



EMPLOYMENT OPPORTUNITY

LABOURER - PUBLIC WORKS

POSITION SUMMARY

This classification is labour oriented. Employees in this classification operate, but are not limited to, medium type mobile equipment. Personnel in this classification will engage in all sectors of the Public Works Department for the Town of Vegreville.

This employee is a respected member of an effective working team, dedicated to maintaining and improving our community and as such, serves the public with courtesy and respect.

As an employee, this person shall establish and maintain a good working relationship with employer(s), Public Works Department staff, and all other departments. Sound judgement and discretion must be used when responding to inquiries regarding classified and confidential information.

DUTIES & RESPONSIBILITIES

- Carries out Town related work as necessary which will involve mainly manual labour, but may include the operation of power equipment.
- Performs other Town related work as necessary and as directed by the Public Works Manager.
- Performs routine maintenance on equipment for which the employee is responsible for operating.
- Assist the Town Mechanic in the repair of equipment for which the employee is normally responsible for operating.
- Identifies policies and procedures that may enhance the Public Works Department.
- Ensures Occupational Health and Safety Regulations affecting work are enforced and abides by the policies and procedures as outlined in the Town of Vegreville Safety Manual.
- Takes standby and lift stations as required.
- Assumes other duties as assigned.

QUALIFICATIONS & KEY COMPETENCIES

- Minimum of Grade 12 and one year direct experience in the operation of medium type mobile equipment.
- Possess and retain a valid Class 5 Alberta Operators Licence.
- Capable of working with minimal supervision.
- Physically capable of performing assigned duties.(Medical may be required)
- Capable of maintaining a professional relationship with employer(s), fellow employees, and the general public.
- Have a good working knowledge of safety standards and practices and the ability and desire to implement them.

Application deadline is Friday, February 23, 2024 at Noon. To apply, email your resume and cover letter to employment@vegreville.com.

Thank you to all that apply. Only those selected for an interview will be contacted.