

TOWN OF
VEGREVILLE 

EMPLOYMENT OPPORTUNITY

PUBLIC WORKS LABOURER

POSITION SUMMARY

As the Town of Vegreville evolves, so do our employment opportunities. Our work culture includes a dynamic mix of professionals, with a diversity of skills and expertise. Reporting to the Public Works Foreman, this position will engage in all sectors of the Public Works Department for the Town of Vegreville. This position is a full-time permanent Labourer position. This position will carry out labourer related work as necessary; which will involve mainly manual labour but may include the operation of power equipment and medium type mobile equipment.

DUTIES & RESPONSIBILITIES

- Carries out Town related work as necessary which will involve mainly manual labor and may include the operation of power equipment.
- Performs routine maintenance on equipment for which the employee is responsible for operating.
- Assist Mechanics in the repair of equipment for which the employee is normally responsible for operating.
- Identifies policies and procedures that may enhance the Public Works Department.
- Ensures Occupational Health and Safety Regulations affecting work are enforced and abides by the policies and procedures as outlined in the Town of Vegreville Safety Manual.
- Performs other Town related work as necessary and as directed by the Public Works Manager.
- Takes standby and lift stations as required.
- Assumes other duties as assigned.

KEY COMPETENCIES & QUALIFICATIONS

- Minimum of Grade 12 and one year direct experience in the operation of medium type mobile equipment.
- Possess and retain a valid Class 5 Alberta Operators License.
- Capable of working with minimal supervision.
- Physically able to perform assigned duties.
- Able to maintain a professional relationship with all staff and the public.
- Have a good working knowledge of safety standards and practices and the ability and desire to implement them.

Application deadline to apply is February 21, 2023. To apply to this position, email your resume and cover letter to hr@vegreville.com. Thank you to all that apply. Only those selected for an interview will be contacted.