

1 **Call Meeting to Order**

2 **Adoption of Agenda**

2018-05-03

**Moved By:** Councillor Warawa

That the Agenda of the Regular Meeting of Town Council held on May 14, 2018 be adopted.

**CARRIED**

3 **Adoption of Minutes**

3.1 **Regular Council Meeting, April 23, 2018**

2018-05-04

**Moved By:** Councillor Berry

That the Minutes of the Regular Meeting of Town Council held on April 23, 2018 be received and filed.

**CARRIED**

3.2 **Special Meeting of Town Council, May 18, 2018**

2018-05-05

**Moved By:** Councillor Waters

That the Minutes of the Special Meeting of Town Council held on May 8, 2018 be received and filed.

**CARRIED**

4 **Delegation**

4.1 **7:00 p.m. Knights of Columbus**

Council presented cheques to the Knights of Columbus for the 2018 Canada Day celebrations.

5 **Correspondence**

5.1 **Honourable Lori Sigurdson, Minister of Seniors and Housing - Seniors' Week 2018**

2018-05-06

**Moved By:** Councillor Waters

That the correspondence dated April 20, 2018 from Minister of Seniors and Housing, Lori Sigurdson, be received and filed.

*For more than 30 years, the Government of Alberta has recognized Senior's Week to honour and celebrate seniors for their many contributions to our province. As Minister of Seniors and Housing, I encourage communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors during this year's Seniors' Week, which takes place from June 3 to 9, 2018.*

*Enclosed is a Seniors' Week 2018 promotional poster as well as a Declaration, which was designed to support communities in recognizing Seniors' Week and to generate greater awareness of the importance of seniors in our communities. Please notify our government of your declaration by May 26, 2018, so that this information can be highlighted on my ministry's website. To register your declaration or to request additional copies of the poster, please email [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca).*

*Across Alberta, organizations and communities host various events during Seniors' Week, and Seniors and Housing is pleased to host an online special events calendar. Please visit [www.seniors-housing.alberta.ca/seniors/seniors-week.html](http://www.seniors-housing.alberta.ca/seniors/seniors-week.html) to print additional posters, register for a special event or to see what events are happening in your community,*

*Please join me in celebrating Seniors' Week 2018!*

**CARRIED**

5.2 **Municipal Climate Change Action Centre - Taking Action to Manage Energy (TAME) Express Program**

2018-05-07

**Moved By:** Councillor Brodziak

That the correspondence dated April 26, 2018 from the Municipal Climate Change Action Centre be received and filed.

*The Municipal Climate Change Action Centre (MCCAC) congratulates the Town of Vegreville on the completion of your high efficiency lighting retrofits through the Taking Action to Manage Energy (TAME) Express program.*

*This letter confirms that we received the project completion documentation for your project. Based on this documentation, and determined in accordance with the implementation Funding Agreement, you will receive a rebate in the amount of \$7,834.00 for the Vegreville Town Office project. A cheque from the AUMA made out to the Town of Vegreville in this amount is enclosed.*

*We wish to thank you for your leadership to Alberta by participating in this program.*

**CARRIED**

**5.3 Barry Morishita, President Alberta Urban Municipalities Association - Requesting Support on Trans Mountain Expansion Project Letter**

2018-05-08

**Moved By:** Councillor Rudyk

To grant AUMA permission to use the Town of Vegreville logo and Mayor MacPhee's name on the letter being sent to Prime Minister Justin Trudeau on the Trans Mountain Expansion Project. Correspondence to be received and filed.

*At our 2017 AUMA Convention, members voted overwhelmingly in favour of the City of Spruce Grove's Extraordinary Resolution in support of the Trans Mountain Expansion Project.*

*Recent tensions between B.C. and Alberta, and the limited action to date from the federal government, has resulted in Kinder Morgan indicating it needed to be given certainty it can build the Trans Mountain Pipeline Expansion by May 31 or it was walking away from the project.*

*As municipalities, we know full well the impacts of a project of this magnitude on our communities, and it is time to make our voices heard in this very important conversation. To this end, AUMA has drafted a letter of support that will be sent to Prime Minister Justin Trudeau, copying the Premiers of B.C. and Alberta, and the federal minister of Natural Resources Canada. This will be a single letter with the intent to include the names and logos of all our member municipalities.*

*Although we have support of our members from the vote on the extraordinary resolution, we are looking for your express permission to include your name as Mayor of your municipality along with your logo as a signatory to this letter.*

*Please reply to this email to let us know by no later than Tuesday, May 15, 2018, whether or not you approve of having your name and municipality included in the letter. If we do not hear from you by this date, we will need to proceed without including your information.*

*Thank you for your consideration of this request. Watch for updates on further advocacy efforts by AUMA to show support of the Trans Mountain Pipeline Expansion Project.*

**CARRIED**

**5.4 Alberta Community Resilience Program - Status of Grant Application**

2018-05-09

**Moved By:** Councillor Berry

That the correspondence dated May 9, 2018, from the Alberta Community Resilience Program be received and filed.

*The Alberta Community Resilience Program (ACRP) has now completed its fourth round of application reviews. We continue to receive a significant number of applications from communities across the province. Due to the amount of interest and the limited amount of funding available, please be advised that not all projects, nor all municipalities will receive funding. Project eligibility should not be considered confirmation of future funding.*

*The Grant Review Committee evaluated all applications for project design, feasibility, environmental impacts, degree and appropriateness of mitigation given the risks present, and the identified cost-benefit, among other criteria.*

*The Town of Vegreville submitted two (2) applications(s) to the program for funding consideration. The Town's 43rd Street Hospital Access Road project has been deemed eligible; however, it has not been approved for funding. This application may still be considered for funding in the future.*

*The Stormwater Management/North Parkway Drainage project has been deemed ineligible, in accordance with the program guidelines. This project was previously evaluated in 2015 and 2016; the previous decisions stand. This project will not be re-evaluated in the future.*

*Thank you for your interest in the Alberta Community Resilience Program. If you have any questions or concerns regarding the Town's applications, please feel free to contact Ms. Micaela Gerling at 403-297-3304 or by email at [micaela.gerling@gov.ab.ca](mailto:micaela.gerling@gov.ab.ca) for more information or assistance.*

**CARRIED**

Dale Lefebvre entered at 7:53 p.m.

**5.5 Cliff Craig, Town Manager - Canada Day Donation Letter to Knights of Columbus**

2018-05-10

**Moved By:** Councillor Brodziak

That the correspondence dated May 10, 2018 from Cliff Craig, Town Manager to the Knights of Columbus Council #4249, be received and filed.

*Enclosed is Town of Vegreville cheque no. 62742 in the amount of \$3,000.00 as a contribution towards the 2018 Canada Day celebrations.*

*In addition to the financial donation, the Town is pleased to partner with the Knights of Columbus with the following in-kind services:*

- *Three (3) employees from Parks & Fleet for two (2) days to assist with cutting grass, weeding flower beds, stocking wood at the campground and garbage pickup from downtown and the Elk's Park.*
- *Two (2) employees from Public Works for one (1) day to assist with extra rollout of garbage/recycle bins to appropriate locations, placing barricades where needed and then final removal or garbage/recycle bins and barricades.*
- *Social Centre rental of Hall A & B for one (1) day at no cost including cleaning, setup, tear down and cleaning.*

*On behalf of Town Council and Administration, we express our appreciation to the Knights of Columbus for their leadership role in the Canada Day Celebrations.*

**CARRIED**

**6 Financial**

**7 Memoranda**

**7.1 Paul Suiter, Community Services Director - FCSS Advisory Board Member Appointment**

2018-05-11

**Moved By:** Councillor Warawa

That Town Council approves the FCSS Advisory Board motion to accept Stephen Williams as a new community "Ministerial Member" on the FCSS Advisory Board for a two (2) year term commencing May 2018.

**BACKGROUND:**

At present, the FCSS Advisory Board has a vacancy for a Ministerial Member. Stephen Williams has submitted a letter indicating that he is interested in serving on the FCSS Advisory Board. As noted in his letter he states "I am greatly interested in programs that the town offers to families, such as the youth programs that are presently being offered and may be able to make contributions in that area due to my experience as a youth minister.... Further to this my extensive time working with seniors and understanding their needs may enable me to bring perspective in those areas as well.

The FCSS Advisory Board is pleased to recommend Stephen Williams as new member to the Board and is confident that he will be a definite asset to FCSS and the community.

**COMMUNICATION STRATEGY:**

A letter from the Mayor's office indicating acceptance of Stephen Williams' application to serve on the FCSS Advisory Board would be forwarded.

**CARRIED**

**7.2 Paul Suiter, Community Services Director - 2018-17 Flag Protocol Policy**

2018-05-12

**Moved By:** Councillor Waters

That Town Council approve the adoption of Flag Protocol policy 2018-19.

**BACKGROUND:**

The Town of Vegreville has never implemented a policy on guidelines around the half-masting of the national flag of Canada. In the past the Town has relied upon specific direction from the Province of Alberta on when to lower the flags. This policy clearly defines what events or occasions direct half-masting and on under what circumstance the flag shall always fly at full mast.

**COMMUNICATION STRATEGY:**

The approved policy to be posted on the Town of Vegreville webpage and an announcement to be made on social media.

**CARRIED****7.3 Paul Casey, Corporate Services Director - 2018 Q1 Quarterly Variance Analysis**

2018-05-13

**Moved By:** Councillor Brodziak

That the correspondence dated March 31, 2018 from Mr. Paul Casey, Corporate Services Director, be received and filed.

Net financial assets declined by \$943,774 in the first three months of 2018.

Total financial assets declined \$472,350 as a result of collection of Grants in place of taxes in January and a reduction in trade in other receivables, offset by an increase in land held for resale for the purchase of the TerraVest properties.

Total financial liabilities increased by \$471,424 as a result of a draw on debentures for the RCMP station of \$2,500,000 offset by reduced accounts payable and deferred revenues.

*As at March 31, 2018, the Town has completed 25% of its fiscal year. This report will discuss variances from the same three month period in prior year and from the full year budget that are significantly different that 25% of the budget year.*

**Legislative and Administrative**

*Legislative and Administrative consist of Legislative expenses for Council and the cost of Administrative services performed by the Town's Corporate Services Department. Legislative (net cost) is approximately \$9,200 higher prior year period however represents only 16.2% of the 2018 budget as at March 31, 2018. The increase is the result of having a full Council whereas in 2017 one Council set was empty. Council has spent only 17.5% of its \$21,000 budget for Professional development as at March 31, 2018; 10.5% of its \$35,175 budget for mileage and meals and accommodation; and only 16% of its membership and conference fee budget to March 31, 2018.*

*As at March 31, 2018, the Town's Corporate Services costs have increased approximately \$64,000 when compared to the same period in 2017, and 25.7% of the 2018 Budget. The increase when compared to the three months ended March 31, 2017 is partially a timing difference as Audit fees for 2017 were paid in March 2018 whereas Audit fees for 2016 were paid in April 2017. The increase as a result of the timing of payment is \$25,000. Another portion of the increase in the period is the repayment of \$18,155 in property taxes to Vegreville Living. Other costs contributing to the increase are software included in the 2018 Budget, appraisals and advertising for lots in foxview and 75th Street.*

**Strategic Services**

*Strategic Services consists of the following departmental areas: Communications; Economic Development; Tourism and VIC operations. Costs of Strategic Services for the first quarter of 2018 are approximately 10% lower than in the first quarter of 2017 and represent only 13% of the Budget for 2018. Communications costs have increased approximately \$36,000 compared to the same three months in 2016 and the increase is primarily related to the Communications Master Plan and consolidation of all advertising in communications. Economic Development costs for the quarter have declined when compared to the same quarter of 2017, primarily as a result of the 2017 quarter including termination costs for the Economic Development Manager.*

**Community Services**

Community Services consists of the following departmental areas: Protective Services; FCSS; Recreation; Facilities; Library; Public Health and Community Services administration.

Overall, the net cost of Community Services at March 31, 2018 was approximately \$168,000 higher than the same period of 2017 but only 19.5% of budget.

Protective Services costs increase \$29,380 with \$23,000 of that increase in Fire Services. Revenues in Fire services was down \$13,000 in the first quarter of 2018 vs the first quarter of 2017 and overall expenses increased \$10,000.

Included in that increase is a payment for dispatch services to Strathcona County for \$12,558. This charge was invoiced and paid in the second quarter of 2017.

**Public Works**

Public Works consists of the following departments: Roads and Municipal Properties; Airport; Storm Sewer; Garbage Collection and Landfill and Cemetery.

Net cost of Public Works for the first quarter of 2018 is approximately \$78,000 higher than for the first quarter of 2017. The majority of the cost increase is for increased snow removal in February and March; repairs to equipment and increased costs of Fuel related to snow removal activities.

**Utilities**

Utilities consists of water sale and distribution, sanitary sewer services and recycling.

Utilities net revenues are approximately \$30,000 below prior year period. Revenues for water are down \$23,000 compared to prior year period because of lower water sales and contracted services for ACE.

Sanitary Sewer revenues are slightly lower in the first quarter of 2017 compared to the first quarter of 2016 sales based on water sales which were lower.

The net cost of recycling increased by approximately \$3,500 when compared to 2016 due to increased costs for Truck and Equipment repairs, which increased \$5,900 compared to the first three months of 2016 and currently represent 78% of the annual budget for 2018.

**Parks & Fleet**

Net costs for Parks and Fleet in the first quarter of 2018 are in-line with net costs for the first quarter of 2017 and represent only 18% of the total budget for 2018.

**CARRIED****7.4 Cliff Craig, Town Manager - Go East Regional Tourism Organization Director Appointment Approval 2018-05-14**

**Moved By:** Councillor Berry

That Town Council approve the appointment of Councillor Brodziak as a Director to the Go East Regional Tourism Organization, for a one year term.

**BACKGROUND:**

Councillor Brodziak is the Chair of the Tourism Committee as part of the Vegreville Economic Development and Tourism Advisory Board [VEDTAB]. She has been nominated as a Director to the Go East Regional Tourism Organization. The Tourism Committee and VEDTAB realize the value of the Go East organization and benefit from the tourism data and information.

**COMMUNICATION STRATEGY:**

The VEDTAB and GO East Regional Tourism Organization will be advised in writing of the appointment.

**CARRIED****7.5 Cliff Craig, Town Manager - Federation of Canadian Municipalities Election to the Board of Directors 2018-05-15**

**Moved By:** Councillor Warawa

That Town Council endorse Councillor Taneen Rudyk to stand for election on FCM's Board of Directors for the period starting in June 2018 and ending June 2019.

**BACKGROUND:**

The Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

FCM's Annual Conference and Trade Show will take place from May 31 to June 3, 2018, during which time the Annual General Meeting will be held and followed by the election of FCM's Board of Directors;

**FINANCIAL IMPLICATIONS:**

If elected, Council assumes all costs associated with Councillor Taneen Rudyk attending FCM's Board of Directors meetings.

**CARRIED****8 Board Motions****8.1 Vegreville Regional Physician and Health Professionals Attraction & Retention Committee - New Board Chair**

2018-05-16

**Moved By:** Councillor Rudyk

That Town Council support the appointment of Councillor Ann Waters as Chair to the Vegreville Regional Physician and Health Professionals Attraction & Retention Committee.

*At a regular scheduled meeting on January 18, 2018, Chair of the Committee Jamie Hirsch stepped down from her position as Chair.*

*At the May 10, 2018 regular meeting, Councillor Ann Waters volunteered to be the new Chair for the committee.*

*The committee is excited to support Councillor Waters in her decision to volunteer to be the chair and are looking forward to the continued productive efforts and challenging work ahead.*

**CARRIED****9 Bylaw****9.1 Bylaw No. 08-2018 Vegreville Regional Airport Fees and Charges Bylaw****9.1.1 First Reading**

2018-05-17

**Moved By:** Councillor Lemko

That Bylaw No. 08-2018 be read for the first time this 14th day of May, 2018 A.D.

**CARRIED****9.1.2 Second Reading**

2018-05-18

**Moved By:** Councillor Warawa

That Bylaw No. 08-2018 be read for the second time this 14th day of May, 2018 A.D.

**CARRIED****9.1.3 Unanimous Consent for Third and Final Reading**

2018-05-19

**Moved By:** Councillor Berry

That Bylaw No. 08-2018 be given unanimous consent for third and final reading.

**CARRIED****9.1.4 Third and Final Reading**

2018-05-20

**Moved By:** Councillor Rudyk

That Bylaw No. 08-2018 be read a third and final time this 14th day of May, 2018 A.D.

**CARRIED****9.2 Bylaw No. 09-2018 Assessment Review Boards Bylaw****9.2.1 First Reading**

2018-05-21

**Moved By:** Councillor Lemko

That Bylaw No. 09-2018 be read for the first time this 14th day of May, 2018 A.D.

**CARRIED****9.2.2 Second Reading**

2018-05-22

**Moved By:** Councillor Warawa

That Bylaw No. 09-2018 be read for the second time this 14th day of May, 2018 A.D.

**CARRIED****9.2.3 Unanimous Consent for Third and Final Reading**

2018-05-23

**Moved By:** Councillor Berry

That Bylaw No. 09-2018 be given unanimous consent for third and final reading.

**CARRIED****9.2.4 Third and Final Reading**

2018-05-24

**Moved By:** Councillor Waters

That Bylaw No. 09-2018 be read a third and final time this 14th day of May, 2018 A.D.

**CARRIED****10 Supplemental****10.1 CN Train Crossing Inquiry Update**

Mayor MacPhee requested an update on the CN blocked train crossings in Town.

Cliff advised that in speaking with CN Representative, Tim Smith, he suggested that residents report their concerns directly to them with the location of the crossing along with a date and time.

**11 Council Reports****11.1 Councillor Berry**

Councillor Berry reported and/or attended on the following:

- Elk Island Public School Trustee/Vegreville Town Council Joint Meeting - April 24, 2018
- M.D. Minburn Foundation Board Meeting - April 26, 2018
- Impact Vegreville Committee Meeting - April 30, 2018
- Vegreville Museum Board Meeting - May 3, 2018
- Northern Lights Library System Board Meeting - May 5, 2018
- Special Meeting of Town Council - May 8, 2018
- Legislative Committee Meeting - May 8, 2018
- Spring Safety Meeting Breakfast - May 10, 2018
- Strategic Planning Meeting - May 14, 2018
- Regular Meeting of Town Council - May 14, 2018

**11.2 Councillor Brodziak**

Councillor Brodziak reported and/or attended on the following:

- Elk Island Public School Trustee/Vegreville Town Council Joint Meeting - April 24, 2018
- St. Paul Presbytery Meeting at United Church - Welcome Greetings from Town Council - April 25, 2016
- M.D. Minburn Foundation Board Meeting - April 26, 2018
- Impact Vegreville Committee Meeting - April 30, 2018
- Go East Regional Tourism Organization Annual General Meeting in Wainwright - May 1, 2018
- Vegreville Economic Development and Tourism Advisory Board Meeting - May 1, 2018
- Economic Recovery Discussion & CARES Grant Announcement with MLA Jessica Littlewood - May 4, 2018
- Special Meeting of Town Council - May 8, 2018

- Legislative Committee Meeting - May 8, 2018
- Spring Safety Meeting Breakfast - May 10, 2018
- Strategic Planning Meeting - May 14, 2018
- Regular Meeting of Town Council - May 14, 2018

### 11.3 Councillor Lemko

Councillor Lemko reported and/or attended on the following:

- CUPE Contract Negotiations - April 24, 2018
- Elk Island Public School Trustee/Vegreville Town Council Joint Meeting - April 24, 2018
- Vegreville United Church Syrian Family Welcome - April 27, 2018
- Impact Vegreville Committee Meeting - April 30, 2018
- Economic Recovery Discussion & CARES Grant Announcement with MLA Jessica Littlewood - May 4, 2018

### 11.4 Councillor Rudyk

Councillor Rudyk reported and/or attended on the following:

- Elk Island Public School Trustee/Vegreville Town Council Joint Meeting - April 24, 2018
- Yellowhead East Health Advisory Council Regional Planning Meeting in Lamont - April 25, 2018
- Covenant Health Vision and Mission Awards - April 25, 2018
- Covenant Health Spring Planning Meeting - April 26, 2018
- Phone Conversations with Bio Enterprise Regarding Agriculture Industry Options - April 26 & 30, 2018
- Vegreville Economic Development and Tourism Advisory Board - May 1, 2018
- Economic Recovery Discussion & CARES Grant Announcement with MLA Jessica Littlewood - May 4, 2018
- Special Meeting of Town Council - May 8, 2018
- Legislative Committee Meeting - May 8, 2018
- Spring Safety Meeting Breakfast - May 10, 2018
- Medical Careers Planning Meeting - May 10, 2018
- Physician and Health Attraction and Retention Committee - May 10, 2018
- Community Safety and Policing with AUMA and Local Detachment Conference Call - May 14, 2018
- Let's Talk Cannabis Meeting - My 14, 2018
- Strategic Planning Meeting -May 14, 2018
- Regular Meeting of Town Council - May 14, 2018

### 11.5 Councillor Warawa

Councillor Warawa reported and/or attended on the following:

- Elk Island Public School Trustee/Vegreville Town Council Joint Meeting - April 24, 2018
- Community Futures Meeting - May 8, 2018
- Legislative Committee Meeting - May 8, 2018
- Spring Safety Meeting Breakfast - May 10, 2018
- Strategic Planning Meeting - May 14, 2018
- Regular Meeting of Town Council - May 14, 2018

### 11.6 Councillor Waters

Councillor Waters reported and/or attended on the following:

- Elk Island Public School Trustee/Vegreville Town Council Joint Meeting - April 24, 2018
- Vegreville & District Child Development Coalition - Jodi Carrington Presentation - April 24, 2018
- Vegreville & District Child Development Coalition - Welcome to Kindergarten Meeting - April 30, 2018
- Vegreville & District Child Development Coalition - Regular Meeting - May 2, 2018
- Economic Recovery Discussion & CARES Grant Announcement with MLA Jessica Littlewood - May 4, 2018
- Vegreville & District Child Development Coalition - Welcome to Kindergarten Welcome Bags - April 8, 2018
- Town Council Special Meeting - May 8, 2018
- Spring Safety Meeting Breakfast - May 10, 2018
- Vegreville Regional Physician and Health Professionals Attraction and Retention Committee - Skills Day Organizational Meeting - May 10, 2018
- Vegreville Regional Physician and Health Professionals Attraction and Retention Committee - Regular Meeting
- Strategic Planning Meeting - May 14, 2018
- Regular Meeting of Town Council - May 14, 2018



**11.7 Mayor MacPhee**

Mayor MacPhee reported and/or attended on the following:

- Elk Island Public Trustee/Vegreville Town Council Joint Meeting - April 24, 2018
- ICF and IDP Development Workshop - April 26, 2018
- Vegreville United Church Syrian Family Welcome - April 27, 2018
- Proclamation for Emergency Preparedness Week - May 1, 2018
- Proclamation for Public Works Week - May 1, 2018
- Economic Recovery Discussion & CARES Grant Announcement with MLA Jessica Littlewood - May 4, 2018
- Conference call with Integra - May 7, 2018
- Special Meeting of Town Council - May 8, 2018
- Legislative Committee Meeting - May 8, 2018
- Phone Conversation with Senator Black - May 9, 2018
- Spring Safety Meeting Breakfast - May 10, 2018
- Strategic Planning Meeting - May 14, 2018
- Regular Meeting of Town Council - May 14, 2018

**12 In-Camera Agenda Items**

2018-05-25

**Moved By:** Councillor Lemko

That Town Council go in-camera at 8:29 p.m.

**CARRIED**

Councillor Ann Waters excused herself at 8:31 p.m.

**12.1 Lot 26-28, Block 11, Plan 952-0671**

FOIP Act, Division 2, Section 16 -*Disclosure harmful to business interests of a third party*

Councillor Ann Waters returned to the meeting at 8:40 p.m.

**12.2 Meeting Request with Minister Hoffman**

Minister of Health

FOIP Act, Division 2, Section 21 - Disclosure harmful to intergovernmental relations

**12.3 Potential Meeting with Minister Carlier**

Minister of Agriculture and Forestry

FOIP Act, Division 2, Section 21 - Disclosure harmful to intergovernmental relations

**12.4 Out of Camera**

2018-05-26

**Moved By:** Councillor Berry

That Town Council come out of camera at 9:15 p.m.

**CARRIED**

**13 Adjournment**

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 9:16 p.m.

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TIM MACPHEE  
Mayor

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CLIFF CRAIG  
Town Manager