



**VEGREVILLE CARES COALITION**

# ***BLOCK PARTY GUIDE***



# Table of Contents

Vegreville Cares Coalition .....	Page 3
Hosting a Block Party .....	Page 4
Getting Started .....	Page 5
Guidelines .....	Page 6
Planning a Block Party .....	Page 7
Tips for Hosting a Block Party .....	Page 8
Planning Check List .....	Page 9
Registration Form .....	Page 10
Road Closure Application Form .....	Page 11
Fire Pit Application Form .....	Page 12
Block Party Activity Kit .....	Page 13
Feedback Form .....	Page 14

**Door hangers are available at Vegreville & District  
Family and Community Support Services**

*You are invited to a  
Neighbourhood  
Block  
Party!*

Date: \_\_\_\_\_  
Time: \_\_\_\_\_  
Place: \_\_\_\_\_  
For more info, contact: \_\_\_\_\_

\*See the back for more  
details\*

No Road Closure ☐  
Road Closure ☐

Road Closure Information:

- Barriers will only be placed for the duration of the party.
- Emergency vehicle access must be maintained at all times during the event (eg. Fire, ambulance or police vehicle/personnel)
- Road closures are approved by the Town of Vegreville.
- If you have concerns, please contact Vegreville & District Family and Community Support Services at least one week before the planned event.

**780-632-3966**

# *Vegreville Cares Coalition*

3

Vegreville Cares Coalition is a coalition that aims to strengthen individuals and their relationships through education and awareness.

We believe in strengthening community by:

- ~Building healthy relationships
- ~Fostering trust between community members including those impacted by social issues
- ~Promoting diversity, inclusion and community safety
- ~Improving coordination & collaboration between community groups

The Vegreville Cares Coalition is made up of these community organizations:

Mental Health Capacity Building Project (MHCB)

Vegreville & District Family & Community Support Services (FCSS)

Alberta Health Services (AHS)

Veg Al-Drug Society

Kalyna Country Primary Care Network (PCN)

WJS

RCMP & Victim Services

VegMin Learning Society

Community Members at Large

**Check out our Facebook page to learn more:  
@vegdrugcoalition**



# Hosting a Block Party

4

## Connecting with Neighbours

- Block parties are a fun way to connect with the people in your community
- Our community is growing increasingly diverse, which is a benefit to everyone by providing opportunities to learn about other people. It is important that we build neighbourhoods that are welcoming and inclusive for all people, from different cultures, backgrounds and ways of life.
- Make sure to invite all your neighbours in the area the block party will take place (i.e. the whole cul-de-sac, apartment building, or block).
- Use the provided door hangers to give everyone the information they'll need about the event.

## Why Connect With Your Neighbours?

Connecting with your neighbours helps increase the wellbeing of everyone involved! A connected neighbourhood helps everyone feel a sense of safety and belonging.



## Getting started

- The idea of a neighbourhood block party is to bring neighbours together. It's a good idea to find 1 or 2 neighbours to help you with the event.
- Decide what type of block party will work best for your neighbourhood
  - Barbecues - everyone brings his or her own food;
  - Picnics - everyone brings their own meal;
  - Potlucks - everyone brings something to share (see page 7 for tips); or
  - A combination of the above.
- Decide where to host your block party
  - Road - block off the road in front of some of the houses on your block
  - Alleyway - use the alley behind your houses and include the neighbours on both sides of the alley
  - Driveways or backyards - use a driveway or backyard for something a little smaller

**See page 12 for a road closure application if you're planning to host on the road or an alleyway.**



# Guidelines

## General Guidelines

- Block party time limits are 7:00 am – 10:00 pm on weekdays and 9:00 am – 10:00 pm on weekends
- Applicant must remain at the party until its conclusion
- Alcoholic beverages are not permitted on Town property
- Firepits must be raised and CSA-approved (see page 12 for application)
- Barricades and the Block Party Activity Kit must be returned on the business day following your event.
- Have a plan for clean-up after the event

## Road Closure Guidelines

- The Road Closure Application must be submitted two weeks before your planned event. All applications must be approved by the Town of Vegreville.
- We recommend blocking off only a limited number (2-3) of houses.
- Emergency vehicle access must be maintained at all times during the event (eg. Fire, ambulance or police vehicle/personnel)
- Barricades must be removed immediately after the event ends.



# Planning a Block Party

7

## Planning your Block Party

- Mid-May to end of September is a good time to have a block party, but you can always have some winter fun as well.
- A weekend date or holidays are often the best times for the event.
- Have an alternate rainout day planned, just in case.
- Ensure that the party is accessible for everyone, including individuals with mobility challenges.
- Consider who will be attending your celebration; try to host activities that everyone can participate in.
- Encourage intergenerational and intercultural participation. Communities thrive when we all celebrate together, across our lines of identity.
- If your neighbourhood has lots of new families, consider playing "Neighbourhood BINGO" to learn more about each other.

**Neighbourhood BINGO sheets are available for pick-up with the door hangers.**



# *Tips for Hosting a Block Party*

8

## **Making your Block Party a Success**

- Encourage your neighbours to show off their talents for entertainment!
- Pick a variety of activities from our kits to appeal to all ages.
- Make sure to give everyone as much notice as possible.
- Coordinate for everyone to bring their own tables, chairs, plates, cutlery, cups, food and beverages. If using barbecues, who will bring them? Plan ahead!
- Decide if pets are allowed.
- Be ready to oversee the clean up after the event. Consider making someone the waste & recycling coordinator for your event.

## **Food Tips**

- If you're planning for a potluck, encourage everyone to label their dishes with the ingredients and allergens.
- Encourage your neighbours to bring their own food





# Block Party Planning Check List

9

Use this checklist to make sure everything is ready for a successful Block Party!

## Before the Event:

- ☐ Submit your registration form, Block Party Activity Kit form, and all required permits to the Vegreville & District Family & Community Support Services two weeks before planned event
- ☐ Decide what kind of event you're going to host (Barbeque, Potluck, Picnic, etc.)
- ☐ Give out the door hangers to all your neighbours so they can put the date in their calendar as soon as you have your approval
- ☐ Arrange for garbage/recycling bins and clean-up supplies
- ☐ Arrange for any required tables, BBQs, and supplies
- ☐ Pick up the Block Party Activity Kit and the road barricades from the required locations

## On the Day of the Block Party:

- ☐ Set-up the barricades, garbage/recycling bins, games, and any required tables/chairs
- ☐ Consider having a comment sheet so you know what people liked for next year!
- ☐ Have fun!



# Registration Form

10

Name of applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Location/Address of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Approx. households invited: \_\_\_\_\_

Start time: \_\_\_\_\_ Approx. End Time: \_\_\_\_\_

Will your event require a road closure? Yes \_\_\_\_ No \_\_\_\_

Will your event require a fire permit? Yes \_\_\_\_ No \_\_\_\_

**If you checked yes to either question, please fill out  
the appropriate forms on the following pages**

**If you checked no, go to page 13 to let us know  
which games you'd like for your block party!**



# Road Closure Application Form

11

Are you closing a:      Road: \_\_\_\_\_ Alleyway \_\_\_\_\_

Addresses affected by road closure:

---

---

---

I have read the rules surrounding road closures (see page 6 of this guide)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Barricades are to be picked up from the Vegreville  
Public Works Building located at 5417 Birch Ave.  
Hours for pick up are 10am-4pm, Monday-Friday.**

**Tell your neighbours about this closure as early  
as possible using the provided door hangers.**



# Fire Pit Application Form

12

Requested location of firepit: \_\_\_\_\_

Is the firepit CSA-rated and raised off the ground? Yes \_\_\_\_\_ No \_\_\_\_\_

Check for this symbol:



I understand that this permit is only valid for the duration of the Block Party event

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Be sure to have a fire extinguisher nearby and that children are watched in the area surrounding the fire pit.**

**Go to page 13 to let us know which games you'd like for your block party!**



# Block Party Activity Kit

13

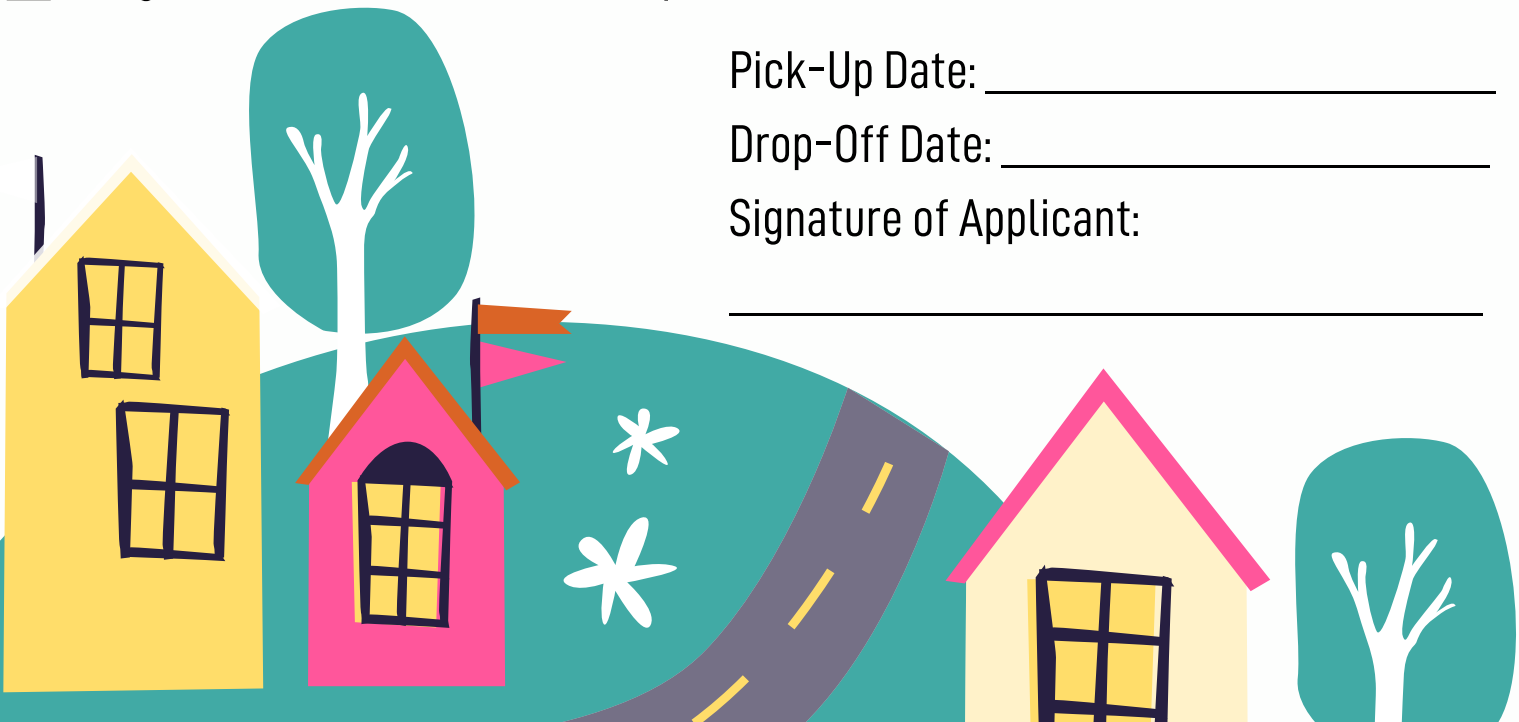
Customize your Block Party Activity Kit by choosing which equipment you'd like below:

- |  |   |
|--|---|
| <input type="checkbox"/> Skipping Ropes                    | <input type="checkbox"/> Giant Checkers Set       |
| <input type="checkbox"/> Flag Football Set                 | <input type="checkbox"/> Bubble Sticks            |
| <input type="checkbox"/> Monster Flying Disk               | <input type="checkbox"/> Bubble Machine           |
| <input type="checkbox"/> 12 Jumbo Stacking Cups            | <input type="checkbox"/> Giant Jenga              |
| <input type="checkbox"/> Tub of Sidewalk Chalk             | <input type="checkbox"/> Tug of War Rope          |
| <input type="checkbox"/> Ladder Ball                       | <input type="checkbox"/> Giant Snakes and Ladders |
| <input type="checkbox"/> Badminton Set                     | <input type="checkbox"/> Soccer Ball              |
| <input type="checkbox"/> Volleyball                        | <input type="checkbox"/> Roaring Rapids Challenge |
| <input type="checkbox"/> Bocce Ball                        | <input type="checkbox"/> Scoop Ball Set           |
| <input type="checkbox"/> Spike Ball                        | <input type="checkbox"/> Croquet Set              |
| <input type="checkbox"/> Horseshoes                        | <input type="checkbox"/> Wooden Egg & Spoon Set   |
| <input type="checkbox"/> Potato Sacks                      | <input type="checkbox"/> Bean Bag Toss            |
| <input type="checkbox"/> Foam Saucers                      | <input type="checkbox"/> Kanjam Disc Toss         |
| <input type="checkbox"/> Cross Bar Ring Toss               | <input type="checkbox"/> Boinkers Paddle Game     |
| <input type="checkbox"/> Velcro Hook and Loop Mitts        | <input type="checkbox"/> Shuffleboard set         |
| <input type="checkbox"/> Neighbourhood BINGO - ____ copies |   |

Pick-Up Date: \_\_\_\_\_

Drop-Off Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_



# Block Party Feedback Form

14

Your feedback is appreciated to help plan future block parties

I feel a sense of belonging in my neighbourhood.

☐ Strongly Disagree ☐ Disagree ☐ Neutral ☐ Agree ☐ Strongly Agree

I know my neighbours better after this block party.

☐ Strongly Disagree ☐ Disagree ☐ Neutral ☐ Agree ☐ Strongly Agree

I would attend another block party in the future.

☐ Strongly Disagree ☐ Disagree ☐ Neutral ☐ Agree ☐ Strongly Agree

Tell us what you liked about this block party!

---

---

Tell us what you'd like to see for next year!

---

---

Share your pictures on social media using  
these hashtags:

**#VegCaresCoalition #VegConnects**

