



EMPLOYMENT OPPORTUNITY

LANDFILL SEASONAL LABOURER

POSITION SUMMARY

An employee in this classification will primarily assist in the operation of the Vegreville Sanitary Landfill. This includes office duties as well as outside work as assigned. This employee will also be responsible for operating some medium type mobile equipment.

This employee is a respected member of an effective working team, dedicated to maintaining and improving our community and as such, serves the public with courtesy and respect.

As an employee, this person shall establish and maintain a good working relationship with employer(s), Municipal Services staff and all other departments. Sound judgement and discretion must be used when responding to inquiries regarding classified and confidential information.

DUTIES & RESPONSIBILITIES

- Responsible for the Landfill daily operations, including but not limited to; scaling and spot-checking loads, collection of waste management fees, invoicing, daily cash and credit balancing and closing, direct dealing with customers, ensuring loads are sorted and disposed of in the correct areas, and completing daily reports and logs.
- Physical Duties include, but are not limited to; cutting grass, weed trimming, site maintenance, resorting materials (tire rims, large truck tires, fridges, freezers, propane tanks, and wood products), and involves lifting and carrying materials to appropriate areas.
- Performs other Town related work as may be necessary from time to time and as directed by the Municipal Services Manager or Designate.
- Performs routine maintenance on equipment for which the employee is responsible for operating.
- Assists in the repair of equipment for which the employee is responsible for operating as required.
- Ensures all Occupational Health and Safety Regulations affecting work are enforced and abides by the policies and procedures outlined in the Town of Vegreville Safety Manual.
- Assumes other duties as assigned.

QUALIFICATIONS & KEY COMPETENCIES

- Minimum of Grade 10 and one year direct experience in operation of medium type mobile equipment.
- Capable of working with minimum supervision.
- Capable of maintaining a professional relationship with employer(s), fellow employees and the general public.
- Physically capable of performing assigned duties. (Medical may be required)
- Possess and retain a valid Class 5 Alberta Operators License.
- Have a good working knowledge of safety standards and practices and the ability and desire to implement them.
- First aid and cardiopulmonary resuscitation are considered to be assets in this position.

Application deadline is Friday, March 21, 2025, at Noon. To apply, email your resume and cover letter to employment@vegreville.com.

Thank you to all that apply. Only those selected for an interview will be contacted.