
- (vi) Schedule F Business License Fees
- (vii) Schedule G Cemetery Fees
- (viii) Schedule H Criminal Record & Live Scan Fees
- (ix) Schedule I Event Centre Facility Fees & Charges
- (x) Schedule J Fire Fees & Charges
- (xi) Schedule K FOIP Fees
- (xii) Schedule L Labour, Equipment and Vehicle Rental Rates
- (xiii) Schedule M Library Complex Rental Fees & Charges
- (xiv) Schedule N Multi-Plex Facility Fees & Charges
- (xv) Schedule O Municipal Enforcement Fees & Charges
- (xvi) Schedule P Planning & Development Fees
- (xvii) Schedule Q Playgrounds & Sports Fields Fees & Charges
- (xviii) Schedule R Recreation Facility Fees & Charges
- (xix) Schedule S Signage Permit Fees
- (xx) Schedule T Snow Haul Permit Fees
- (xxi) Schedule U Social Centre Facility Fees & Charges
- (xxii) Schedule V Solid Waste Fees
- (xxiii) Schedule W Utility Fees & Charges
- (xxiv) Schedule X Visitor Information Centre Fees & Charges

4. REPEAL

4.1 Bylaw 07-2023 is hereby repealed.

5. EFFECTIVE DATE


5.1 This Bylaw shall come into effect on January 1, 2025.

Read for a first time this 9 Day of December , 2024 A.D.

Read for a second time this 9 Day of December , 2024 A.D.

UNANIMOUS CONSENT RECEIVED FOR THIRD AND FINAL READING

Read for a third time this 9 Day of December , 2024 A.D.


TIM MACPHEE, Mayor

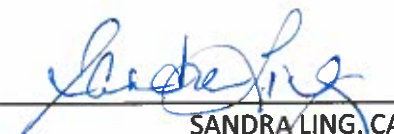

SANDRA LING, CAO

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SCHEDULE 'A'
ADMINISTRATIVE FEES

<u>ADMINISTRATIVE FEES</u>	Amount	GST
Adding amounts to Taxroll	\$25.00	N
Assessment Information Request from Non-Owner	No Charge	
Fax Services [per page]	\$1.00	Y
Interest on overdue Accounts Receivable accounts	1.5% per month	N
Photocopies		
Black & White [per page]	\$0.50	Y
Colour [per page]	\$0.75	Y
Re-print of previously issued Combined Assessment & Tax Notice	\$5.00	N
Re-print of previously issued Utility Statement	\$5.00	N
Returned Item Fee [ie: NSF]	\$50.00	N
Statement of Tax Account History	\$10.00	N
Tax Certificates	\$30.00	N
Tax Information to Mortgagors and Registrants	\$10.00	N
Tax Notification Fee	\$50.00	N
Paper Statement Fee	\$2.50/statement	N

SCHEDULE 'B'
AIRPORT FEES & CHARGES

<u>AIRPORT FEES & CHARGES</u>	Amount	GST
Lot Lease [per m ² annually]	\$0.85	Y
Commercial Operation Fee in addition to Lot Lease [per m ² annually]	\$0.71	Y
Temporary Commercial Occupancy Fee [per day]	\$138.41	Y
Terminal Building Meeting Room Rental [per day]	\$69.23	Y
Tie Down Parking [per month]	\$33.61	Y
Unmanned Air Vehicle [UAV] Permit	\$61.50	Y
Event Fee (upon Council approval) of each event [per event]	\$115.93	Y

**SCHEDULE 'C'
ANIMAL FEES & CHARGES**

ANIMAL FEES & CHARGES

	Amount	GST
Dogs MUST be officially registered with the Town of Vegreville		
Annual Dog Tag Fee: Altered <i>(Must provide veterinary certificate)</i>	\$45.00	N
Annual Dog Tag Fee: Unaltered	\$80.00	N
Service Dog <i>(as defined in the Alberta Service Dogs Act SA 2007, Chapter 7.5)</i>	N/C	
Guide Dog <i>(as defined in the Blind Persons' Rights Act, R.S.A. 2000 c. B-3)</i>	N/C	
Service and/or Guide dog registration required		
Rescue Dog <i>(in the temporary care of a rescue organization)</i>	N/C	
Progeny <i>(puppy)</i> not older than 10 weeks	N/C	

Cats may be registered with the Town of Vegreville voluntarily UNLESS the Cat has been caught or seized, then registration becomes mandatory.

Annual Cat Tag Fee: Altered <i>(Must provide veterinary certificate)</i>	\$45.00	N
Annual Cat Tag Fee: Unaltered	\$80.00	N
Over limit permit annual fee <i>(over-limit permits are required for more than two dogs or three cats)</i>	\$50.00	N
Nuisance or Restricted Animal Annual fee <i>(If deemed nuisance or restricted by the Town of Vegreville in accordance with Bylaw # 07-2022)</i>	\$200.00	N
Replacement Tag	\$10.00	N
Seizure Fee	\$100.00	N
Impound fee <i>(Payable to Prairie Tails Animal Rescue Society)</i>	\$50.00/day	N

Euthanization of a tagged animal *(if deemed necessary in accordance with Bylaw # 07-2022 Section 5.6(d))* will be charged to the owner at cost.

Initial year of Animal Licence acquisition, the fee will be pro-rated based on the month of registration.

No refunds will be issued for Animal Licence Fees.

SCHEDULE 'D'
ARENA ADMISSION FEES & CHARGES

<u>ARENA ADMISSION FEES & CHARGES</u>	Amount [Jan.-Aug. 2025]	Amount [Sept.-Dec. 2025]	GST
<u>Ice Surface</u>			
Youth Non-Prime Time *	\$95.00	\$95.00	Y
Youth Prime Time ** <i>Youth categorized as ages 17 and under</i>	\$95.00	\$120.00	Y
Adult Non-Prime Time*	\$160.00	\$120.00	Y
Adult Prime Time** <i>Adult categorized as ages 18 and over, and Junior Hockey Leagues</i>	\$180.00	\$180.00	Y
*Non-Prime Time Rentals available Monday-Friday, 6:00AM-3:00PM			
**Prime Time Rentals available Monday-Friday, 3:00PM-11:00PM; Saturday-Sunday, 6:00AM-11:00PM			
<u>Non – Ice Surface</u>			
Non – Ice Surface			
Per Hour	\$40.00	\$45.00	Y
Non – Ice surface [Not for Profit]			
Discount	10%	10%	Y
<u>Upstairs Semi-Private Area</u>			
Upstairs Area is booked in sixty (60) minute increments			
Per 60-minute increment	\$40.00	\$40.00	Y
<u>Shinny Hockey</u>			
Adult Shinny Drop In	\$7.00	\$7.00	Y
Child Shinny Drop In	\$4.50	\$4.50	Y
<u>Public Skating</u>			
Adult Drop In	\$7.00	\$7.00	Y
Child Drop in	\$4.50	\$4.50	Y

**SCHEDULE 'E'
BUILDING PERMIT FEES**

BUILDING PERMIT FEES

	Amount	GST
RESIDENTIAL/DWELLING UNITS		
New Construction		
• Main level	\$0.52 sq ft	N
• Upper/lower level(s)	\$0.41 sq ft	N
Additions/Renovations/Basement Development		
• Minimum Fee	\$131.25	N
Relocation of home		
• Set up on basement or foundation	\$0.39 sq ft	N
• Minimum Fee	\$131.25	N
Placement of home only	\$341.25	N
Fireplaces [if not included in new construction]	\$109.20	N
Demolition	\$109.20	N
Geothermal heating	\$262.50	N
Accessory Buildings [shops, garages, sheds, decks]		
• Under 150 square feet	\$105.00	N
• From 150 to 624 square feet	\$131.25	N
• Over 624 square feet	\$0.41 sq ft	N
MOBILE and MODULAR HOME		
Mobile Home Setup		
• Basement Development [if on foundation]	\$0.41 sq ft	N
• Minimum Fee	\$157.50	N
Modular Home [RTM's etc.]		
• Basement Development	\$0.41 sq ft	N
• Minimum Fee	\$157.50	N
COMMERCIAL/INDUSTRIAL/INSTITUTIONAL		
First \$1,000,000 construction value	\$6.56 per \$1,000 construction value	N
Over \$1,000,000 construction value	\$6,560 + \$5.25 per \$1,000 Construction value over \$1,000,000	N
Minimum Fee	\$367.50	N
Demolitions	\$157.50	N
Sign [pylon]	\$157.50	N

SCHEDULE 'E' CONTINUED

OTHER BUILDING PERMIT FEES/CHARGES

Cancellation Fee

- Plan review report completed but permit not yet issued – 75% of permit fee returned
- Within 30 days of plan review, permit issued with no work started – 50% of permit fee returned
- After 30 days of review and permit issued – 0% returned
- Minimum Fee \$35.00 N

Re-Inspection Fee \$100.00 Y

Permit extensions- max. 1 year (fee is plus SCC Levy) \$150.00 N

Variances (charged at a min. of 2 hrs plus SCC Levy) \$125.00/hr N

Special Events

- \$100.00 per hour per discipline Y
 [Special events are billed on an hourly rate of \$100.00 per hour per discipline plus GST. The approximate amount of time for all inspectors to conduct the inspections and provide inspection reports are eight (8) hours. Depending on the severity of deficiencies, additional inspection trips may be required. It is highly recommended that you contact The Inspections Groups Inc. to obtain preliminary consultation on code requirements for your special event.]

Should any work or construction start prior to obtaining the required Permit(s), the Town shall charge double the Permit Fees, to a maximum of \$500.00.

NOTE:

Add applicable Safety Code Council levy to each Permit Fee

- Building Permit Fee 4% N
- Minimum Levy \$4.50 N
- Maximum Levy \$560.00 N

**SCHEDULE 'F'
BUSINESS LICENSE FEES**

BUSINESS LICENSE FEES

	Amount	GST
Business Licence Transfer		
• Change of name, address, or owner	\$25.00	N
Resident Business		
• Resides or maintains a permanent business Premises in the Town	\$75.00	N
• Annual Fee [January 1 to December 31]		
Resident Seasonal		
• Supplies goods and/or services pertaining to food trucks, cultivation of gardens, yard maintenance, snow removal during a seasonal term of either April 1 to October 31 or November 1 to April 30	\$100.00	N
Non-Resident Business		
• Any person who does not reside or maintain a permanent business premises in the Town		
• Includes hawker peddler		
• Any person whether as principal or agent who does not have a permanent place of business within the Town		
○ Goes from house to house, business to business, solicits by telephone or offers for sale by any means any merchandise or services to any person, OR		
○ Offers or exposes to any person sample patterns, cuts, blueprints, merchandise, or services to be delivered at a later date, or shipped into the municipality, OR		
○ Sells merchandise or services on the streets from vacant lands		
• One day	\$75.00	N
• One week	\$150.00	N
• One year	\$300.00	N
Non-Resident Seasonal		
• Supplies goods and/or services pertaining to food trucks, cultivation of gardens, yard maintenance, snow removal during a seasonal term of either April 1 to October 31 or November 1 to April 30	\$200.00	N
Non-Resident General Contractor		
• A person whether as principal or agent who is responsible for the construction of any building or structure that requires the use of one (1) or more sub-contractor(s).	\$1,000.00	N

SCHEDULE 'F' CONTINUED

Home Occupation

Minor	\$150.00	N
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- Carries on any business by the owner/occupant of a residence who do not utilize an accessory building
- Does not have client/customer visits on site

Major	\$200.00	N
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- Carries on any business by any person whether as principal or agent from a residence or accessory residential building within the Town who have may client/customer visits on site

Tradeshow/Public Market

- Assembling of persons in one location for the purpose of promotion or providing goods and/or services to the general public

Per event	\$100.00	N
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Per year	\$300.00	N
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NOTE:

Annual fees are pro-rated to 50% of the cost for new license applications after August 31.

**SCHEDULE 'G'
CEMETERY FEES**

VEGREVILLE RIVERSIDE CEMETERY FEES

	Amount	GST
<ul style="list-style-type: none"> • A 20% Perpetual Care Fee will be charged on all charges and invoices 		
Section 'A' Without Runners		
• Resident Lot	\$500.00	Y
• Non-Resident Lot	\$800.00	Y
• Stillborn and up to 6 years of age		
○ Resident	\$200.00	Y
○ Non-Resident	\$500.00	Y
• Cremations – Open and close	\$300.00	Y
• Cremations – Spreading of ashes on designated areas	\$300.00	Y
• Open and Close Fee	\$500.00	Y
• Saturday Interment - additional charge	\$500.00	Y
Section 'B' With Runners		
• Resident Lot	\$700.00	Y
• Non-Resident Lot	\$1,000.00	Y
• Stillborn and up to 6 years of age		
○ Resident	\$400.00	Y
○ Non-Resident	\$700.00	Y
• Cremations – open and close	\$300.00	Y
• Cremations – Spreading of ashes on designated areas	\$300.00	Y
• Open and Close Fee	\$500.00	Y
• Saturday Interment - additional charge	\$500.00	Y
Section 'C' Columbarium		
One (1) Niche, Two (2) Urns Maximum		
The price of the Niche will include space, one open and close, and cover. Niche cover inscription will be the sole responsibility of the owner.		
• Level 6 [Top]	\$2,000.00	Y
• Level 5 - Family Niche	\$4,750.00	Y
• Level 4	\$1,800.00	Y
• Level 3	\$1,700.00	Y
• Level 2	\$1,600.00	Y
• Level 1 [Bottom]	\$1,500.00	Y
• Community Niche	\$250.00	Y
• 2 nd Urn Open and Close	\$300.00	Y

SCHEDULE 'H'
CRIMINAL RECORD & LIVE SCAN FEES & CHARGES

CRIMINAL RECORD & LIVE SCAN FEES & CHARGES

	Amount	GST
Police Information Check		
Employment & Other	\$25.00	N
Students [must have Student ID]	\$20.00	N
Volunteer [must have Agency letter]	No Charge	
Fingerprinting		
Digital Fingerprints	\$25.00	N
Digital Fingerprints for Volunteers	No Charge	

SCHEDULE 'I'
EVENT CENTRE FACILITY FEES & CHARGES

EVENT CENTRE FACILITY FEES & CHARGES **Amount** **GST**

Payment is required in full at the time of booking.

EVENT CENTRE

Monday to Friday	Per Day	\$175.00	Y
Saturday or Sunday	Per Day	\$200.00	Y
Statutory Holiday	Per Day	\$200.00	Y

Four-Hour Use	Per Four Hours	\$100.00	Y
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Prior/Next Day Use

Hourly Basis	Per Hour	\$50.00	Y
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Miscellaneous Charges

Security Deposit		\$100.00	Y
Set up and tear down fee (optional)		\$100.00	Y

Liability Insurance

Please note all users of the Event Centre must carry General Liability Insurance and include the Town of Vegreville as an additional co-insurer for their event. General Liability Insurance [Party Alcohol Liability] can be purchased through an insurance broker. We must receive a copy of the Insurance Certificate at least three (3) weeks prior to the event.

Cancellation Policy

Cancellation of booking results in the forfeiture of deposit.
Bookings will be taken only up to two (2) years in advance.

SCHEDULE 'J'
FIRE FEES & CHARGES

FIRE FEES & CHARGES

Bylaw Section	Description	Amount	GST
7.2	Open Air Recreational Fire Pit Permit General purchase Town sponsored	\$25.00 No Charge	N
8.1(a)	Permit to sell Fireworks per site	\$50.00	N
8.1(b)	Permit to display Fireworks General purchase Town sponsored	\$50.00 No Charge	N
10.0	False Alarm Response (System maintained in accordance with Alberta Fire Code)	1 st Offence No Charge 2 nd Offence \$200.00 (within 6 months) Subsequent Offence \$400.00 (within 6 months)	
10.0	False Alarm Response (System NOT maintained in accordance with Alberta Fire Code)	1 st Offence \$200.00 2 nd Offence \$350.00 (within 6 months) Subsequent Offence \$700.00 (within 6 months)	
10.0	False Alarm Response (Due to owner or occupant negligence or undue care)	1 st Offence \$200.00 2 nd Offence \$350.00 (within 6 months) Subsequent Offence \$700.00 (within 6 months)	
10.0(a)	Motor Vehicle Incidents/Fires Command Unit [per hour] Per Unit [per hour]	Amount based on Alberta Transportation Rate Amount based on Alberta Transportation Rate	
10.0(b)	Hazardous Materials Response Command Unit [per hour] Per Unit [per hour]	Amount based on Alberta Transportation Rate Amount based on Alberta Transportation Rate	
10.0(f)	Requested Fire Inspections Residential Commercial Occupancy Permits	No Charge \$60.00 \$100.00	 N N
10.0(g)	Requested Fire Investigations Fire Unit [per hour] Supervisor [per hour]	\$35.90 \$75.18	N N
10.0(h)	File Searches [maximum one hour]	\$100.00	N
10.0(i)	Fire Stand-By [per hour]	\$650.00	N
10.0(j)	Fire Hall Tours/Fire Prevention	No Charge	

SCHEDULE 'J' CONTINUED

10.0(k)	Air Cylinder Recharge			
	[small cylinder (SCBA)]		\$20.00	N
	[large cylinder]		\$50.00	N
10.2	Firefighter Rate [per hour]		\$50.00	N
	Apparatus	Amount based on Alberta Transportation Rate		
	Damages	Cost of damage/repair		
	Water [Per cubic meter]		\$2.70	N

Third Party Cost Recovery including, but not limited to, Contracted Security or Investigations will be charged at cost with an additional 15% administrative fee.

SCHEDULE 'K'
FOIP FEES

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY [FOIP] FEES

Refer to Alberta Regulation 186/2008

Freedom of Information and Protection of Privacy Regulation.

GST is not applicable to these Fees & Charges.

SCHEDULE 'L'
LABOUR, EQUIPMENT & VEHICLE RENTAL RATES

LABOUR, EQUIPMENT & VEHICLE RENTAL RATES

Unit #	Description	Rates
	Utilities Operator/Supervisor without Vehicle	\$71.88/hr
	Operator without vehicle	\$62.73/hr
	Labourer without vehicle	\$49.20/hr
	¼ Ton to ¾ Ton Trucks (Trucks only)	\$36.80/hr
	Traveling out of Town with vehicle	\$0.81/km
93	M2 Freightliner for Truck Pump c/w Suction Pump w/Operator	\$190.00/hr
73	Bucket Truck with Operator	\$150.00/hr
75	3 Ton Water Tanker/Operator (+ Water @ current rates)	\$145.00/hr
92/105/115	3 Ton Dump Truck 14' Box/Single Axle	\$130.00/hr
135	Street Sander w /Operator & Salt /Sand	\$194.00/hr
108/121/125	Garbage Truck w/Operator	\$195.00/hr
96/135	Tandem Truck	\$152.00/hr
104	1 Ton Chevrolet c/w Box & Hoist w/Operator	\$125.00/hr
112	Vac Truck w/Operator	\$307.00/hr
286	J.D. Gator 6 – Wheel w/Operator	\$95.00/hr
295	Tandem Trailer Only	\$25.00/hr
312	936F Cat Loader w/Operator	\$129.00/hr
314 & 454	15' Rotary Mower & Tractor w/Operator	\$125.00/hr
317 & 454	Rotovator & Tractor w/Operator	\$190.00/hr
406	Pulse Jet De-icer c/w Heater With Operator	\$150.00/hr \$200.00/day
519	Traffic Line Marker w/Operator	\$110.00/hr
412	416C Caterpillar Backhoe w/Operator	\$127.68/hr
418	Cat Grader w/Operator Cat Grader c/w Wing w/Operator	\$200.02/hr \$222.04/hr
424/462/530	Skid-steer w/Operator Skid-steer c/w Sweeper w/Operator Skid-steer c/w Post Hole Auger w/Operator Skid-steer c/w Breaker w/Operator Skid-steer c/w Backhoe w/Operator	\$116.00/hr \$133.40/hr \$132.00/hr \$139.20/hr \$133.40/hr
423	Hydraulic Jackhammer w/2 Operators & 1/2 Ton	\$145.00/hr
440	Spray Patch w/Operator	\$440.00/hr
449 & 83	End Dump Trailer w/Highway Truck	\$245.00/hr
455	Backhoe w/Operator Backhoe w/Breaker w/Operator Backhoe c/w Hydraulic Tamper w/Operator	\$150.42/hr \$180.51/hr \$165.46/hr
463	140M Cat Grader w/Operator 140M Cat Grader c/w Wing w/Operator	\$255.00/hr \$267.75/hr
464	544K John Deere Loader w/Operator	\$152.25/hr
464	John Deere Loader c/w Snow Blower w/Operator	\$167.50/hr

SCHEDULE 'L' CONTINUED

Unit #	Description	Rates
478	Kubota ATV w/Operator	\$90.00/hr
	Kubota ATV w/Operator w/Blade	\$95.00/hr
	Kubota ATV w/Operator w/Sander	\$108.00/hr
479	Schwarze Street Sweeper w/Operator	\$235.00/hr
490	Polaris Brutus w/Operator w/Blade	\$90.00/hr
496	Magnum Generator	\$250.00/day
518	Wood Chipper w/Operator	\$125.00/hr
532	Solar Signboard Trailer	\$200.00/day
	Hydrant Water Meter w/Check Valve (+ Water at Current Rates)	\$75.00/day
	Televising Unit w/Operator	\$185.00/hr
	Water Line Freeze Kit w/Operator (includes CO2)	\$185.00/hr
534	Hitachi ZW180 Loader	\$184.30/hr
542	John Deere 655K Crawler Loader w/Operator	\$239.00/hr
	John Deere 655K Crawler Loader w/Ripper	\$274.85/hr
552	Tana Compactor (Landfill) w/Operator	\$375.00/hr
564	New Holland Skid Steer w/Operator	\$158.70/hr
	New Holland Skid Steer w/Operator w/Attachments	\$182.50/hr
568	CimLine Hot Pour Machine w/Operator	\$400.00/hr

****Rental Rates for equipment not listed above shall be at the discretion of the Infrastructure, Planning & Development Director****

- These rates will be charged at a minimum of one (1) hour on an hour per hour basis during regular hours of operation. Double time will be charged at a minimum of two (2) hours for any hours outside of the regular hours of operation in accordance with the Town of Vegreville Employee Policy Manual
- An Administration Fee of fifteen percent (15%) will be levied in addition to the Town's cost for any goods and/or external services required in the provision of services being charged
- The intent of this schedule is to create a means to recover costs for services provided by the Town of Vegreville as approved by the Infrastructure, Planning & Development Director or their designate. It is not intended to be viewed or accepted as a publicly available labour, equipment and/or vehicle rental service.
- **All rates are GST applicable**

SCHEDULE 'M'
LIBRARY COMPLEX RENTAL FEES & CHARGES

LIBRARY COMPLEX RENTAL FEES & CHARGES

Payment is due at time of booking

	Amount	GST
Gymnasium		
Per Hour	\$50.00	Y
Half Day [4 to 7 hours]	\$200.00	Y
Full Day [8 to 12 hours]	\$400.00	Y

Meeting Room		
Per Hour	\$35.00	Y
Half Day [4 to 7 hours]	\$100.00	Y
Full Day [8 to 12 hours]	\$200.00	Y
Overtime Fees Per 30 Minute Increment	\$50.00	Y

Discounts		
Not for Profit	15%	
Youth Based	15%	
Discounts cannot be combined.		

Keycards		
Failure to Return	\$25.00	Y
After Hours Issue	\$25.00	Y

Tables & Chairs
Setup and tear down not provided.
Responsibility of Renter.

SCHEDULE 'N'
MULTI-PLEX FACILITY FEES & CHARGES

MULTI-PLEX FACILITY FEES & CHARGES

		Amount	GST
Non – Ice Surface			
Non – Ice Surface	Per Hour	\$50.00	Y
Upstairs Semi-Private Area			
Dining Hall	Per Hour	\$35.00	Y
Discounts			
Not for Profit		10%	

SCHEDULE 'O'
MUNICIPAL ENFORCEMENT FEES & CHARGES

MUNICIPAL ENFORCEMENT FEES & CHARGES

	Amount	GST
Patrol Services		
Level 1 Community Peace Officer [per hour]	\$90.00	Y
Community Peace Officer Patrol Unit [per km]	\$0.81	Y
Bylaw Enforcement Officer [per hour]	\$67.00	Y
Bylaw Enforcement Officer Patrol Unit [per km]	\$0.81	Y
Administrative Fee		
Property Clean up	\$114.38	Y
Request for Review by Council	\$100.00	Y

**SCHEDULE 'P'
PLANNING & DEVELOPMENT FEES**

PLANNING & DEVELOPMENT FEES

	Amount	GST
Appeals		
Business License	\$25.00	N
Subdivision/Development	\$500.00	N
Development Permit Application		
Residential Development Permits		
New Construction [single and multi-family]	\$100.00	N
Renovation, Addition & Accessory Building(s)	\$50.00	N
Commercial, Industrial, Institutional		
Up to \$149,999 construction value	\$100.00	N
Over \$150,000 construction value	\$200.00	N
In All Districts		
Change of Occupancy	\$25.00	N
Fence	\$20.00	N
Demolition	\$50.00	N
Discretionary Use	ADD \$100.00	N
Sign	\$50.00	N
 Should any site work or construction start prior to obtaining a Permit, the Town shall charge double the Development Permit application fees.		
Encroachment Agreement	\$250.00	N
 File Search		
ESA file request, file search, etc.	\$100.00	N
 Maps [address, cadastral, and overall]		
Black & White Printed 24" X 36" or larger	\$10.00	Y
Colour and Aerial Printed 24" X 36" or larger	\$15.00	Y
 Rezoning Application/Plan Amendment [single fee]		
To amend Area Structure Plan, Land Use Bylaw, Municipal Development Plan, single fee regardless of number of documents to be amended	\$700.00	N
 Statutory Plans and Bylaws [printed copy]		
Area Structure Plan	\$25.00	N
Inter-municipal Development Plan	\$25.00	N
Land Use Bylaw	\$25.00	N
Municipal Development Plan	\$25.00	N
 Subdivision Application		
Application Fee	\$700.00	N
Per Lot [not including remnant land, MR, ER, PUL]	\$100.00	N
Condominium Endorsement [per lot or unit created]	\$40.00	N
Plan Cancellation	\$300.00	N
Subdivision Endorsement [per lot created]	\$150.00	N
 Variance Certificate	 \$50.00	 N
 Zoning Certificate	 \$25.00	 N

SCHEDULE 'Q'
PLAYGROUNDS & SPORTS FIELDS FEES & CHARGES

SPORTS FIELDS FEES & CHARGES

	Amount	GST
Riverview Ball Diamonds		
Adult Slo-Pitch [per team]	\$450.00	Y
Tournaments [per hour, per diamond]	\$20.00	Y
Two-hour minimum rental		

Liability Insurance

Please note all users of the Riverview Ball Diamonds must carry General Liability Insurance and include the Town of Vegreville as an additional co-insurer for their event. General Liability Insurance [Party Alcohol Liability] can be purchased through an insurance broker. We must receive a copy of the Insurance Certificate at least three (3) weeks prior to the event.

Minor Ball [per player, per season]	\$10.00	Y
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**SCHEDULE 'R'
RECREATION FACILITY FEES & CHARGES**

RECREATION FACILITY FEES & CHARGES

Age Categories

Child	Ages 4 to 12 years old
Student	Ages 13 to 17 or adult with proof of post secondary enrollment
Adult	Ages 18 to 54 years old
Senior	Ages 55 years and older
Family	Up to two adults living together in one household, acting as the primary caregiver(s) to children under the age of 18 years (no limit on number of children).

Aquatic & Fitness Centre Fees

	Amount	GST
<u>Child</u>		
Drop-In Daily Rate	\$4.50	N
10 Punch Pass	\$36.00	N
20 Punch Pass	\$68.00	N
<u>Student</u>		
Drop-In Daily Rate	\$7.00	Y
6 Month Pass	\$210.00	Y
1 Year Pass	\$315.00	Y
10 Punch Pass	\$57.00	Y
20 Punch Pass	\$110.00	Y
<u>Adult</u>		
Drop-In Daily Rate	\$7.00	Y
6 Month Pass	\$257.50	Y
1 Year Pass	\$386.00	Y
10 Punch Pass	\$66.50	Y
20 Punch Pass	\$125.00	Y
<u>Senior</u>		
Drop-In Daily Rate	\$5.25	Y
6 Month Pass	\$168.00	Y
1 Year Pass	\$252.00	Y
10 Punch Pass	\$48.00	Y
20 Punch Pass	\$90.00	Y
<u>Family</u>		
Drop-In Daily Rate	\$18.00	Y
6 Month Pass	\$362.50	Y
1 Year Pass	\$622.50	Y
10 Punch Pass	\$80.00	Y
20 Punch Pass	\$150.00	Y

SCHEDULE 'R' CONTINUED:

<u>Pool Rental</u> [Public Group Rental]	Amount	GST
1 to 40 people [per hour]	\$140.00	Y
with Slide [per hour]	+\$15.00	Y
with Wibit [per hour]	+\$40.00	Y

Additional Guard fee per 40 people \$35.00 per hour per additional guard as required

	Amount	GST
<u>Pool Rental</u> [School Groups]		
[Prices include students and all adult chaperons]		
1 to 40 people extra guard fee of \$35.00 per 40 people	\$75.00 per hour \$35.00 per hour per additional guard as required	Y

<u>Swimming Lessons</u> [Schools]			
Kindergarten & Grade 1	45-minute session		
5 classes		\$35.00 per student	N
6 classes		\$40.00 per student	N
Grade 2 to 6	60-minute session		
5 classes		\$40.00 per student	N
6 classes		\$45.00 per student	N

<u>Swimming Lessons</u> [Public Pre-School]			
Parent & Tot	30-minute session	\$7.00 per class	N
Pre-School 1	40-minute session	\$8.00 per class	N
Pre-School 2	40-minute session	\$8.00 per class	N
Pre-School 3	40-minute session	\$8.00 per class	N
Pre-School 4	40-minute session	\$8.00 per class	N

<u>Swimming Lessons</u> [Public Swim Kids]			
Swimmer Level 1 to 4	40-minute session	\$9.00 per class	N
Swimmer Level 5 to Star	60-minute session	\$10.00 per class	N

<u>Private Lessons</u>			
Private Lessons are booked in thirty (30) minute increments			
Per person	30-minute session	\$35.00	Y

<u>Aqua-Fit</u>			
Drop In		\$15.00	Y
10 Punch Pass		\$100.00	Y
20 Punch Pass		\$180.00	Y

<u>Fitness Studio</u>			
Fitness Studio is booked in sixty (60) minute increments			
Per 60-minute increment		\$40.00	Y

Liability Insurance

Please note all For-Profit users of the Fitness Studio must carry General Liability Insurance and include the Town of Vegreville as an additional co-insurer for their event. We must receive a copy of the Insurance Certificate at least three (3) weeks prior to the event.



SCHEDULE 'S'
SIGNAGE PERMIT FEES

SIGNAGE LICENCE FEE

	Amount	GST
Town Policy MOS-2006-2.0		
Signs approved by the Town adjacent to Highway 16A West Sign Licence Fee per year	\$50.00	N
Signs and equipment approved by the Town on the Service Road Right-of-Way Licence Fee per year	\$10.00	N
Storage Fee (for Non-Compliant Signage)	\$20.00/day	N
Removal of Non-Compliant Signage – Will be charged at the Labour, Equipment & Vehicle Rental Rates as per Schedule 'L'		

SCHEDULE 'T'
SNOW HAUL PERMIT FEES

SNOW HAUL PERMIT FEES

	Amount	GST
Snow Haul Permit	\$100.00	N

SCHEDULE 'U'
SOCIAL CENTRE FACILITY FEES & CHARGES

SOCIAL CENTRE FACILITY FEES & CHARGES

Deposit

A 50% Deposit is required at the time of booking

	Amount	GST
Hall A & B (Includes Kitchen Use)		
Daily Rate*	\$800.00	Y
Weekend Rate*	\$1500.00	Y
(Friday @ 7:00 PM- Sunday @ 4:00 PM)		
Hall 'A' [Stage] (Includes Kitchen Use)		
Daily Rate*	\$500.00	Y
Weekend Rate*	\$1000.00	Y
(Friday @ 7:00 PM- Sunday @ 4:00 PM)		
Hall 'B' (Includes Kitchen Use)		
Daily Rate*	\$300.00	Y
Weekend Rate*	\$500.00	Y
(Friday @ 7:00 PM- Sunday @ 4:00 PM)		
<i>*Subject to contract limitations</i>		
Kitchen		
Kitchen Only	Per Day	\$300.00 Y
Stage		
Stage Only	Per Hour	\$40.00 Y
Miscellaneous Charges		
All rentals require Security deposit	\$500.00	Y
Set up and tear down fee (optional)	\$200.00	Y
Society of Composer, Authors and Music Publishers of Canada [SOCAN]		
SOCAN Tariff [Determined by SOCAN]	\$75.00	Y

Non – Profit Organizations

All days 15% off Hall Charge. Non – Profit Organizations must have an approved motion by their governing body stating their intentions and subsequently present a signed letter on official letterhead to the Parks & Recreation Department at the time of booking in order to qualify for the discount.

SCHEDULE 'U' CONTINUED

Liability Insurance

Please note all users of the Social Centre must carry General Liability Insurance and include the Town of Vegreville as an additional co-insurer for their event. General Liability Insurance [Party Alcohol Liability] can be purchased through an insurance broker. We must receive a copy of the Insurance Certificate at least three (3) weeks prior to the event.

Cancellation Policy

Cancellation of booking results in the forfeiture of deposit. Bookings will be taken only up to two (2) years in advance.

**SCHEDULE 'V'
SOLID WASTE FEES**

RECYCLE FEES	Amount	GST
Residential Collection once weekly [per month, per dwelling]	\$8.00	N
Non-Residential Batteries (AA, AAA, D, etc.) [per kilogram]	\$3.63	Y
Confidential Document Destruction [per kilogram]	\$1.00	Y
Fluorescent/CFL Bulbs – Non-Residential [per bulb]	\$1.00	Y
Fluorescent/CFL Bulbs – Residential	No Charge	
Small Printer/Copier Cartridge – Non-Residential [per cartridge]	\$1.00	Y
Medium Printer/Copier Cartridge – Non-Residential [per cartridge]	\$2.00	Y
Large Printer/Copier Cartridge – Non-Residential [per cartridge]	\$3.00	Y

*Residential means household use and Non-Residential means commercial, industrial, and/or institutional use.

*Determination of the size of cartridge shall be at the sole discretion of the VMRF Lead Hand or their designate.

GARBAGE FEES

Residential Collection once weekly [per month, per dwelling]	\$9.00	N
Non-Residential Collection once weekly [per container]	No Charge	
Additional Non-Residential Collection [per container]	\$18.50	N
Monthly Bin Rental	\$70.00	N

LANDFILL TIPPING FEES

Tires, Paint, E-waste (computers, televisions, etc.)	No Charge	
Vehicle & Equipment Batteries	No Charge	
Mattress	\$6.00	N
Box Spring	\$6.00	N
Bike	\$6.00	N
Lawnmower	\$6.00	N
Hot Water Tank	\$6.00	N
Couch	\$6.00	N
Chair	\$6.00	N
Toilet	\$6.00	N
Stove, Washer, Dryer, Dishwasher	\$8.00	N
Fridge/Freezer	\$8.00	N
Fridge/Freezer with Freon	\$20.00	N
Vehicle	\$56.00	N
<ul style="list-style-type: none"> • <i>Fuel tank must be removed or punctured</i> 		
Euthanized Domestic Animals [per cubic meter]	\$38.00	N
<ul style="list-style-type: none"> • <i>plus equipment and operator charge based on Labour, Equipment and Vehicle Rental Rates</i> • <i>No deceased livestock or wildlife accepted</i> 		
Resident Commercial [per tonne]	\$35.00	N
Non-Resident Commercial [per tonne]	\$90.00	N
Hydrocarbon Soil Acceptance Application Fee	\$500.00	
Approved Hydrocarbon Soil [per tonne]	\$50.00	

SCHEDULE 'V' CONTINUED

FRIABLE ASBESTOS WASTE

Residential

\$120.00 per tonne plus Handling Fees as per Schedule 'L' – Labour, Equipment & Vehicle Rental Rates [Minimum 1 tonne]

Non-Residential

\$240.00 per tonne plus Handling Fees as per Schedule 'L' – Labour, Equipment & Vehicle Rental Rates [Minimum 1 tonne]

Buried Wastes – Require Municipal Services Manager approval. Rates to be determined on a case-by-case basis based on analysis and handling costs and in accordance with Schedule 'L' - Labour, Equipment and Vehicle Rental Rates. This includes asbestos waste.

Non-Domestic Garbage [per load]. Rates are double for compacted loads

Transport Vehicle Size	Resident	Non-Resident
Car	\$7.00	\$14.00
Truck up to ¾ Ton	\$14.00	\$22.00
1 Ton Single Axle	\$21.00	\$58.00
3 Ton Single Axle	\$28.00	\$72.00
Tandem Axle	\$56.00	\$266.00
Tri-Drive	\$84.00	\$322.00
Truck and End Dump	\$112.00	\$532.00

Hydrovac Commercial Waste

Transport Vehicle Size	Resident	Non-Resident
3 Ton Single Axle	\$30.00	\$60.00
5 Ton Single Axle	\$60.00	\$120.00
Tandem Axle	\$96.00	\$192.00
Tri-Drive	\$126.00	\$252.00
Truck and Trailer	\$294.00	\$588.00

*No charge if accompanied by a Town of Vegreville Wastewater Agreement

- Mixed loads are double the rate plus \$150/hour Sorting Fee
- Any items not listed above will be at the Municipal Services Manager’s discretion
- Landfill Operator may pro-rate loads at their discretion
- Contractors with a Town of Vegreville Business Licence working in Town pay resident rates
- Contractors working outside the Town of Vegreville corporate limits pay non-resident rates
- Resident Commercial means a business whose operations are based within the Town of Vegreville corporate limits.

**SCHEDULE 'W'
UTILITIES FEES & CHARGES**

UTILITIES FEES & CHARGES

	Amount	GST
Flood Mitigation/Storm Drainage Fee		
Flat Charge per month per utility account	\$6.00	N
Infrastructure Replacement Fee		
Flat Charge per month per utility account	\$6.00	N
Sanitary Sewer		
Residential		
Service Charge per month		
Water usage up to and including 17m ³	\$7.00	N
Water usage over 17m ³ to 36.75m ³		
Per cubic meter	\$0.39	N
Maximum Service Charge per month	\$14.70	N
Non-Residential		
Service Charge per month		
Water usage up to and including 17m ³	\$7.00	N
Water usage over 17m ³ per month		
Per cubic meter	\$0.39	N
Commercial Wastewater (sewer) @ SRS per m³	\$5.00	N
Water		
Per cubic meter	\$3.84	N
Flat Charge per month per water service	\$7.00	N
Bulk Water Volume Charge per cubic meter	\$7.31	N
Water Service Application Fee	\$35.00	N
Water Metre Installation/Removal - Requests for Service		
Rates determined by Labour, Equipment and Vehicle Rental Rates Schedule 'L'		

SCHEDULE 'X'
VISITOR INFORMATION CENTRE FEES & CHARGES
(PYSANKA PARK & CAMPGROUND)

PARKS AND CAMPGROUND FEES & CHARGES

	Amount	GST
Campsite - without power [per night]	\$25.00	Y
Campsite - with power [per night]	\$30.00	Y
 Paddle Boats [per ride]	 \$4.76	 Y
 Pysanka Putt Putt		
[per game]	\$4.76	Y
Children aged 5 and under	Free	
Private Party Rentals [per hour]	\$100.00	Y