



BYLAW NO. 12-2015

TOWN OF VEGREVILLE

THIS BYLAW BEING BYLAW NO. 12-2015 OF THE TOWN OF VEGREVILLE, IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING THE VEGREVILLE AGE FRIENDLY ADVISORY COMMITTEE

WHEREAS Section 145 of the *Municipal Government Act*, RSA 2000, c-M-26 provide that Council may pass bylaws to establish council committees and to define their functions;

AND WHEREAS, the Council of the Town of Vegreville considers it expedient to establish a Council Committee known as the Vegreville Age Friendly Advisory Committee to actively participate, support, promote and work to assess and improve accessibility and inclusion of all residents and for the community as a whole;

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF VEGREVILLE ENACTS AS FOLLOWS:

This Bylaw may be cited as the "Vegreville Age Friendly Advisory Committee Bylaw."

PART I – PURPOSE, DEFINITIONS AND INTERPRETATION

- | | | |
|--------------------|----------|--|
| PURPOSE | 1 | This bylaw is enacted to establish a new advisory committee for the purpose of improving the age friendliness of the Town of Vegreville. This Advisory Committee's mandate and terms of reference are as set out in this bylaw. |
| DEFINITIONS | 2 | In this bylaw words have the meaning given to them in this section, but if not defined in this bylaw, having the same meaning as prescribed by the Municipal Government Act: <ul style="list-style-type: none">(a) "Town" means the municipal corporation of the Town of Vegreville;(b) "Town Manager" means the chief administrative officer of the Town or delegate;(c) "Committee" means the Age Friendly Advisory Committee;(d) "Council" means the elected governing body of the Town; |

PART II – ESTABLISHMENT, MANDATE AND TERMS OF REFERENCE

- | | | |
|----------------------|----------|--|
| ESTABLISHMENT | 3 | The Age Friendly Advisory Committee is established as a Committee of Council enacted under this bylaw. |
|----------------------|----------|--|

TERMS OF REFERENCE

- 5 In order to fulfil its mandate, the Committee may:
- (a) identify and engage stakeholder groups and ask for their input into the Committee's work;
 - (b) conduct research and prepare reports on effective mitigation or modification strategies for matters within the Committee's mandate that would help all individuals to more fully participate in the community;
 - (c) examine Town information regarding current, and at the Town Manager's request and where confidentiality issues permit, proposed, Town facilities and infrastructure, programs, public services, activities and policies, to identify where they could create issues or barriers for individuals;
 - (d) work with the Town Manager to develop and maintain a dialogue about matters of concern to individuals with accessibility issues;
 - (e) participate in and support community events that raise awareness of inclusion and accessibility issues;
 - (f) promote the concept of age-friendliness across the community, including the private, non-profit and public sectors.

PART III – MEMBERSHIP

- MEMBERS** 6 The Committee will be comprised of up to 16 volunteer members appointed by Town Council in accordance with Council policies and procedures.
- MAYOR** 7 The Mayor is considered ex-officio on all town committees and boards and therefore is a member of the committee.

PART IV – GENERAL

- CODE OF CONDUCT** 8 Each member agrees that any and all confidential information is to be considered confidential and proprietary to the Committee.
- 9 Each member shall:
- a) hold all confidential information in confidence;
 - b) only use the confidential information for purposes of the Committee's business;
 - c) disclose any confidential information to only Members, Directors or Officers of the Town with a specific need to know;
 - d) not disclose, publish or otherwise reveal any of the confidential information received from the Committee;
 - e) not use any confidential information for personal profit or benefit for the Member or any other person;
 - f) not use their position on the Committee to receive any special privileges, favours or exemptions either for themselves or any other persons;

**BYLAW
REVIEW**

11 Not later than August 30, 2017, the Committee will prepare a report on the work done by the Committee during the sitting Council's term to assist Council to determine whether Council continues to require the Committee, and if so, whether changes to its bylaw are required.

**EFFECTIVE
DATE OF BYLAW**

12 This Bylaw shall come into effect upon third and final reading

READ for a first time this 14th day of December 2015 A.D.

READ for a second time this 14th day of December 2015 A.D.

UNANIMOUS CONSENT RECEIVED FOR THIRD AND FINAL READING

READ for a third time this 14th day of December 2015 A.D.



MYRON HAYDUK, Mayor



JODY QUICKSTAD, Town Manager